

# Application: Citizenship & Science Academy of Syracuse

Kadir Yavuz - yavuz@sasc.org  
2023-2024 Annual Report

## Summary

ID: 0000000082  
Status: Annual Report Submission  
Last submitted: Nov 1 2024 07:13 PM (UTC)

## Entry 1 – School Information and Cover Page

Completed - Jul 31 2024

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2023-2024 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (as of June 30, 2024) or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

CITIZENSHIP AND SCIENCE ACADEMY OF SYRACUSE CHARTER SCHOOL 800000089046

**b. Unofficial or Popular School Name**

Citizenship & Science Academy of Syracuse Charter School

**c. CHARTER AUTHORIZER (As of June 30th, 2024)**

Please select the correct authorizer as of June 30, 2024 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**c. School Unionized**

Is your charter school unionized?

No

**d. District/CSD of Location**

SYRACUSE CITY SD

**e. Date of Approved Initial Charter**

Jul 4 2017

**f. Date School First Opened for Instruction**

Sep 5 2017



## **g. Approved School Mission and Key Design Elements**

*(Regents, NYCDOE and Buffalo BOE authorized schools only)*

### **School Mission:**

Citizenship & Science Academy of Syracuse Charter School will provide support, challenges and opportunities for its students, and it will instill the necessary skills and knowledge in math, science, and technology to empower students, through high intellectual standards, preparing them for college, career, and citizenship.

### **Key Design Elements:**

#### **College Preparation:**

Aligned in every way with the school's mission to graduate college-ready and civic-minded students, the importance of college readiness is understood very well at CSASCS. In addition to high-quality instruction and curriculum, programs during school, after school, and during the summer have been developed and practiced to ensure every student can attend college. At the K-5 level, Saturday Scholars STEM and Summer Scholars are examples of two programs where students are provided additional academic support and enrichment. Students in grade 7 took a field trip to SUNY Oswego, where they were exposed to the college environment and visited historical places they had learned about in their social studies class. Students participate in "superintendent's lunch," where they get to ask questions about the school's mission and vision to be informed about the college experience.

\*ENL students and other selected students went on a SUNY ESF field trip to learn more about the college and what it can offer our students.

\*The SUNY OCC president visited our school to discuss the success story and gave a speech.

\*The On Point president met with our students online and discussed their plans to go to college, how On Point for College can help students purchase books, and the On Point institution's willingness to take our students on college tours to increase awareness.

#### **Focused on STEM and Environment:**

CSASCS promotes real-world problem solving & exploration in science and mathematics, interactive engagement and collaborative problem-solving opportunities, field trips to environmentally friendly locations and science museums, and regular use of technology: smartboard, IPAD one-on-one Chromebooks, internet, and apps.

Students participate in local competitions: CNY Bridge Building, Steamboat Challenges, and Robotics Challenge.

At the K-5 level, STEAM was added as a once-a-week special for all students during the 22-23 school year and continued through the 23-24 school year. During STEAM, students participate in various hands-on, minds-on activities, including coding, Lego challenges, science experiments, etc. Additionally, our Saturday Scholars STEM Enrichment/ Remediation program allows scholars to partake in weekly STEM-based challenges (i.e., making slime,

creating a safe capsule for an egg drop, etc.). At the 6-7 level, scholars are scheduled to be in STEAM classes every other day, where they learn about programming (Tynker) and other enrichment activities. Students in 6&8 grades also participated in STEM Challenges organized by the MOST Museum of Science. Our scholars also participated in the Micron Robotics Challenge for the first time. One of our students has initiated collecting recycled bottles to ensure they are not environmentally harmful. Our students began a garden where they grow certain vegetables/herbs, and students and staff can take them home when they grow.

#### Glocal Education:

CSASCS has a celebratory atmosphere and promotes positive attitudes through quarterly recognition and rewards for academic efforts and citizenship evidence through certificates, gift certificates, and classroom celebrations. Students are encouraged to share cultural backgrounds, and teachers incorporate these backgrounds through culturally responsive teaching lessons. As students participate in community service opportunities, they become aware of the issues facing their region, and by becoming an active part of the solution, they become more involved, caring citizens. By recognizing challenges and taking part in solving them, students become better problem solvers and gain real-life application experience. As part of the Commitment Letter signed by each student and his or her guardian, each student must complete 225 hours of community service as a graduation requirement through K-12. The total volunteer hour requirement for graduation will be pro-rated based on the grade level that each student enters the school. All community services will be tracked digitally on an ongoing basis as a method to celebrate student efforts. At the K-5 level, students are provided various in-house service opportunities, including a canned food drive (donating and helping to organize the event), library assistants, buddy room helpers, creating welcome cards for refugee families, etc.

Additionally, a Service Committee was formed in the spring of this year. This committee meets monthly and is working to create monthly service opportunities for staff, students, and families for the 23-24 school year. In middle school, students are recognized for the monthly characters that they display. Students also have many opportunities to fulfill their community service hours, including but not limited to cleaning the cafeteria, helping teachers organize their classrooms, and volunteering in an animal shelter.

Professional development is provided to staff in conjunction with specific ENL support services provided by a licensed ENL teacher. The ENL instructional model is emphasized based on adjusting the presentation of materials, extensive modeling demonstration, and individualized directions. Beyond this, students inquire in groups where lessons are scaffolded using learning materials, tasks, and adjusted groupings. Students then show what they know orally or in writing using the language output method, which is then monitored for progress toward learning goals.

Scholars work on their Science Fair projects with the guidance of their Science, STEAM, and ELA teachers. They must develop a hypothesis, conduct experiments to test the possible solution, and present it to the judges. During

this process, they learn to be part of the solution and increase their social interaction skills.

\*Our teachers have been trained in CPR, where they can intervene to save a life in an emergency.

#### Student-Centered School Structure:

CSASCS schools offer a small, safe, nurturing environment to their students. The school has an academic leader called the dean of the school and a dean of students who deals with daily student support issues. By creating a small school environment at its location, CSASCS establishes a family atmosphere in which all staff members know each other and students and can provide a safer and more controlled environment. Each K-2 classroom has two teachers to provide academic and emotional support. This reduces staff to student ratio to 12:1, optimizing ongoing support. Both parent and staff surveys showed that they find the school's small environment and individual attention extremely valuable and safe. In the K-5 building, ten support staff aid students in reading or math. These teachers push into classrooms to support Tier I instruction or pull students into a smaller Tier II group - depending on the student's needs. The middle school has support staff for Math and ELA who pull out students to help with the interventions. At the middle school level, math teachers use TEDSolutions to assign standard-based quizzes to assess students and help them with interventions. Every student might need a different standard to work on, and there is an intervention period to have scholars work with the teacher's guidance. Also, advisory (~10 minutes) allows students and teachers to emphasize the SEL, such as monthly characters and positivity projects (especially in grade 6).

\*Students contributed to the Hispanic Heritage Celebration, Black History Month Celebration, Multicultural Night and Talent Show, and the school dance.

#### Parental Involvement and Home Visits:

Students' success and performance are affected not only by teachers but also by their parents and environment. Therefore, parental involvement is a significant part of our school's strategic goals. The school's teachers perform home visits to understand the students' challenges and abilities and to create a better triad of parent-student-teacher relationships. During home visits, teachers encourage parents to actively participate in students' learning at home. Parents also volunteer regularly in classrooms as guest readers, field trip chaperones, and academic support during projects and hands-on learning tasks. At the K-5 level, a Music Boosters club was formed this year - helping bring families passionate about music together with school teachers. At the middle school level, we meet with parents monthly for "parent coffee talk" to get their feedback and inform them about the events that take place in the school. We also involve our counselor to meet with parents. The counselor goes over specific presentations so the parents can help their scholars. At the middle school level, we conduct monthly parent coffee talks to collect feedback from the parents and present them with different topics to ensure their voices are heard. Our teachers are required to conduct home visits.

#### Performance-based accountability:

The school must achieve academic and organizational excellence through outstanding instructional quality coupled with the school's key design elements to remain a viable educational alternative in the community. Student performance, teaching, and learning are measured monthly and/or quarterly through data collected and tracked by multiple assessment instruments, including STAR Math and Reading Testing, iReady testing, full-length practice tests for state Assessments, and Fountas and Pinell running records. Student performance is documented and reviewed by teachers and school administrators. Based on these performance results, teachers create intervention plans to improve individual student achievement.

Teachers meet monthly with coaches, intervention coordinators, and school administration to review student data. This data is used to create intervention plans for students, emphasizing individual goals in math and reading for each student. These goals are growth-based, and annual checkpoints are set up as a means of progress monitoring. In monthly data meetings, progress is reviewed, and specific academic intervention plans are adjusted regularly to maximize student growth. There is an extensive teacher observation and enrichment program in which every teacher is visited periodically and given feedback, with resources tailored to their individual needs using NYSED-approved models, such as the Danielson Framework for teacher evaluation and the Frontline Education program. CSASCS has several instructional coaches, peer mentors, and administrators who perform class observations and provide feedback to improve instruction. Each teacher has an individualized improvement plan based on compiled data, allowing teachers to focus on specific domains and performance indicators of the Danielson Framework.

---

#### **h. School Website Address**

<https://www.csasyracuse.org>

---

#### **i. Total Approved Charter Enrollment for 2023-2024 School Year**

675

---

#### **j. Total Enrollment on June 30, 2024 - excluding Pre-K program enrollment**

664

k. Grades Served

Grades served during the 2023-2024 school year (exclude Pre-K program students):

Responses Selected:

Kindergarten
1
2
3
4
5
6
7
8

I. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No
----

FACILITIES INFORMATION

m. FACILITIES: Owned, rented, leased to educate students

Will the school maintain or operate multiple sites in 2024-2025?

	Yes, 2 sites
--	--------------

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2024-2025 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	301 Valley Drive. Syracuse, NY 13207	315-671-0270	Syracuse	K-5	K-5	No

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Meghan Ward	Dean of School	315-671-0270		<a href="mailto:m.ward@sany.org">m.ward@sany.org</a>
Operational Leader	Lisa Fingerman	Operations Manager	315-671-0270		<a href="mailto:l.fingerman@sany.org">l.fingerman@sany.org</a>
Compliance Contact	Meghan Ward	Dean of School	315-671-0270		<a href="mailto:m.ward@sany.org">m.ward@sany.org</a>
Complaint Contact	Aditya Joseph Dhara	Coordinator of Pupil Services	315-671-0270		<a href="mailto:a.dhara@sany.org">a.dhara@sany.org</a>
DASA Coordinator	Aditya Joseph Dhara	Coordinator of Pupil Services	315-671-0270		<a href="mailto:a.dhara@sany.org">a.dhara@sany.org</a>
Phone Contact for After Hours Emergencies	Lisa Fingerman	Operations Manager	315-278-6870		<a href="mailto:l.fingerman@sany.org">l.fingerman@sany.org</a>

**m1b. Is site 1 in public space or in private space?**

Private Space

**m1c. Is site 1 in a co-located or not in a co-located facility?**

**Responses Selected:**

Not Co-Located

## IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC.

**Certificate of Occupancy and Fire Inspection.** Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

### Site 1 Certificate of Occupancy (COO)

[CSAS ES-COO Certificate.pdf](#)

**Filename:** CSAS ES-COO Certificate.pdf **Size:** 151.3 kB

---

### Site 1 Fire Inspection Report

*This is required, marked optional for administrative purposes.*

[CSAS ES-Fire Inspection.pdf](#)

**Filename:** CSAS ES-Fire Inspection.pdf **Size:** 630.4 kB

---

### School Site 2

---



## m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	7053 Buckley Rd, Liverpool, NY 13088	315-671-0874	Syracuse	6-8	6-9	No

### m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Erdal Duman	Dean of School	315-671-0874		<a href="mailto:e.duman@sany.org">e.duman@sany.org</a>
Operational Leader	James Mathis	Operations Manager	315-671-0874		<a href="mailto:ja.mathis@sany.org">ja.mathis@sany.org</a>
Compliance Contact	Erdal Duman	Dean of School	315-671-0874		<a href="mailto:e.duman@sany.org">e.duman@sany.org</a>
Complaint Contact	Aditya Joseph Dhara	Coordinator of Pupil Services	315-671-0874		<a href="mailto:a.dhara@sany.org">a.dhara@sany.org</a>
DASA Coordinator	Aditya Joseph Dhara	Coordinator of Pupil Services	315-671-0874		<a href="mailto:a.dhara@sany.org">a.dhara@sany.org</a>
Phone Contact for After Hours Emergencies	James Mathis	Operations Manager	315-671-0874		<a href="mailto:ja.mathis@sany.org">ja.mathis@sany.org</a>

**m2b. Is site 2 in public space or in private space?**

Private Space

**m2c. Is site 2 in a co-located or not in a co-located facility?**

**Responses Selected:**

No Co-Located

**IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m2e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC.**

**Certificate of Occupancy and Fire Inspection.** Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

**Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.**

**If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.**

**Site 2 Certificate of Occupancy (COO)**

[CSAS MS-COO Certificate.pdf](#)

**Filename:** CSAS MS-COO Certificate.pdf **Size:** 151.3 kB

**Site 2 Fire Inspection Report**

*This is required, marked optional for administrative purposes.*

[CSAS MS-Fire Inspection.pdf](#)

**Filename:** CSAS MS-Fire Inspection.pdf **Size:** 2.4 MB

School Site 5

m5. SCHOOL SITES

Please provide information on Site 5 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2024-2025 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 5						

**m5a. Please provide the contact information for Site 5.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader					
Operational Leader					
Compliance Contact					
Complaint Contact					
DASA Coordinator					
Phone Contact for After Hours Emergencies					

**m5b. Is site 5 in public space or in private space?**

(No response)

**m5c. Is site 5 in a co-located or not in a co-located facility?**

**No Responses Selected**

**m5d. Please list the terms of your current co-location.**

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 5						

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m5e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 5 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

Site 5 Certificate of Occupancy (COO)

Site 5 Fire Inspection Report

*This is required, marked optional for administrative purposes.*

n. List of owned, rented, leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

N/A

o1. Total Number of School Calendar Days

187

**o2. Total Number of Instructional Hours by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)**

January 2024	116
February 2024	88
March 2024	110
April 2024	94
May 2024	121
June 2024	94
July 2023	0
August 2023	0
September 2023	110
October 2023	116
November 2023	99
December 2023	83

**CHARTER REVISIONS DURING THE 2023-2024 SCHOOL YEAR**

**p. Summary of Material and Non-Material Charter Revisions approved or pending in 2023-2024, including updates to the school's board of trustees' bylaws, enrollment policy, discipline policy, or complaint policy.**

*Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.*

Does the school have any material or non-material revisions approved or pending?

No

## ATTESTATIONS

q. Name/Position of Person Completing/Submitting the 2023-2024 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Bekir Duz
Position	Assistant Superintendent of Accountability
Phone/Extension	315-671-5470
Email	<a href="mailto:duz@sany.org">duz@sany.org</a>

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

### Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

### Responses Selected:

Yes

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

Legal

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

Felix Jander

Jul 31 2024



18 / 44



## Entry 2 – Links to Critical Documents on School Website

Completed - Jul 31 2024

### Instructions

**Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items. All links must be readily found on the school's website.

1. Current Annual Report (i.e., 2023-2024 Annual Report);<sup>[1]</sup>
2. Board meeting notices, agendas and documents;
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law;<sup>[2]</sup> (Even if there is no school data yet reported, provide a direct web link to the most recent [New York State School Report Card](#) for the charter school.
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

<sup>[1]</sup> Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

<sup>[2]</sup> SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

## Entry 2 – Links to Critical Documents on School Website

School Name: Citizenship & Science Academy of Syracuse

---

**Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2023-2024 Annual Report)	<a href="https://www.csasyracuse.org/about-us/required-notifications/reports/annual-report">https://www.csasyracuse.org/about-us/required-notifications/reports/annual-report</a>
2. Board meeting notices, agendas and documents	<a href="https://www.csasyracuse.org/about-us/governance">https://www.csasyracuse.org/about-us/governance</a>
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law; (Even if there is no school data yet reported, provide a direct web link to the most recent New York State School Report Card for the charter school.	<a href="https://www.csasyracuse.org/about-us/required-notifications/reports/nys-school-report-card">https://www.csasyracuse.org/about-us/required-notifications/reports/nys-school-report-card</a>
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://www.csasyracuse.org/students-parents/policies/dasa-policy">https://www.csasyracuse.org/students-parents/policies/dasa-policy</a>
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://www.csasyracuse.org/students-parents/policies/student-handbook">https://www.csasyracuse.org/students-parents/policies/student-handbook</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	<a href="https://www.csasyracuse.org/about-us/required-notifications/emergency-and-safety-plan">https://www.csasyracuse.org/about-us/required-notifications/emergency-and-safety-plan</a>
6. Authorizer-approved FOIL Policy	<a href="https://www.csasyracuse.org/about-us/required-notifications/foil/foil-policy">https://www.csasyracuse.org/about-us/required-notifications/foil/foil-policy</a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="https://www.csasyracuse.org/about-us/required-notifications/foil/subject-matter-list-of-foil-records">https://www.csasyracuse.org/about-us/required-notifications/foil/subject-matter-list-of-foil-records</a>

Thank you.



## Entry 3 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 31 2024

### Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2023-2024 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2024**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2023-2024 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### 5-2024 Financial Disclosure Form- Jodi DeAugustine

Filename: 5-2024\_Financial\_Disclosure\_Form-\_\_HEExlZx.pdf Size: 1.3 MB

### 6-2024 Financial Disclosure Form- Samantha Turnquest

Filename: 6-2024\_Financial\_Disclosure\_Form-\_\_dwe0E7k.pdf Size: 1.3 MB

### 4-2024 Financial Disclosure Form- Jawwaad Rasheed

Filename: 4-2024\_Financial\_Disclosure\_Form-\_\_Ar5S0KZ.pdf Size: 160.6 kB

### 2-2024 Financial Disclosure Form- Murat Baysal

Filename: 2-2024\_Financial\_Disclosure\_Form-\_\_P6LleNy.pdf Size: 1.3 MB

### 3-2024 Financial Disclosure Form- Halil Zaim

Filename: 3-2024\_Financial\_Disclosure\_Form-\_\_Vf6kuC7.pdf Size: 1.3 MB

### 1-2024 Financial Disclosure Form- Fehmi Damkaci

Filename: 1-2024\_Financial\_Disclosure\_Form-\_\_chrEILS.pdf Size: 1.3 MB

### 8-2024 Financial Disclosure Form- Coskun Cetinkaya

Filename: 8-2024\_Financial\_Disclosure\_Form-\_\_9Q5C7IQ.pdf Size: 514.8 kB

### 7-2024 Financial Disclosure Form- Lindsay Cray

Filename: 7-2024\_Financial\_Disclosure\_Form-\_\_ZVe1jX5.pdf Size: 1.3 MB

# Entry 4 – Board of Trustees Membership Table

Completed - Jul 31 2024

## Instructions

### Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

# Entry 4 – Board of Trustees Membership Table

- 1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
- 2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

**1. 2023-2024 Board Member Information (Enter info for each BOT member)**

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2023- 2024
1	Fehmi Damkaci		Chair	Academic Committee Lead, Financial	Yes	7	8/1/2023	8/1/2026	12
2	Murat Baysal		Vice Chair	Academic	Yes	3	8/1/2021	8/1/2024	10
3	Halil Zaim		Trustee/ Member	Academic	Yes	1	9/1/2023	9/1/2024	9
4	Jawwaad Rasheed		Trustee/ Member	Academic	Yes	4	8/1/2023	8/1/2026	5 or less
5	Lindsay Cray		Trustee/ Member	Outreach , Lead	Yes	2	8/1/2022	8/1/2025	7
6	Jodi DeAugustine		Trustee/ Member	Financial	Yes	2	8/1/2023	8/1/2026	11
7	Samantha Turnquest		Trustee/ Member	Outreach , Lead	Yes	1	12/1/2022	8/1/2025	9
8	Coskun Cetinkaya		Treasurer	Academic	Yes	2	8/1/2021	8/1/2023	5 or less
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2023-2024

12

3. Number of board meetings scheduled for the 2024-2025 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2024	7
b. Total number of Voting Members added during the 2023-2024 school year	1
c. Total number of Voting Members who left the board during 2023-2024 school year	1
d. Total Maximum Number of Voting Members in 2023-2024; as set by the board in bylaws, resolution, or minutes	9

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2024	0
b. Total number of Non-Voting Members added during the 2023-2024 school year	0
c. Total number of Non-Voting Members who left the board during the 2023-2024 school year	0
d. Total Maximum Number of Non-Voting members in 2023-2024, as set by the board in bylaws, resolution, or minuteset by the board in bylaws, resolution, or minutes	0
e. Board members attending 8 or fewer meetings during 2023-2024	0

Thank you.

Entry 5 – Board Meeting Minutes

Completed - Jul 31 2024

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2023-June 2024), which should match the number of meetings held during the 2023-2024 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2024**.

[SANY-Board-Meeting-Minutes-2023-2024](#)

Filename: SANY-Board-Meeting-Minutes-2023-20\_R6dfm1G.pdf Size: 3.9 MB

Entry 6 – Enrollment & Retention

Completed - Jul 31 2024

[Instructions for submitting Enrollment and Retention Efforts](#)

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2023-2024 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWD), English Language Learner(s) (ELL), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2024-2025.

\*SUNY-authorized charter schools

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

## **Entry 6 – Enrollment and Retention of Special Populations**

---



## Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2023-2024	Describe Recruitment Plans in 2024-2025
Students with Disabilities	<p>§ Making sure the regular classroom teachers are updated about the special requirements of the students with disabilities so that students with disabilities will feel comfortable to remain at CSASCS.</p> <p>§ Emphasize the special education services we offer in the informational meetings/open houses</p> <p>§ Developing relationships with local agencies, such as Arise, Northside Learning Center, and CNY Learns Literacy Coalition. These agencies then help to distribute brochures to their students.</p> <p>§ Emphasize Academic Intervention Support roles within the building that will provide additional support to students in need</p> <p>§ Meet with incoming families to review IEP needs</p> <p>§ Share flyers with 30 local daycares, some of which are inclusive (i.e., Little Lukes)</p> <p>§ Maintaining a department of 4 SPED teachers at the elementary level to best meet all students' needs. Additionally, speech and OT services are provided in-house.</p>	<p>§ Making sure the regular classroom teachers are updated about the special requirements of the students with disabilities so that students with disabilities will feel comfortable to remain at CSASCS.</p> <p>§ Emphasize the special education services we offer in the informational meetings/open houses</p> <p>§ Developing relationships with local agencies, such as Arise, Northside Learning Center, and CNY Learns Literacy Coalition. These agencies then help to distribute brochures to their students.</p> <p>§ Emphasize Academic Intervention Support roles within the building that will provide additional support to students in need</p> <p>§ Meet with incoming families to review IEP needs</p> <p>§ Share flyers with 30 local daycares, some of which are inclusive (i.e., Little Lukes)</p> <p>§ Maintaining a department of 4 SPED teachers at the elementary level to best meet all students' needs. Additionally, speech and OT services are provided in-house.</p>
English Language Learners	<p>§ Holding open houses for students and their parents to present school design/services</p> <p>§ Attend community agencies and</p>	<p>§ Holding open houses for students and their parents to present school design/services</p> <p>§ Attend community agencies and</p>

	<p>events to advertise the school and programming</p> <p>§ Making the current website and brochure highlight better chances for ELL students to enroll</p> <p>§ Using Google translator and class DOJO for its website and online application form to make them available in multiple languages</p> <p>§ Shared brochures and flyers with local churches of various religions and refugee communities</p> <p>§ The Elementary School will host a Heritage Day in October and invite families/ members of their communities</p> <p>§ The Elementary School will honor Global Diversity Awareness Month in October of 2023 by inviting families and community members to read in their native language</p> <p>§ Offering additional and alternate options for completing registration paperwork in person</p> <p>§ Continue to partner with Interfaith Works and assist refugee families in enrolling students in school</p>	<p>events to advertise the school and programming</p> <p>§ Making the current website and brochure highlight better chances for ELL students to enroll</p> <p>§ Using Google translator and class DOJO for its website and online application form to make them available in multiple languages</p> <p>§ Shared brochures and flyers with local churches of various religions and refugee communities</p> <p>§ The Elementary School will host a Heritage Day in October and invite families/ members of their communities</p> <p>§ Offering additional and alternate options for completing registration paperwork in person</p> <p>§ Continue to partner with Interfaith Works, Northside Learning Center, and assist refugee families in enrolling students into school</p>
Economically Disadvantaged	<p>§ Holding open houses for students and parents to present school and programming</p> <p>§ Continue to develop relationships with local nonprofits and community agencies to provide opportunities for our students</p> <p>§ Attend community daycare and pre-k agencies to promote the</p>	<p>§ Holding open houses for students and parents to present school and programming</p> <p>§ Continue to develop relationships with local nonprofits and community agencies to provide opportunities for our students</p> <p>§ Attend community daycare and pre-k agencies to promote the</p>

	<p>school and programming</p> <p>§ Post flyers in local establishments such as the Boys and Girls Club, WIC office, 3 PEACE buildings, Catholic Charities</p> <p>§ Invite Community Resources to all family events</p> <p>§ Host recruitment booths at locations in the community, including Destiny USA and International Taste Festival</p>	<p>school and programming</p> <p>§ Post flyers in local establishments such as the Boys and Girls Club, WIC office, 3 PEACE buildings, Catholic Charities</p> <p>§ Invite Community Resources to all family events</p> <p>§ Host recruitment booths at locations in the community, including Destiny USA and International Taste Festival</p>
--	---	---

## Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2023-2024	Describe Retention Plans in 2024-2025
Students with Disabilities	<p>§ Making sure the regular classroom teachers are updated about the special requirements of the students with disabilities so that students with disabilities will feel comfortable to remain at CSASCS.</p> <p>§ Continued professional development opportunities for teachers to increase knowledge and skillset for working with students with disabilities, including specific Summer Institute PD</p> <p>§ Emphasizing special education services in flyers and informational meetings to attract students</p> <p>§ Extended time in math and ELA courses built into the school schedule</p> <p>§ Free afterschool/before-school tutoring and enrichment opportunities</p> <p>§ Emphasize Academic Intervention Support roles within the building that will provide additional support to students in need</p> <p>§ Meet with families to review IEP needs</p> <p>§ Continue to assess current IEP students to provide additional services where needed</p> <p>§ Maintaining a department of 4 SPED teachers at the elementary</p>	<p>§ Making sure the regular classroom teachers are updated about the special requirements of the students with disabilities so that students with disabilities will feel comfortable to remain at CSASCS.</p> <p>§ Continued professional development opportunities for teachers to increase knowledge and skillset for working with students with disabilities</p> <p>§ Emphasizing special education services in flyers and informational meetings to attract students</p> <p>§ Extended time in math and ELA courses built into the school schedule</p> <p>§ Free afterschool/before-school tutoring and enrichment opportunities</p> <p>§ Emphasize Academic Intervention Support roles within the building that will provide additional support to students in need</p> <p>§ Meet with families to review IEP needs</p> <p>§ Continue to assess current IEP students to provide additional services where needed</p> <p>§ Maintaining a department of 4 SPED teachers at the elementary level to best meet the needs of all</p>

	level to best meet the needs of all students. Additionally, speech and OT services are provided in-house.	students. Additionally, speech and OT services are provided in-house.
English Language Learners	<p>§ Providing extensive ELL services in school to expedite student proficiency levels (including hiring a second teacher at the primary level)</p> <p>§ Culturally Responsive Lesson Planning with families from diverse backgrounds</p> <p>§ Culturally Responsive curriculum planning</p> <p>§ Culturally Responsive Teaching across all content areas</p> <p>§ Continued professional development for staff on culturally responsive teaching</p> <p>§ Extended time in math and ELA courses built into the school schedule</p> <p>§ Free afterschool tutoring and enrichment opportunities - including Saturday Scholars STEM with an ENL section</p> <p>§ Offering additional and alternate options for completing registration paperwork in person</p> <p>§ Use translation services to assist in communicating with ELL families</p> <p>§ Surveying current families to improve practices and ensure needs are being met inside and outside of school</p> <p>§ Cultural Cafe event launched to</p>	<p>§ Providing extensive ELL services in school to expedite student proficiency levels (including hiring a second teacher at the primary level)</p> <p>§ Culturally Responsive Lesson Planning with families from diverse backgrounds</p> <p>§ Culturally Responsive curriculum planning and having "Multicultural Night" at the middle school cafeteria annually.</p> <p>§ Culturally Responsive Teaching across all content areas</p> <p>§ Continued professional development for staff on culturally responsive teaching</p> <p>§ Extended time in math and ELA courses built into the school schedule</p> <p>§ Free afterschool tutoring and enrichment opportunities - including Saturday Scholars STEM with an ENL section</p> <p>§ Offering additional and alternate options for completing registration paperwork in person</p> <p>§ Use translation services to assist in communicating with ELL families</p> <p>§ Surveying current families to improve practices and ensure needs are being met inside and outside of school</p>

	bring ELL families together and create an in-house support network	
Economically Disadvantaged	<p>§ Universal free breakfast and lunch.</p> <p>§ Provide a safe and secure small environment.</p> <p>§ Close connections with students' parents.</p> <p>§ Home visits to students' houses.</p> <p>§ Hosting donation events to provide materials and uniform support</p> <p>§ Providing uniform stipends to families in need</p> <p>§ Extended time in math and ELA courses built into the school schedule</p> <p>§ Free afterschool/ weekend tutoring and enrichment opportunities</p> <p>§ Providing all basic school supplies for students throughout the whole school year</p> <p>§ Free extracurricular after-school clubs and sports (art, chorus, Pom Dance, Lacrosse, Basketball)</p>	<p>§ Universal free breakfast and lunch.</p> <p>§ Provide a safe and secure small environment.</p> <p>§ Close connections with students' parents.</p> <p>§ Home visits to students' houses.</p> <p>§ Hosting donation events to provide materials and uniform support</p> <p>§ Providing uniform stipends to families in need</p> <p>§ Extended time in math and ELA courses built into the school schedule</p> <p>§ Free afterschool/ weekend tutoring and enrichment opportunities</p> <p>§ Providing all basic school supplies for students throughout the whole school year</p> <p>§ Free extracurricular after-school clubs and sports (art, chorus, Pom Dance, Lacrosse, Basketball)</p>

## Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Jul 31 2024

## Entry 7 – Employee Fingerprint Requirements Attestation

## A. TEACH System – Employee Clearance

### Required of ALL Charter Schools

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

---

## **B. Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

---

### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 8 – Organization Chart**

Completed - Jul 31 2024

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2023-2024 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

#### **2425-SANY-OrganizationChart-CSAS**

Filename: 2425-SANY-OrganizationChart-CSAS.pdf Size: 108.2 kB

## **Entry 9 – School Calendar**

Completed - Jul 31 2024

### **Instructions for submitting School Calendar**

#### **Required of ALL Charter Schools**

If the charter school has a tentative calendar based on available information and guidance at the time, please submit it **no later than 11:59 PM on August 1, 2024**. Charter schools must upload a final school calendar into the portal and may do so at any time but **no later than 11:59 PM on September 16, 2024**.



School calendars must meet the [minimum instructional requirements](#) as required of other public schools “... unless the school's charter requires more instructional time than is required under the regulations.”

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

#### Sample Calendar:

12 Month Calendar 2021-2022 184 Instructional Days										
<b>July</b>					<b>January (20)</b>					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
			1	2	3	4	5	6	7	
5	6	7	8	9	10	11	12	13	14	
12	13	14	15	16	17	18	19	20	21	
19	20	21	22	23	24	25	26	27	28	
26	27	28	29	30	31					
<b>August</b>					<b>February (15)</b>					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
2	3	4	5	6		1	2	3	4	
9	10	11	12	13	7	8	9	10	11	
16	17	18	19	20	14	15	16	17	18	
23	24	25	26	27	21	22	23	24	25	
30	31				28					
<b>September (18)</b>					<b>March (23)</b>					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
		1	2	3		1	2	3	4	
6	7	8	9	10	7	8	9	10	11	
13	14	15	16	17	14	15	16	17	18	
20	21	22	23	24	21	22	23	24	25	
27	28	29	30		28	29	30	31		
<b>October (20)</b>					<b>April (15)</b>					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
				1					1	
4	5	6	7	8	4	5	6	7	8	
11	12	13	14	15	11	12	13	14	15	
18	19	20	21	22	18	19	20	21	22	
25	26	27	28	29	25	26	27	28	29	
<b>November (18)</b>					<b>May (21)</b>					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
1	2	3	4	5	2	3	4	5	6	
8	9	10	11	12	9	10	11	12	13	
15	16	17	18	19	16	17	18	19	20	
22	23	24	25	26	23	24	25	26	27	
29	30				30	31				
<b>December (17)</b>					<b>June (17)</b>					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
		1	2	3			1	2	3	
6	7	8	9	10	6	7	8	9	10	
13	14	15	16	17	13	14	15	16	17	
20	21	22	23	24	20	21	22	23	24	
27	28	29	30	31	27	28	29	30		

<span style="background-color: #008080; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> Staff Report - August 23rd	<span style="background-color: #ffff00; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> Early Dismissal Days	<span style="background-color: #ff0000; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> Holiday/Recess (No Students or Staff)
<span style="background-color: #00bfff; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> Superintendent's Conference Day (No School for Students)	<span style="background-color: #ffcc00; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> Regents and School-level Exams	
<span style="background-color: #90ee90; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> September 8, 2021 All Grade Levels Report	<span style="background-color: #ff00ff; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span> June 24, 2022 - Last Day of School	

#### [Citizenship-and-Science-Academy-of-Syracuse-Charter-School-2024-25-Calendar](#)

Filename: Citizenship-and-Science-Academy-of\_CFK9tzJ.pdf Size: 48.8 kB

# Entry 10 – Faculty/Staff Roster Template

Completed - Jul 31 2024

## INSTRUCTIONS

### Required of Regents, NYCDOE, and Buffalo BOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2023-2024 school year).

**Use of the 2023-2024 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.**

**Reminders:** Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer <b>NOTE: MUST BE DONE FIRST</b>	<b>Select</b> your school's authorizer from the <b>drop-down list first</b> , before completing the roster.
School Name and Institution ID	<b>Select</b> your school's name from the <b>drop-down list</b> .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the <b>7 digit TEACH ID</b> for the Faculty/Staff person.
Role in School	<b>Select</b> the best choice of role of the Faculty/Staff person from the <b>drop-down list</b> .
CPR/AED Certification Status	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Subject Taught	<b>Select</b> the appropriate choice from the <b>drop-down list</b> .
Notes	Optional

## [CSA-Syracuse-Faculty-Staff-Roster-2024](#)

Filename: CSA-Syracuse-Faculty-Staff-Roster-2024.xlsx Size: 28.6 kB

# Entry 11 – Progress Toward Goals

Completed - Nov 1 2024

## Instructions

### SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system **no later than 11:59 PM on September 16, 2024**.

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 1, 2024.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

**Entry 11 – Progress Toward Goals**

**PROGRESS TOWARD CHARTER GOALS**

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2024.

**1. ACADEMIC STUDENT PERFORMANCE GOALS**

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2024.**

## 2023-2024 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Percentage of students in grades 3-8 maintaining "High Growth, High Proficiency", "High Growth, Low Proficiency", and "Low Growth, High Proficiency" from fall to spring STAR math and reading assessment averages will be 50% or higher.	School Data	Met	
Academic Goal 2	Percentage of students who score proficiently on 3 8 state assessments for all students at the school level will be at district average or higher.	School, District, and State Data	Unable to Assess	
Academic Goal 3	4 year and 5 year graduation rate for all students will be 80% or higher.	School Data	Unable to Assess	
Academic Goal 4	Percentage of all students in a cohort that have passed 3 out of 5 Regents exams required for graduation by their 3rd year of high	School Data	Unable to Assess	

	school will be 75% or higher.			
Academic Goal 5	4 year and 5 year graduation rate for students identified as economically disadvantaged, students with disabilities, and English language learners will be 80% or higher.	School Data	Unable to Assess	
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

2. Do have more academic goals to add?

No

#### 4. ORGANIZATION GOALS

**For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

## 2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	ESEA accountability designation will be at least "Good Standing"	School Data	Unable to Assess	
Org Goal 2	Out of school suspensions will be less than 10%	School Records	Met	
Org Goal 3	School will retain 85% of students or higher each year	School Records & BEDS reports	Met	
Org Goal 4	Parent satisfaction will be 85% or higher.	Parent Survey	Met	
Org Goal 5	Board of Trustees will have minimum 10 meetings per year	Meeting Minutes	Met	
Org Goal 6	School will have 10% of the juniors and seniors working at college level (i.e. taking college credits, involved in research)	Number of students enrolled in college credit courses	Unable to Assess	
Org Goal 7	10% of of the middle and high school students will participate in STEAM related fairs, Olympiads and competitions	Number of Science Olympiads and Science fairs participated and organized	Met	
Org Goal 8				

Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

## 2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	School will operate within its approved budget with no deficit	Audit report	Met	
Financial Goal 2	School will have no major findings in annual audit	Audit report	Met	
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

### 7. Do have more financial goals to add?

No

Thank you.

## Entry 12 – Audited Financial Statements

Completed - Nov 1 2024

### Required of ALL Charter Schools

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the Annual Report Portal and into the SUNY Epicenter document management system **no later than 11:59 PM on November 1, 2024**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the Annual Report Portal **no later than 11:59 PM on November 1, 2024**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2024 but will be identified as a required task thereafter and due on November 1, 2024. This is a required task, and it is marked optional for administrative purposes only.**

### [2023-24 Audited Financial Statements and Other Communications](#)



## Entry 12b – Audited Financial Report Template (BOR)

Completed - Nov 1 2024

### [Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2023-2024 Annual Reports](#) webpage. Upload the completed file in Excel format and submit **no later than 11:59 PM on November 1, 2024**.

**Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [CSAS Audited Financial Report NYSED 2023-24](#)

Filename: CSAS\_Audited\_Financial\_Report\_NYS\_wkClqQ2.xlsx Size: 79.0 kB

## Entry 12c – Additional Financial Documents

Completed - Nov 1 2024

**Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit **no later than 11:59 PM on November 1, 2024**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

---

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [Additional Documents-24](#)

Filename: Additional\_Documents-24\_\_JNKlmzx.pdf Size: 310.2 kB

## Entry 12d – Financial Contact Information

Completed - Nov 1 2024

**Regents, NYCDOE, and Buffalo BOE authorized schools** should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 1, 2024**.

## Form for "Financial Contact Information"

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Yusuf Akyar	<a href="mailto:akyar@sany.org">akyar@sany.org</a>	[REDACTED]

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Jeanne Beutner	[REDACTED]	[REDACTED]	8

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 13 – Fiscal Year 2024-2025 Budget

Completed - Nov 1 2024

**SUNY-authorized charter schools** should download the [2024-2025 Budget and Quarterly Report Template and the 2024-2025 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due no later than 11:59 PM on November 1, 2024.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY25 Budget using the [2024-2025 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due no later than 11:59 PM on November 1, 2024.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### [2024-2025-annual-report-budget-CSAS](#)

Filename: 2024-2025-annual-report-budget-CSAS.xlsx Size: 47.8 kB

## Optional Additional Documents to Upload (BOR)

Incomplete

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Jodi DeAugustine

---

**Name of Charter School Education Corporation:**

Science Academies of NY

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board of Trustees

Finance Committee Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

- 
6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☐ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
	I am employed by the firm that manages the portfolio for the school.	I am not a registered representative or licensed advisor and do not have any dealings with the portfolio. The portfolio is separately managed by one of the firm's partners.	Adam Gagas, colleague at firm

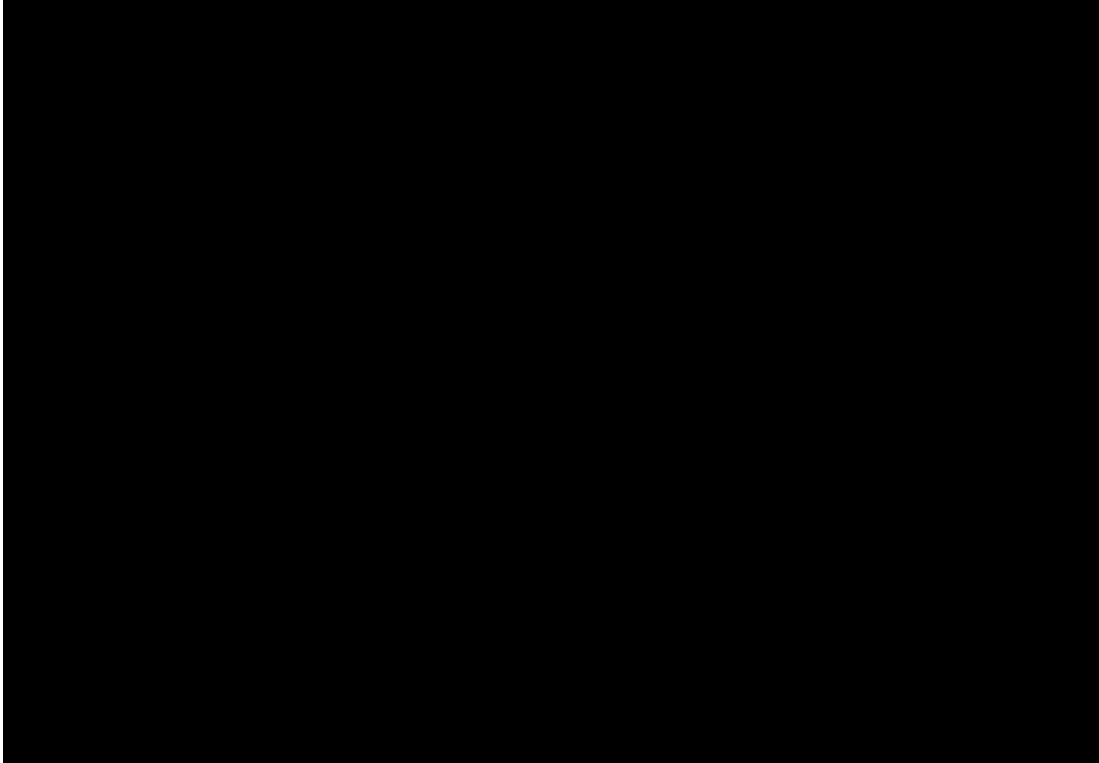
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Rockbridge Investment Management, LLC	Portfolio management	unknown	see comments in section 6	see comments in section 6

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*Jodi DeAugustine*

06.27.24

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



# Signature Certificate

Reference number: RH7DP-OJS5B-MMCCU-XJ2ZG

## Signer

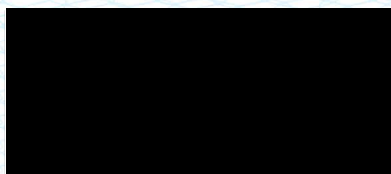


Sent:  
Viewed:  
Signed:

## Timestamp

27 Jun 2024 17:20:45 UTC  
28 Jun 2024 03:18:37 UTC  
28 Jun 2024 03:25:42 UTC

## Signature



## Recipient Verification:

✓ Email verified

28 Jun 2024 03:18:37 UTC

IP address: 108.26.62.10  
Location: Syracuse, United States

Document completed by all parties on:  
28 Jun 2024 03:25:42 UTC

Page 1 of 1



## Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 50,000+ companies worldwide.





<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Samantha Turnquest

---

**Name of Charter School Education Corporation:**

Syracuse Academies of New York

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

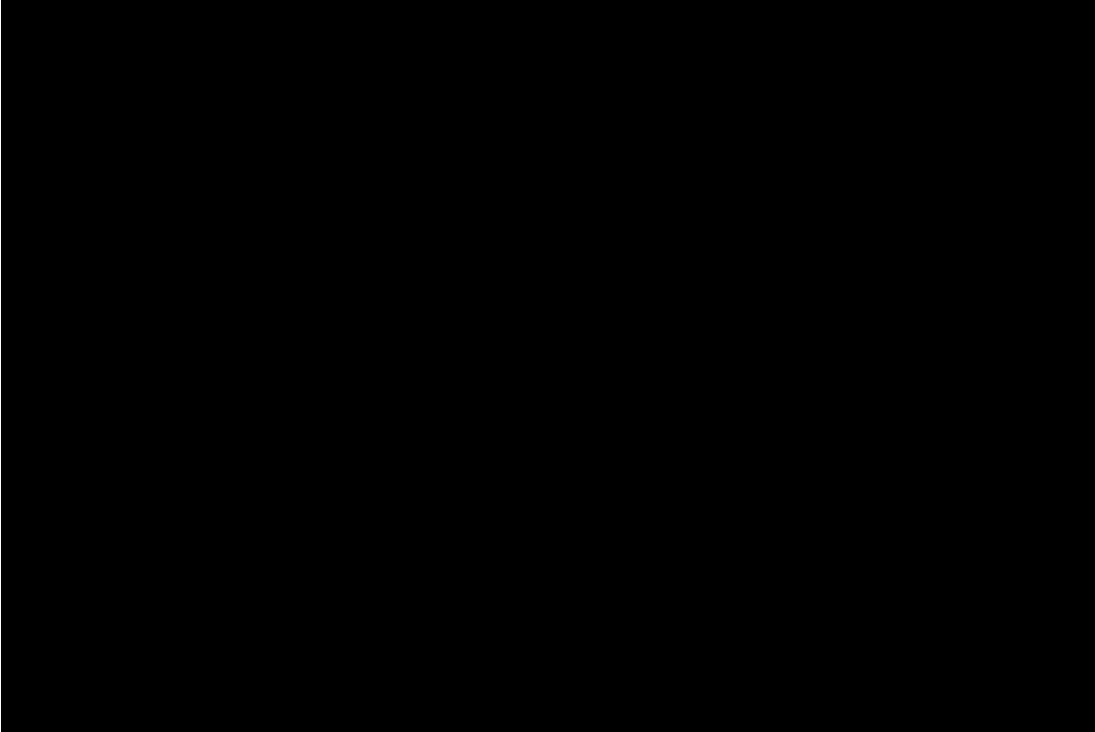
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*Samantha Turquest*

07 / 08 / 2024

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



# Signature Certificate

Reference number: AVNBN-4RXIQ-BPQOY-CLZZ5

## Signer



Sent:  
Viewed:  
Signed:

## Timestamp

03 Jul 2024 14:51:06 UTC  
08 Jul 2024 13:09:16 UTC  
08 Jul 2024 13:12:41 UTC

## Signature



## Recipient Verification:

✓ Email verified

08 Jul 2024 13:09:16 UTC

IP address: 161.11.160.20  
Location: Albany, United States

Document completed by all parties on:  
08 Jul 2024 13:12:41 UTC

Page 1 of 1



## Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 50,000+ companies worldwide.





<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Jawwaad Rasheed

---

**Name of Charter School Education Corporation:**

SANY (Science Academies of New York)

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

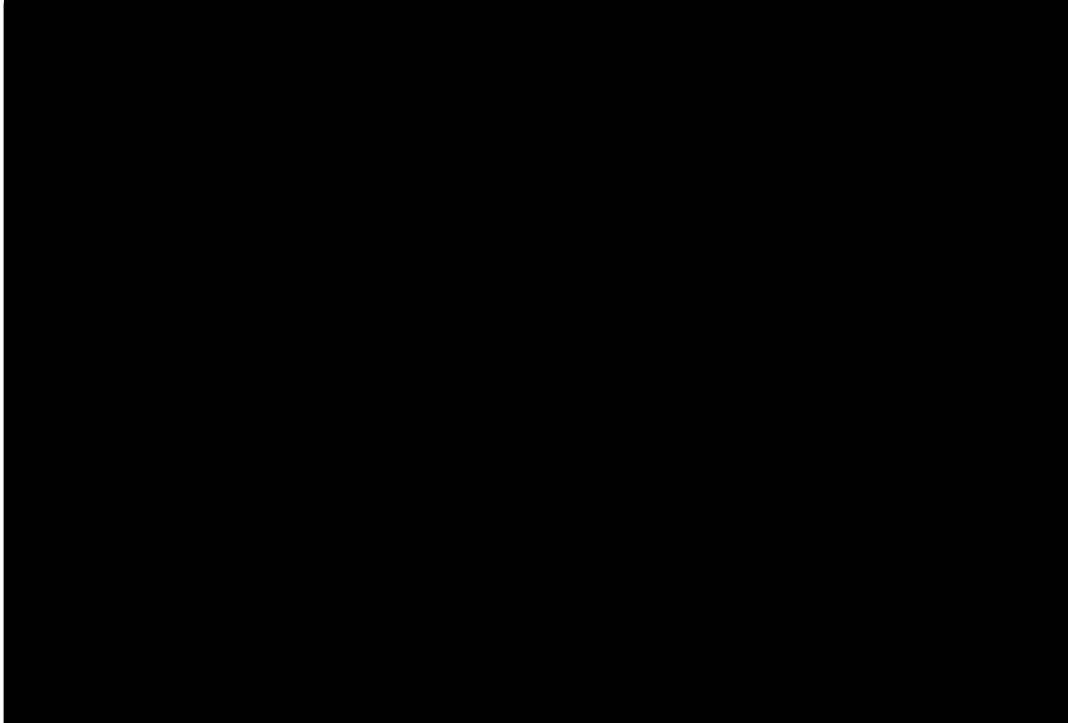
<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>


7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



	7/26/2024
<b>Signature</b>	<b>Date</b>

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Murat Baysal

---

**Name of Charter School Education Corporation:**

Science Academies of New York

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice-chair and Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I was STEM Coordinator for a year in 2013-2014 academic year.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

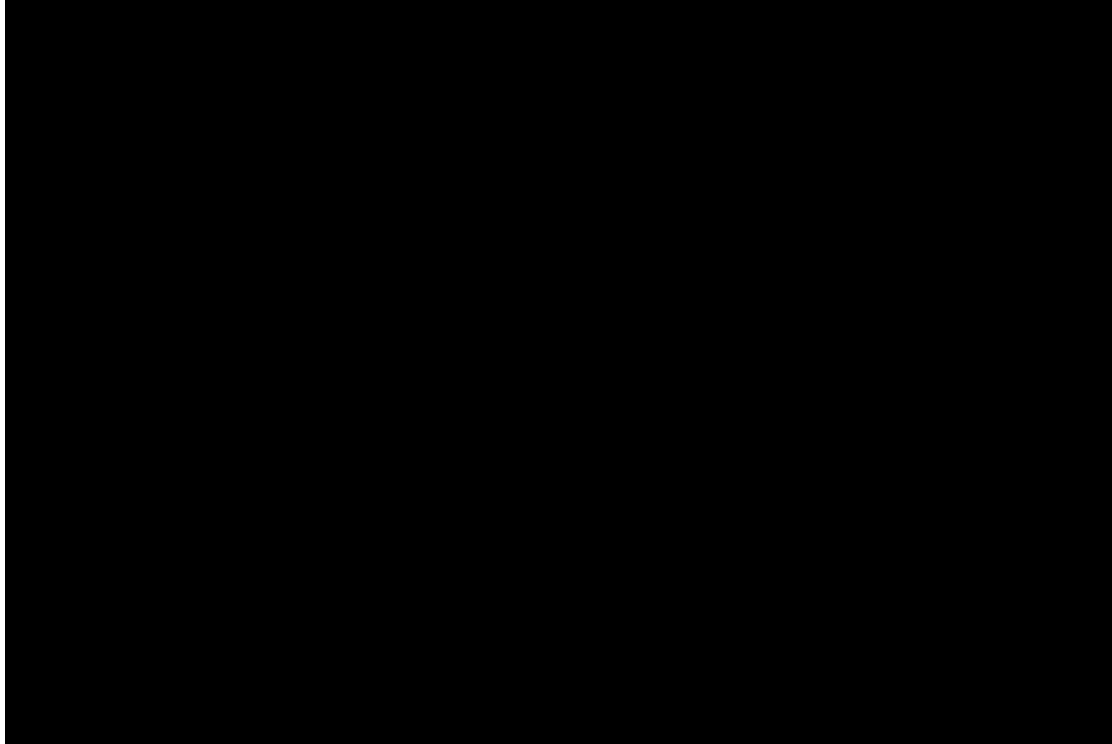
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*Murat Baysal*

07/22/2024

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



# Signature Certificate

Reference number: UYUDP-8FBRW-W5XRU-VYIYG

**Signer**

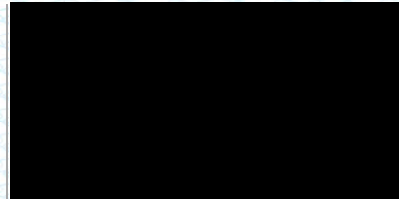
**Timestamp**

**Signature**



Sent:  
Viewed:  
Signed:

24 Jul 2024 18:43:57 UTC  
24 Jul 2024 19:56:08 UTC  
24 Jul 2024 19:58:43 UTC



**Recipient Verification:**

✓ Email verified

24 Jul 2024 19:56:08 UTC

IP address: 12.74.241.31

Document completed by all parties on:  
24 Jul 2024 19:58:43 UTC

Page 1 of 1



**Signed with PandaDoc**

PandaDoc is a document workflow and certified eSignature solution trusted by 50,000+ companies worldwide.





<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Halil Zaim

---

**Name of Charter School Education Corporation:**

Science Academy of New York Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

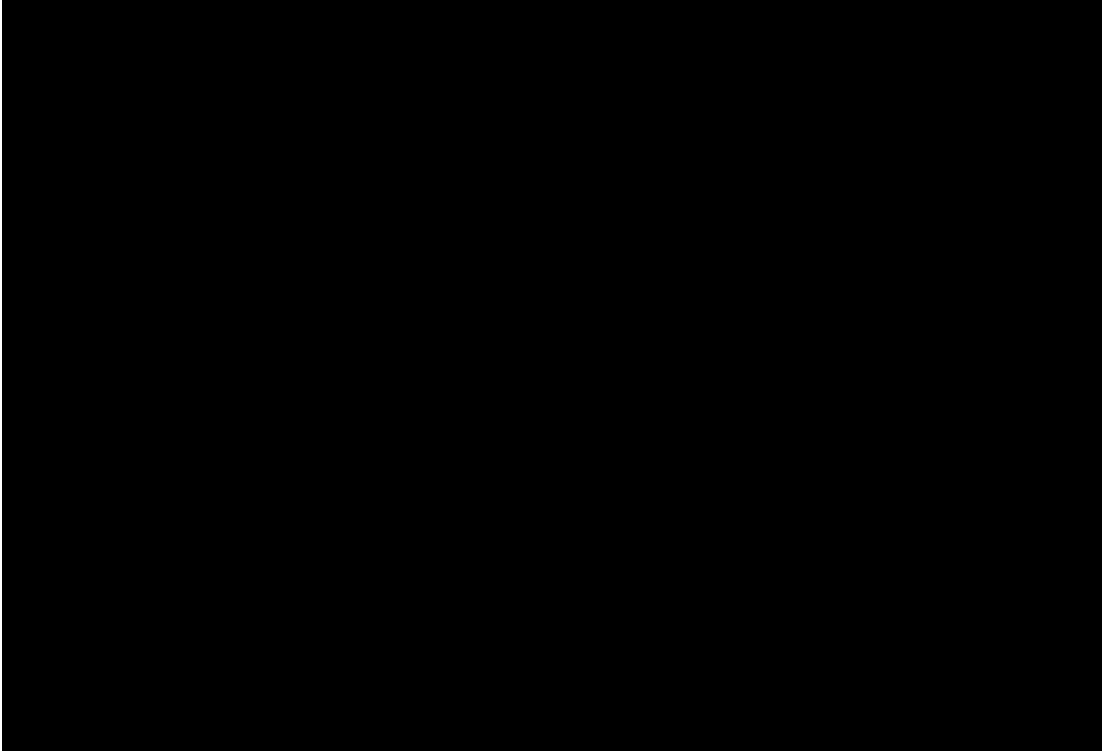
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*Halil Zaim*

7/23/2024

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



# Signature Certificate

Reference number: HMXMI-RZVYD-LSAOG-KLBYX

## Signer



Sent:  
Viewed:  
Signed:

## Timestamp

27 Jun 2024 17:17:44 UTC  
23 Jul 2024 17:53:54 UTC  
23 Jul 2024 17:57:18 UTC

## Signature



## Recipient Verification:

✓ Email verified

23 Jul 2024 17:53:54 UTC

IP address: 149.84.149.60  
Location: Alfred, United States

Document completed by all parties on:  
23 Jul 2024 17:57:18 UTC

Page 1 of 1



## Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 50,000+ companies worldwide.





<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Fehmi Damkaci

---

**Name of Charter School Education Corporation:**

SANY Charter Schools

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

President

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☒ **Yes** ☐ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

My sister-in-law (wife's sister) is employed as a staff member in the business office. She works at an entry-level staff position.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

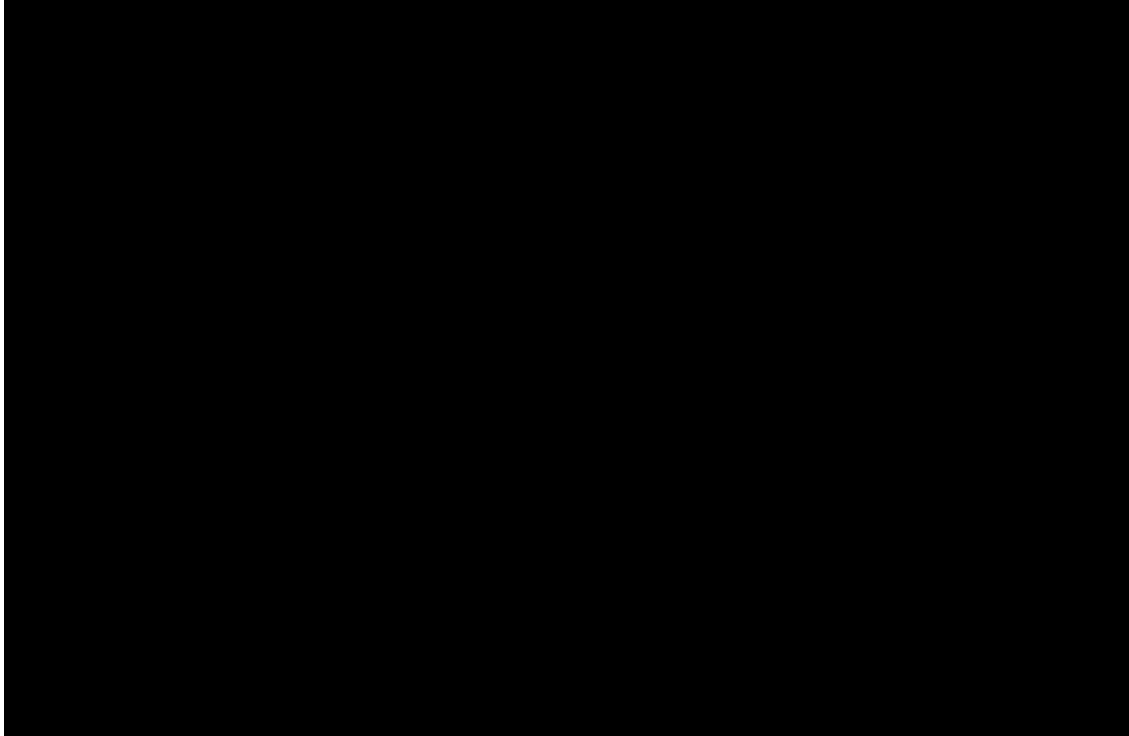
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>
Terra Science and Education	Leasing buildings + provides grants and scholarships	\$1,7million for six separate school buildings.	Fehmi Damkaci	Abstains from the decisions related to Terra Science and Education

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*Fehmi Dawkaci*

07/4/2024

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



# Signature Certificate

Reference number: PBD4E-ZBMFE-QIGCN-VZPAF

## Signer

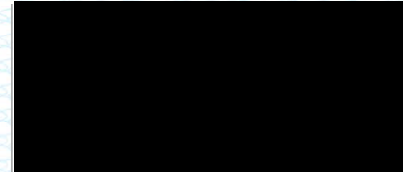


Sent:  
Viewed:  
Signed:

## Timestamp

24 Jul 2024 18:50:49 UTC  
24 Jul 2024 23:35:33 UTC  
24 Jul 2024 23:46:13 UTC

## Signature



## Recipient Verification:

✓ Email verified

24 Jul 2024 23:35:33 UTC

IP address: 199.212.95.2  
Location: Buffalo, United States

Document completed by all parties on:  
24 Jul 2024 23:46:13 UTC

Page 1 of 1



## Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 50,000+ companies worldwide.





**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Coskun Cetinkaya

---

**Name of Charter School Education Corporation:**

SANY (Science Academies of New York)

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Treasurer

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

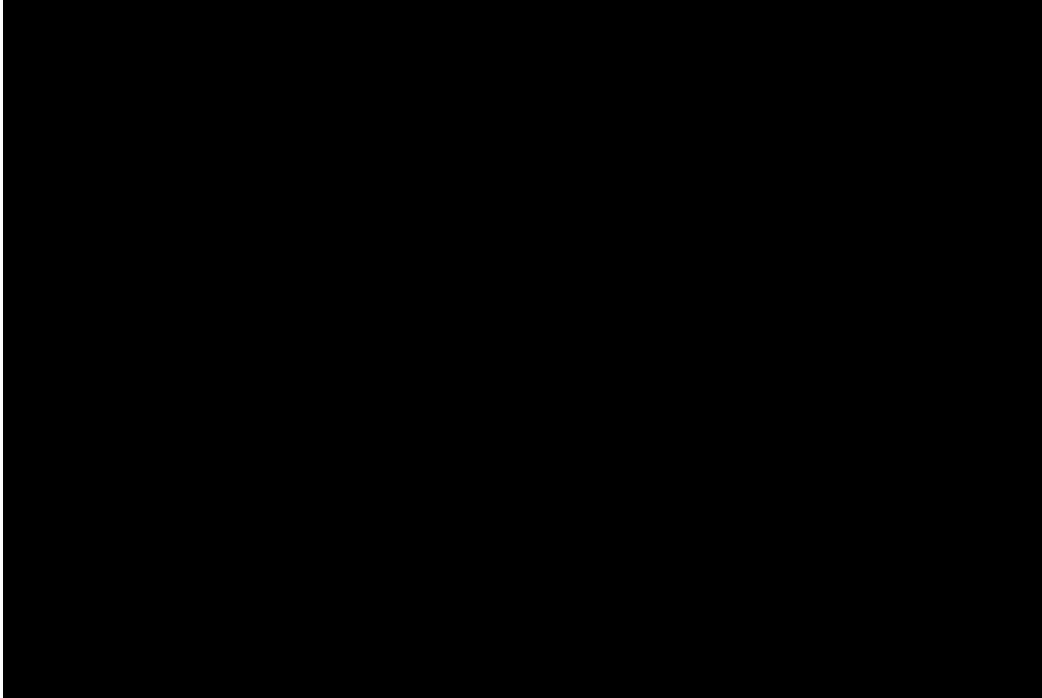


7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



A handwritten signature in blue ink, appearing to read 'L. Cetinkaya'.

7/24/2024

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

<b>Disclosure of Financial Interest by a Current or Former Trustee</b>
--

**Trustee Name:**

Lindsay Cray

---

**Name of Charter School Education Corporation:**

SANY

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
- member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

- 
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☐ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>
6/28/2024	I voluntarily provided 2 days of professional development training for mental health awareness and crisis management. While I did not request any compensation, the school decided to provide me an honorarium totaling \$ 1000	I did not make any request for compensation, I was planning to offer this training voluntarily.	Superintendent, Tolga Hayali provided the check. There is no relationship of any kind.

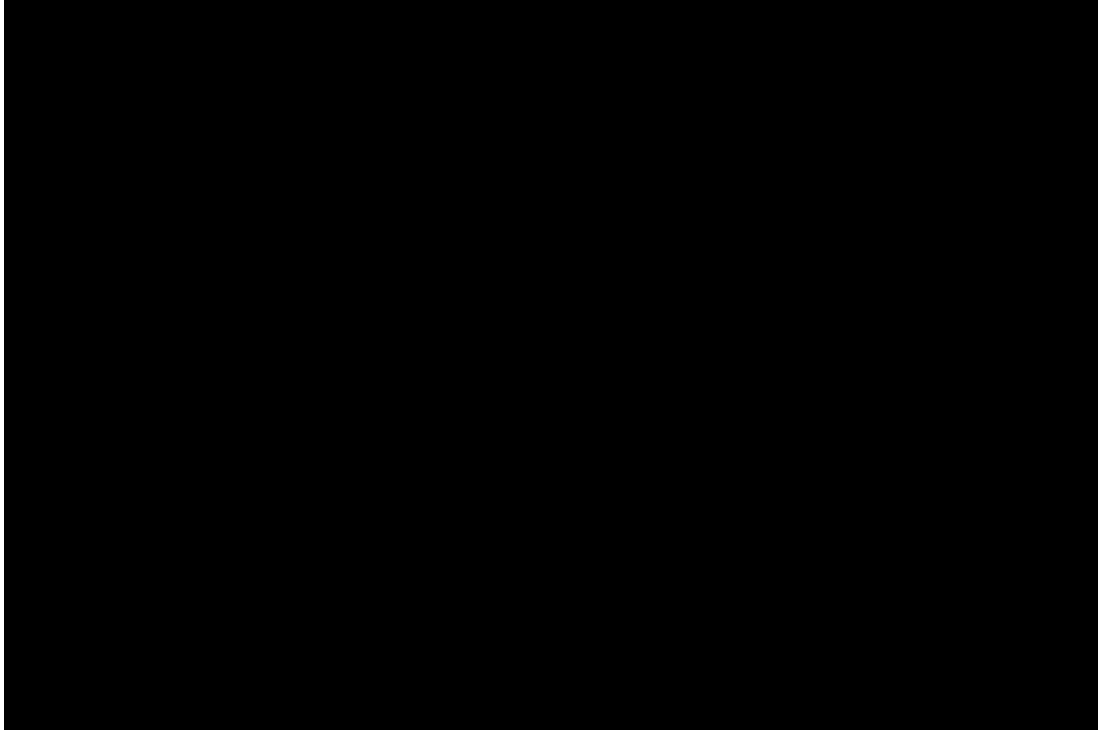
7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*



*Lindsay Cray*

6/28/24

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



# Signature Certificate

Reference number: L2UAZ-MUSHN-69BXS-UBI4H

## Signer

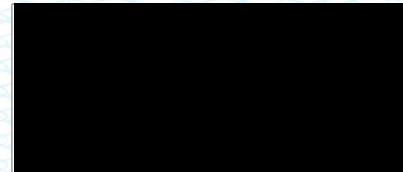


Sent:  
Viewed:  
Signed:

## Timestamp

27 Jun 2024 17:19:54 UTC  
28 Jun 2024 18:23:36 UTC  
28 Jun 2024 18:49:15 UTC

## Signature



## Recipient Verification:

✓ Email verified

28 Jun 2024 18:23:36 UTC

IP address: 38.49.76.188  
Location: Rochester, United States

Document completed by all parties on:  
28 Jun 2024 18:49:15 UTC

Page 1 of 1



## Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 50,000+ companies worldwide.





Science Academies of New York (SANY) Charter Schools

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 7/19/2023  
**Place :** SANY Conference Center

**Zoom Link:**

Tolga Hayali is inviting you to a scheduled Zoom meeting.

Topic: SANY BoT Meeting - July 2023

Time: Jul 19, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87697116896?pwd=RG5lVUF4UUJhakdERXpCMFhYL2lCdz09>

Meeting ID: 876 9711 6896

Passcode: 125272

- I. The regular meeting was called to order at 6.35 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Present
Lindsay Cray	Trustee	Yes	Absent
Jodi DeAugustine	Trustee	Yes	Present
Samantha Turnquest	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 6/22/2023

Motion by Jodi DeAugustine, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

### III. Agenda for Finance committee

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

### IV. Agenda

1. *Approval of New Hires for SAS, UAS, CSAS, and CSAR.*
2. *Approval of new board member Dr. Halil Zaim*
3. *Approval of the 2023-24 academic calendars*
4. *Approval of the 2023-2024 SANY Student Handbook*
5. *Approval of the 2023-2024 staff handbook*
6. *Approval of updates to teacher dashboards*
7. *Approval of board members term renewal for Fehmi Damkaci, Jawwaad Rasheed and Jodi DeAugustine*
8. *Approval of purchasing additional school vehicles.*
9. *Approval of leasehold improvement agreement for the Rochester building.*
10. *Approval of OCM BOCES '23-'24*
11. *Approval of 2023-2024 SANY Emergency Response Plan*
12. *Approval of 2023-2024 SANY Stipend and Additional Compensation Chart*
13. *Approval of New District Office Staff Position and Salary*
14. *Approval of Change Order for Curriculum Associates*

### Discussion

1. *Strategic Board meeting*
2. *Enrollment updates*
3. *Grant updates*

Motion by Jodi DeAugustine, seconded by Samantha Turnquest, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### V. Executive Session

Motion by Jawwaad Rasheed, seconded by Samantha Turnquest to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### VI. Reconvene Public Session

VII. Motion by Murat Baysal, seconded by Jodi DeAugustine to exit the executive session.

**Roll Call:** Adopted unanimously

**VIII. ► Motion #230719.1**

RESOLVED that the hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Jodi DeAugustine, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

**► Motion #230719.2**

WHEREAS, Motion [2]: *The Science Academies of New York Charter Schools Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Dr. Halil Zaim as a member to its Board of Trustees, with a term expiring on August 21, 2024, pending approval by NYSED. The resolution approving Dr. Halil Zaim is adopted upon NYSED's approval.*

RESOLVED, that approving Dr. Halil Zaim as a board member is hereby approved.

Motion by Murat Baysal, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

**► Motion #230719.3**

WHEREAS, SASCS, UAS, CSAS, and CSAR created 2023-24 academic calendars by adapted the school days from sending school districts' 2023-24 academic calendars.

RESOLVED, that SASCS, UAS, CSAS, and CSAR academic calendars for 2023-24 school year is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

**► Motion #230719.4**

WHEREAS, the SANY student handbooks for elementary, middle, and high schools are updated for 2023-2024 school year.

RESOLVED that SANY Student Handbook for all schools for 2023-2024 school year

is hereby approved.

Motion by Murat Baysal, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #230719.5**

WHEREAS, The Staff handbook for the 2023-2024 school year has been adjusted to meet the current needs for the upcoming school year.

RESOLVED, the updates made within the new staff handbook have hereby been approved as presented.

Motion by Jodi DeAugustine, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #230719.6**

WHEREAS, updates to the teacher dashboard have been made to reflect changes in the K-2 Curriculum and changes from NYS regarding the science test moving from 4<sup>th</sup> grade to 5<sup>th</sup> grade.

RESOLVED, that the updates to the teacher dashboard are hereby approved.

Motion by Jodi DeAugustine, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #230719.7**

WHEREAS, sixth membership term for Fehmi Damkaci is ending in August 2023. Third membership term for Jawwaad Rasheed is ending in August 2023. First membership term for Jodi DeAugustine is ending in August 2023. Their membership terms will be extended for another three years.

RESOLVED, that renewing board membership term starting from August 2023 to August 2026 for Fehmi Damkaci, Jawwaad Rasheed and Jodi DeAugustine is hereby approved.

Motion by Murat Baysal, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #230719.8**

WHEREAS, additional school vehicles are needed and will be purchased to assist with any official school needs, especially with the increased number of staff who serves multiple school location from the district office and needs to travel. The following vehicle is procured from 3 different local dealers to be able to compare the prices.

	SCOPE OF WORK		
VENDOR	DESCRIPTION	COST	TOTAL COST
Fox Toyota		\$ 47,198.00	\$ 47,198.00

Burdick Toyota	RAV4 Prime, AWD	\$ 47,023.00	\$ 47,203.00
Romano Toyota		\$ 46,469.00	\$ 46,469.00

RESOLVED, that the purchasing of 2023 Toyota RAV4 Prime AWD from Romano Toyota in the amount of \$46,469 is hereby approved.

Motion by Murat Baysal, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #230719.9**

WHEREAS, Citizenship and Science Academy of Rochester (CSAR) will serve K-3 grades in 2023-24 school year. SANY has entered into a lease agreement with Al Sigl Community of Agencies at 151 E. Henrietta Rd. in the City of Rochester. The school building has 17,175 square feet. SANY request some interior modification to be able to serve additional grade and this modification will be completed by the Landlord. Modifications costs will be shared by the Landlord and the Tenant; the tenant's portion, 50% of the total cost, will be \$60,265.50, payable to the Landlord, without changing the rental agreement.

- Provide demolition of walls, ceilings, floors, bathrooms, doors and frames as per plans and walk thru
- Provide saw cut, cut and cap and concrete replacement for new bathroom layout
- Provide all framing, drywall, blocking for appliances and finish
- Provide 3 new bathrooms, all associated fixtures, install and finish
- Provide new flooring throughout 3 classrooms, as per sample provided
- Provide patching of all walls where demolition has taken place
- Provide all new acoustical ceilings
- Provide install of doors and frames
- Provide finish painting throughout entire area
- Provide new sinks as well as relocation of drinking fountain

RESOLVED, interior modification agreement with Al Sigl Community of Agencies for the classroom modification project in the amount of \$60,265.5 is hereby approved.

Motion by Jodi DeAugustine, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #230719.10**

WHEREAS, SANY Schools will be receiving the following services from CNYRIC (OCM BOCES).

- Data Warehouse Services
- School District Data Coordination Service
- College Clearinghouse

RESOLVED, that the purchase of stated services from CNYRIC for \$75,000 for all SANY Schools for 2023-24 school year is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #230719.11**

WHEREAS, Per NYSED Educational Law §§ 807 and 2801-a, and Commissioner's Regulation 155.17 District-Wide school safety plans and building-level emergency response plans (ERP's) are designed to prevent and minimize the effects of the violent incidents and emergencies and to facilitate the coordination of school and school districts with local and county resources in the event of such incidents or emergencies. The aforementioned law and regulation require the board of trustees to revise and adopt the District-Wide School Safety Plan and Building-Level Emergency Plans (ERP's).

RESOLVED, that revise and adapt the draft of the District-Wide School Emergency and Safety Plans that will be submitted to the 30-Day Public Hearing and Review started on July 14, 2023 and public hearing session will be held on August 9, 2023, the district plan will be adopted by the BOT on the August 16, 2023 board meeting; adapt the Building-Level Emergency and Response Plans for SANY Schools in Syracuse, Rochester, Utica and, Rochester is hereby approved.

Motion by Jodi DeAugustine, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #230719.12**

WHEREAS, SANY schools will pay additional stipends per the attached chart for the additional works and responsibilities throughout the 2023-24 school year.

RESOLVED that SANY's stipends and compensation chart for is hereby approved as presented.

Motion by Jodi DeAugustine, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #230719.13**

WHEREAS, SANY District Office will add new position to support operations and business functions of the district. New position will be named as Assistant to District Office.

RESOLVED, that proposed Assistant to District Office positions and salary is hereby approved as presented.

Motion by Jodi DeAugustine, seconded by Murat Baysal  
**Roll Call:** Adopted unanimously

► **Motion #230719.14**

WHEREAS, SANY Schools would order additional instructional supplies and books from Curriculum Associates, as the sole provider for the requested curriculum, after the initial order that was made in April after the board approval.

SCHOOLS	SAS	UAS	CSAS	TOTAL
PO#	PO#6591 - 6577	PO#3047 - 3048	PO#1707 - 1708	
DESCRIPTION	Book	Book	Book	
Price	\$7,893	\$14,688	\$10,916	<b>\$33,497</b>

RESOLVED, that change order for Curriculum Associates order in the amount of \$33,497 is hereby approved.

Motion by Samantha Turnquest, seconded by Jodi DeAugustine  
**Roll Call:** Adopted unanimously

## IX. Discussion Items

1. *Strategic Board meeting:* August 4<sup>th</sup>, at Double Tree Hotel at 9 am until 4 pm. Will serve breakfast and lunch.
2. *Enrollment updates:* Enrollment numbers look good for Rochester, Utica, and SAS. Utica will increase its total number of student and getting new students to satisfy the new approved cap.
3. *Grant updates:* Citizenship middle school received \$750K from NYSED for labs, computers, smartboards, robotics, etc. Utica Academy received \$75K from Homeland security for the increasing safety of the school. Terra provided \$120K for hiring high quality teachers grant.
- 4.

### I. Superintendent's Report

#### Enrollment

July 2023	Total Enrollment	ELL	Sped	Poverty	FRL Rate
Syracuse Academy of Science	944	51 5%	86 9%	756	80.08%
Citizenship & Science Academy of Syracuse	576	61 11%	74 13%	509	88.37%
Utica Academy of Science	836	91 11%	52 6%	657	78.59%

<b>Citizenship &amp; Science Academy of Rochester</b>	150	9	6%	17	11%	112	74.67%
<b>SANY District</b>	2506	212	8%	229	9%	2034	81.17%

### Demographics

								Black or African American					
July 2023	Target	%	Total Enrollment	Male		Female		White	Asian				
Syracuse Academy of Science	975	96.82%	944	427	45%	517	55%	652	69%	222	24%	42	4%
Citizenship & Science Academy of Syracuse	600	96.00%	576	279	48%	297	52%	421	73%	98	17%	39	7%
Utica Academy of Science	858	97.44%	836	400	48%	436	52%	307	37%	335	40%	138	17%
Citizenship & Science Academy of Rochester	171	87.72%	150	73	49%	77	51%	128	88%	16	11%	4	3%
SANY District	2604	90.48%	2356	1106	47%	1250	53%	1380	59%	655	28%	219	9%

### SAS

1. Thursday, July 13th, 2023: It's Senior Spotlight time! Meet Taha Hayali. Taha was the first student in Syracuse Academy of Science history to graduate with both a high school degree and an associate's degree from Onondaga Community College! Let's find out how the rest of his high school experience went. What is one major accomplishment you had in your senior year of high school? Getting my associate's degree in computer science. What are your goals for after high school? Studying computer science at a good college and having some fun doing it. Name one person that inspires you. My father. What advice would you give to the next senior class? Aim to be the best and work to be the best so that even if you fail, you can say that you did everything in your power, and it just didn't work out. Where do you see yourself in five years? Graduating college and getting a good job. If you could have dinner with any person living or dead, who would they be and why? Khalid ibn Walid, because he is the commander who never lost a single battle. Name three traits that describe you. Confident, determined, humble. What is your favorite hobby? Sports. What is a hidden talent that no one or only a few people know about you? I started learning grappling. I'm pretty good at that, but I still need to improve. What is your favorite memory of SAS? Math class with Mr. Bektas as we would have lots of fun with friends and mess around with people but still learn in a fun way.



2. Tuesday, June 27th, 2023: The Class of 2023 may have graduated, but we're still highlighting their accomplishments! Meet Rheona Montgomery-Golden. What is one major accomplishment you had in your senior year of high school? I wouldn't call this a major accomplishment but I finally finished writing a book I've been writing since I don't know how long and also having the opportunity to take art classes at Occ. I was able to learn how to improve my drawing and new drawing methods that I wasn't familiar with. What are your goals for after high school? After high school, I want to go to college and major in Creative Writing while also trying out new things. Name one person that inspires you. A person that inspires me is my mother. She'd always push me to stay on top of my schoolwork and always believed in me. What advice would you give to the next senior class? Don't push things back. That'll only cause you stress. Where do you see yourself in five years? Being a successful author and Writing fictional stories that people love. If you could have dinner with any person living or dead, who would they be and why? The Weeknd simply because I love his music and would love to meet him someday. Name three traits that describe you. Creative, funny, and caring. What is your favorite hobby? Aside from writing, I would have to say drawing. What is a hidden talent that no one or only a few people know about you? A hidden talent I have is singing. I usually sing with no one around. What is your favorite memory of SAS? When almost everyone, including me, was falling down the stairs trying to get into the cafeteria for breakfast (It was snowing, and the stairs were slippery.)
3. Wednesday, June 21st, 2023: Presenting the Syracuse Academy of Science Class of 2023! This is the first graduating class to have students starting as Kindergarteners in 2010 and spending 13 years at SAS until graduation. This was also the first class in Syracuse Academy of Science history to have a student graduate with their high school diploma and an associate's degree from Onondaga Community College! We could not be prouder of these Atoms. We are many Atoms, one family!
4. Wednesday, June 21st, 2023: "You're off to great places! Today is your day! Your mountain is waiting- so get on your way"- Dr. Seuss. Syracuse Academy of Science celebrated Kindergarten Graduation! Kindergarteners dressed up in graduation caps and gowns and received a certificate for successfully completing their first year of school! Great job, Atoms! We can't wait to see what 1st grade will bring for you!
5. Wednesday, June 21st, 2023: Syracuse Academy of Science Elementary School celebrated the character trait Integrity in June. Integrity is the quality of being honest. Integrity is all about doing the right thing even when no one is watching. Congratulations to our final Students of the Month for the 22-23 school year!
6. "Success doesn't rush. The greatest reward is the journey-" Oscar Wilde. And what a journey it has been for the Syracuse Academy of Science Class of 2023! This is the first graduating class in #SASCS history that started as Kindergarteners in 2010 and spent 13 years at SAS until graduation. The Class of 2023 is already successful. These students have completed 13 years of school filled with hard work and late nights. They have successfully participated in sports, music, and extracurricular activities, and some even ventured onto a college campus to take college classes. These scholars have achieved all this while developing friendships and making memories that will last a lifetime. We made this senior video so our Atoms can have a memento for years. We hope you reflect on your time at SAS and remember the good times. We hope you remember your

journey from the second you stepped into your first Syracuse Academy of Science classroom to your graduation walk. We wish you all the best and more success than you can measure. Congratulations to the #Classof2023!

7. Friday, June 16th, 2023: 4th quarter award recipients at Syracuse Academy of Science Middle School were treated to a special breakfast and recognized for their academic and community achievements. This was the last awards breakfast of the 2022-23 school year. Congratulations, Atoms!
8. Thursday, June 15th, 2023: Syracuse Academy of Science 7th graders headed outside to create chalk drawings that depicted integral scenes and quotations from the novel *Refugee* by Alan Gratz. Each team chose one of three main characters and came up with an important scene and a quotation related to that scene that was vital to the development of the novel's central theme. Each team had to prepare a sketch plan and then execute their ideas to fill an entire parking space. Atoms covered 18 parking spaces in our lot with beautiful, thought-provoking artwork!
9. Wednesday, June 14th, 2023: Several Syracuse Academy of Science Atoms participated in the Genius Olympiad. Genius Olympiad is a prestigious international competition bringing together the best and brightest students from different countries worldwide. Founded and organized by Terra Science and Education, the Rochester Institute of Technology hosted this year's competition. High School students from nearly 60 countries enter projects in five general disciplines with an environmental focus. Winning medals at an International science fair is no easy task; however, our #SASAtoms pulled it off with grace and a lot of hard work. Please congratulate the following students:  
  
 Project name: Creating a Synthetic Violacein Fabric Dye Out of Transformed E. Coli.  
 Silver Medal- Migual Mathis & Grace O'Neill  
  
 Project Name: A novel study to solve the global threat Antimicrobial Resistance (AMR): Herbal remedy; Hibiscus Sabdariffa bactericidal invasion on the molecular composition of *Fusarium Oxysporum Fungi*.  
 Yakina Sika Amoha-Bronze Medal  
  
 Robotics: Bronze medal- Samara Hurtado, Lester Gonzales, and Mickayla Pagan  
 Honorable mentions: Andre McClain, Jenell Virgilio, and Theodore Simon  
 Aamiran Ridha, Araceli Goodyear, and Elda Goodyear.
10. Tuesday, June 13th, 2023: Syracuse High School Seniors took a trip down memory lane for our annual senior walk. Seniors put on their caps and gowns and walked through Syracuse Elementary School to the beat of *Pomp and Circumstance* playing through the PA speakers. SAS Elementary School students lined the halls to cheer and hold up signs for the graduating Seniors. This tradition allows the Seniors to reflect on their achievements and show the Elementary Schoolers what they are working towards.
11. Friday, June 9th, 2023: Syracuse Academy of Science 8th graders celebrated their hard work with an end-of-the-year field trip to Six Flags Darien Lake! Thrill-seeking Atoms spent the day going on countless roller coasters, playing games, and eating delicious food! It was an exciting day spent with friends that our Atoms will remember forever!

12. Thursday, June 1st, 2023: Syracuse Academy of Science Middle School hosted its annual 5th-grade science and academic fair in June. Students showed their knowledge of the scientific method by performing several different experiments. Art projects completed by our talented 5th through 7th graders were also on display.
13. Thursday, June 1st, 2023: Syracuse Academy of Science Elementary School second graders learned about influential historical figures who fought tirelessly to improve the world. These included Martin Luther King Jr., Susan B. Anthony, Jackie Robinson, Rosa Parks, and Eleanor Roosevelt. Following the "Fighting For A Cause" Listening and Learning unit, students visited the Women's Rights National Historical Park in Seneca Falls, N.Y. Atoms saw statues of famous historical figures and explored the museum to further their learning.
14. Friday, May 26th, 2023: Syracuse Academy of Science Elementary School and Dance Expressions have partnered together to offer dance classes at school! This past spring, we offered a shortened version as a sample for our families. Students in Kindergarten through 4th grade were offered the opportunity to sign up for Ballet or Hip Hop classes, and hopefully, we'll be able to offer full sessions next year! Here are a few pictures of what they've been up to!
15. Friday, May 26th, 2023: Oooooooooo, who lives in Syracuse and goes 158 feet under the ground?! That's right, a group of Syracuse Academy of Science tenth-grade Atoms took a trip to Howe Caverns. Scholars explored the vast underground caves, took a boat ride, and learned about one of Upstate's most remarkable natural attractions.
16. Friday, May 26th, 2023: During Memorial Day weekend, Mr. Stowe and Mr. Yaman took Congressional Award students camping at Lake Durant. The group spent four glorious days in the Adirondacks region hiking Castle Rock Summit and Bald Mountain, visiting Old Forge and Indian Lake, swimming, canoeing, fishing at Lake Durant, and eating like they never had food before! Congressional Awards are the highest honor youth can receive in the United States. Awards are earned by students who successfully complete four categories: physical fitness, personal development, voluntary public service, and expedition & exploration. This outing was part of the expedition and exploration category. Congressional Award candidates at Syracuse Academy of Science have gone to International festivals, taken weekend camping trips, and even traveled out of the state.
17. Thursday, May 25th, 2023: It's time to introduce the next person awarded into the SANY Hall of Fame by Superintendent Dr. Hayali. Ronald Tascarella is the Pathfinder Bank EVP and Chief Banking Officer. Ronald has over 43 years of experience in banking. Ronald was introduced to SANY during one of their early expansions when funding was needed, and their existing bank could not develop a strategy that met their financial needs. Pathfinder Bank created a creative approach that allowed them to grow. The first time Ronald toured the school, he was so impressed by the staff's enthusiasm and the student's behavior. The schools provided hope and opportunity to their students for a better life. Thank you for believing in SANY and for supporting all children in the community!

18. Friday, May 19th, 2023: "If you are going to get anywhere in life, you have to read a lot of books." – Roald Dahl. Mrs. Tracy's 3rd-grade class ventured to Ms. Negron and Mrs. Goyer's Kindergarten classroom to read with a friend! The older kids each read a book to their younger partners. Our Atoms love having a reading buddy!

## CSA Syracuse

## UAS

1. Friday, April 28th, 2023: Utica Academy of Science 2nd graders had an electrifying time on Friday, April 28th, at the NY Energy Zone in Utica. They were introduced to the exciting world of electricity. Through interactive exhibits and videos, Atoms learned how different forms of energy can be used to power our homes and communities.
2. Friday, June 23rd, 2023: Congratulations to the Class of 2023! We are so proud of all your accomplishments. Wherever life takes you, we hope you will hold Utica Academy of Science in a special place in your heart. We are many Atoms, one family.
3. "Success doesn't rush. The greatest reward is the journey-" Oscar Wilde. The Utica Academy of Science Class of 2023 is already successful. These students have completed 13 years of school filled with hard work and late nights. They have successfully participated in sports, music, and extracurricular activities. Some students even ventured outside their comfort zones to take college-level courses for credits. Other scholars devoted themselves to our cybersecurity classes, and even received certifications after passing the exam. Students achieved all this while developing friendships and making memories that will last a lifetime. We made this senior video so our Atoms can have a memento for years. We hope you reflect on your time at #UASCS and remember the good times. We hope you remember your journey from the second you stepped into your first Utica Academy of Science classroom to your graduation walk from the cafeteria to the gym. We wish you all the best and more success than you can measure. Congratulations to the #Classof2023!
4. Thursday, June 22nd, 2023: Utica Academy of Science 6th-grade entrepreneurs presented their business ideas in our version of Shark Tank. Scholars designed their products, calculated the cost to get their company up and running, and showed their vision to our panel of Sharks. The scholars were questioned about the sustainability of their fictitious companies, the cost of making the product, and the profit they expect to make.
5. Friday, June 16th, 2023: 2nd graders took a field trip to Sherrill Brook Park. Teachers set up obstacles for soccer, relay races, and hula hoops. After all that exercise, Atoms chilled out with some popsicles and the playground. It was a great way to celebrate the end of the school year!

6. Tuesday, June 13th, 2023: On this beautiful evening, the Utica Academy of Science Elementary School band performed "A Concert Under the Stars." Under the direction of their talented conductor, Ms. Parr, the musicians performed four foot-tapping rhythms that showcased their progress since the beginning of the year. During one song, several of our teachers joined forces with their instruments, thanks to the diligent coaching from our remarkable students and Ms. Parr! To finish the evening, a local magician performed his bag of tricks for the enthralled crowd. It was truly a magical evening under the beautiful sky where dreams became a reality, and music became the language that united our school community!
7. Tuesday, June 13th, 2023: Roses are red Violets are blue We had a great time at the Poetry Slam How about you? The Utica Academy of Science JSHS Poetry Slam showcased our students' immense creativity and artistic prowess. They fearlessly took the stage, using their voices to shed light on diverse perspectives and share their personal experiences. The energy was electric as each performer poured their heart and soul into their poetry, leaving a lasting impact on everyone who attended. We want to extend heartfelt congratulations to all the participants who graced the stage with their poetic prowess. Your words touched our souls and reminded us of the power of self-expression. Thank you to everyone who came out to support these incredible young poets, and special thanks to Ms. DeBuono, Ms. Calabria, Mr. McElroy, Mr. Bullis, and all our other dedicated teachers who helped organize this unforgettable event. Our goal is to continue to celebrate and nurture the literary talents of our students, fostering a community where creativity can thrive.
8. Thursday, June 6th, 2023: Utica Academy of Science 4th graders visited the underground wonders of Howe Caverns. Atoms enjoyed an afternoon exploring the 1.25 miles of the caves and even took an underground boat ride.
9. Monday, June 5th, 2023: The Utica Academy of Science 6th grade class visited WonderWorks at Destiny USA. Atoms were thrilled to experience over 100 entertaining, hands-on exhibits that challenged the mind and sparked the imagination.
10. Thursday, June 1st, 2023: It's been an incredibly successful year for our Atoms Soccer Club! Scholars from kindergarten to 6th grade have worked with the high school soccer coaching staff to hone their soccer skills and learn essential team-building techniques during training sessions. Every Sunday, our young athletes put their skills to the test by playing in games on the turf fields at Accelerated Sports. Our families come out to watch and cheer on their favorite players while building a strong SANY community. Let's go, Atoms!
11. Tuesday, May 30th, 2023: As a college prep school, we like to introduce our young Atoms to all the opportunities that can come with a degree in higher education. On Tuesday, May 30th, Utica Academy of Science Elementary School celebrated Career Day. Community members from twelve employers came to share their knowledge and expertise with our scholars. It's never too early for Atoms to start thinking about their future careers. We hope our students felt inspired!
12. Thursday, May 18th, 2023: Utica Academy of Science kindergarten classes went on a field trip to Fort Stanwix in Rome. The Scholars had a wonderful time getting a first-

hand look at what life was like in Colonial Times and exploring a military fort. Students had fun dressing as the children did, learning to do some of their chores, and playing with the toys made so long ago!

## CSA Rochester

1. Friday, June 9th, 2023: Citizenship & Science Academy of Rochester had an incredible celebration honoring our outstanding P2 scholars who have exemplified remarkable leadership, perseverance, respect, and genuine care for others. The Positivity Project Parade was a fun occasion filled with cheers and applause. We want to congratulate all our fantastic Atoms who have demonstrated these exceptional qualities. Your commitment to making a positive difference in the lives of others is truly inspiring. Keep shining bright and spreading positivity!

### I. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- II. Motion by Murat Baysal, seconded by Jawwaad Rasheed, to adjourn the meeting at 7.38 pm. **Roll Call:** Adopted unanimously

Science Academies of New York (SANY) Charter Schools

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 8/16/2023  
**Place :** SANY Conference Center

**Zoom Link:**

Tolga Hayali is inviting you to a scheduled Zoom meeting.

Topic: SANY BoT Meeting | August 2023

Time: Aug 16, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86034147677?pwd=aExNQx5RmxOSW1CYlliYlEvYUtwZz09>

Meeting ID: 860 3414 7677

Passcode: 913463

- I. The regular meeting was called to order at 6.36 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Coskun Cetinkaya	Treasurer	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Absent
Lindsay Cray	Trustee	Yes	Present
Jodi DeAugustine	Trustee	Yes	Present
Samantha Turnquest	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

## Regular Board Meeting of 7/19/2023

Motion by Samantha Turnquest, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

### III. Agenda for Finance committee

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

### IV. Agenda

1. *Approval of New Hires for SAS, UAS, CSAS, and CSAR.*
2. *Approval of Strategic Goals*
3. *Approval of Updated Code of Ethics Policy (#1070)*
4. *Approval of SANY District-Wide Safety Plan*
5. *Approval of Updated Budget for SAS, UAS, CSAS, and CSAR*
6. *Approval of SANY Remote Work Policy*
7. *Approval of Updated Curriculum & SPED Coordinator Payscale*
8. *Approval of Purchasing Copy Paper for SANY*
9. *Approval of Janitorial Supply for SANY*
10. *Approval of New Copiers Lease and Service Agreement*

### Discussion

1. Enrollment:
2. Internal Audit Report:

Motion by Murat Baysal, seconded by Jodi DeAugustine, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### V. Executive Session

Motion by Jodi DeAugustine, seconded by Samantha Turnquest to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss personnel matters, payroll issues, student issues, and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### VI. Reconvene Public Session

VII. Motion by Jodi DeAugustine, seconded by Murat Baysal to exit the executive session.

**Roll Call:** Adopted unanimously

### VIII. ► Motion #230816.1

RESOLVED that the hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Samantha Turnquest, seconded by Jodi DeAugustine



**Roll Call:** Adopted unanimously

► **Motion #230816.2**

WHEREAS, the updated Strategic Goals that were revised during the August 4<sup>th</sup> board meeting addressing current challenges and opportunities for the next five years.

RESOLVED, that the SANY Strategic Goals for 2023-2028 are hereby approved. Tabled for further review for the next meeting.

Motion by Choose an item., seconded by Choose an item.

**Roll Call:** Choose an item.

► **Motion #230816.3**

WHEREAS, the SANY Code of Ethics Policy (#1070) has been reviewed, and modifications have been proposed to increase the allowable gift amount from \$500 to \$1,000, and the threshold for conflict of interest contracts has been raised from \$750 to \$7,500;

RESOLVED, that the updated SANY Code of Ethics Policy (#1070) is hereby approved.

Motion by Jodi DeAugustine, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #230816.4**

WHEREAS, the SANY Board of Trustees moves to adopt the proposed District-Wide School Safety Plan, as presented and discussed during the Public Hearing (held on 08/09/2023) and regular safety meetings. The safety and well-being of our students, staff, and visitors are of utmost importance, and this comprehensive plan outlines measures and procedures designed to ensure a secure learning environment throughout the district. The District-Wide School Safety Plan encompasses a multi-faceted approach to address various aspects of safety as listed in the plan.

RESOLVED, that the SANY District-Wide Safety Plan for the 2023-2024 Academic Year as presented to the Board of Trustees is hereby adopted.

Motion by Jodi DeAugustine, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #230816.5**

WHEREAS, 2022-2023 school year budgets for SAS, UAS, CSAS, and CSAR are updated to reflect the most up-to-date projections.

RESOLVED, that updated 2022-2023 budgets for SAS, UAS, CSAS, and CSAR are hereby approved.

Motion by Jodi DeAugustine, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #230816.6**

WHEREAS, SANY District Business Office requires its staff to complete essential tasks and works while on vacation or during their breaks. SANY would like to provide a limited (hourly, not daily) remote work policy so that essential payroll, AP, AR, and purchasing processes will not be interrupted or delayed throughout the district.

RESOLVED, that update on the limited (hourly, not daily) remote work policy is hereby approved, with revised suggestions.

Motion by Jodi DeAugustine, seconded by Lindsay Cray

**Roll Call:** Adopted unanimously

► **Motion #230816.7**

WHEREAS, SANY seeks to propose an update to the pay scales for both the Curriculum Coordinator and the SPED Coordinator for the 2023-2024 academic year, with the SPED coordinator payscale being adjusted to include an additional \$2,000 for every 975 students;

RESOLVED, that the updated SANY Curriculum Coordinator & SPED payscale for the 2023-2024 academic year are hereby approved.

Motion by Murat Baysal, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

► **Motion #230816.8**

WHEREAS, SANY conducted a price analysis for copy paper from several providers for the 2023-2024 school year.

RESOLVED, that SANY would purchase copy paper from WB Mason throughout the 2023-2024 school year as the lowest pricing compared to other three quotes is hereby approved.

Motion by Murat Baysal, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

► **Motion #230816.9**

WHEREAS, SANY conducted a price analysis for janitorial supplies from several providers for the next three school years.

RESOLVED, that SANY would purchase janitorial supplies from **company xxx** for the upcoming next three school years. Tabled for future meeting on request of school

Motion by Choose an item., seconded by Choose an item.

**Roll Call:** Choose an item.

► **Motion #230816.10**

WHEREAS, SANY will upgrade the currently expiring three lease copier machines with an early buyout option by Canon. Currently, SANY works with Canon for the other existing copiers, and SANY already checked the price with other competitors less than a year, and IT recommends working with Canon products per their experience. They offer the same pricing which was offered for the previous contract where several other quotes were received and compared. At the time, this was the best pricing and offering the same pricing. SANY would continue to get services from BME for the lease machines for the existing and new products.

- 2 Canon imageRUNNER Advance DX C5840i
- 1 Canon imageRUNNER Advance DX 6780i
- 63 Month Fair Market Value Lease \$1,299.00/Month
- Monthly Service and Supply Contract for 13 Copiers \$3,250.00 3,500,000 B&W & 700,000 Color Copies/Year

RESOLVED, that three new copier lease agreement for SANY schools for three copiers from Canon for 63 months and a service agreement from BME for 2023-24 is hereby approved.

Motion by Murat Baysal, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

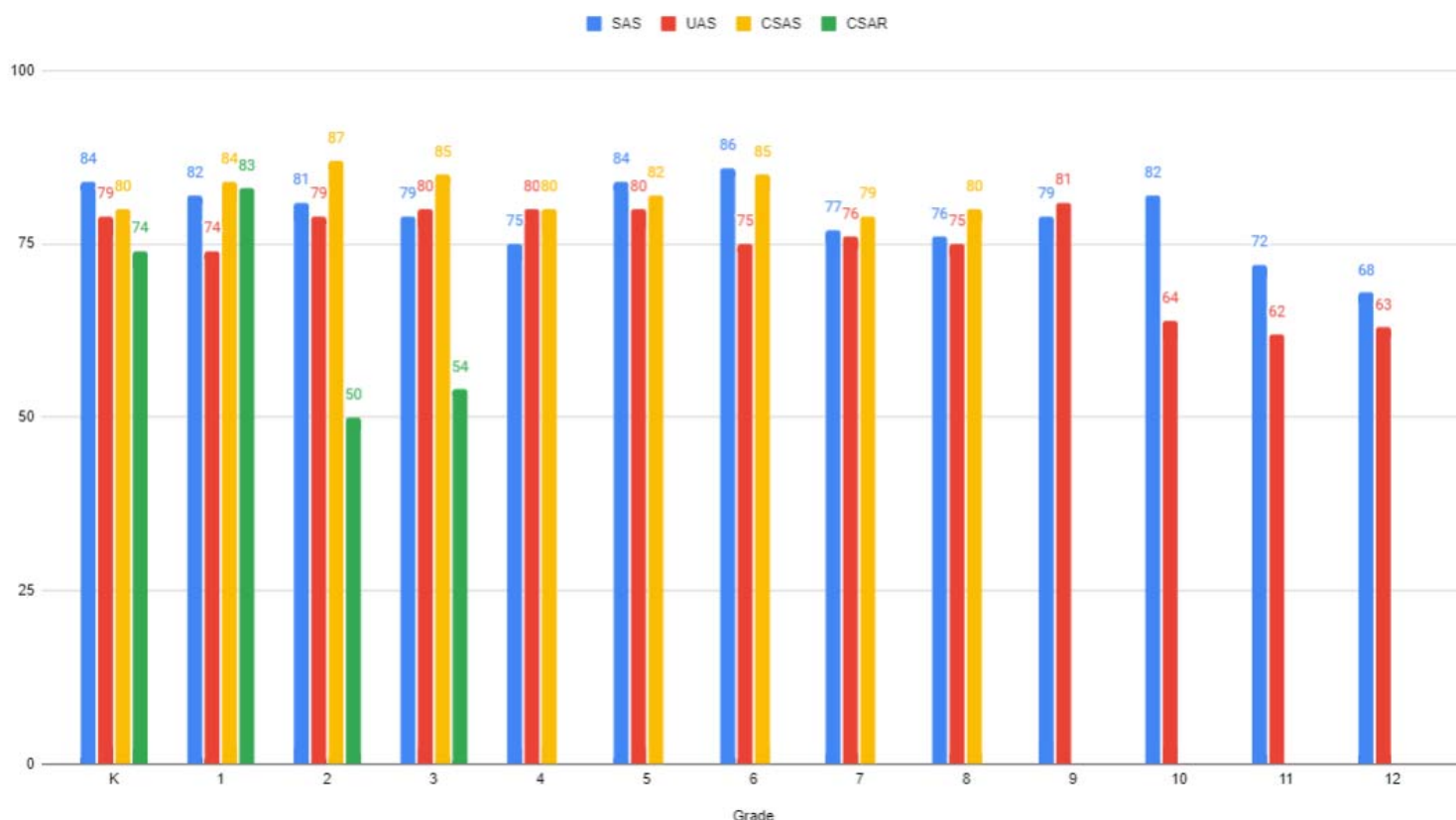
## IX. Discussion Items

1. Enrollment: Rochester school is not certain due to its system. All other schools are looking good.
2. Internal Audit Report: reviewed, no exception was reported, one corrective action was taken.
3. School welcomed 9 international teachers from five different countries. They are mostly math teachers, and two of them are computer science teachers.
- 4.

### I. Superintendent's Report

Enrollment

SANY Enrollment Numbers



## SAS

1. Wednesday, August 9th, 2023: Dr. Basic, SANY District Safety Coordinator, provided a presentation to SANY parents, families, students, staff, and stakeholders for the annual public hearing for the District-Wide School Safety plan. Syracuse Academy of Science places huge importance on school safety and works with all stakeholders to ensure we are constantly improving our policies and emergency plan. The 2023-24 SANY Safety Plan can be found [here](#). Thank you for working together to make our school safer for all Atoms.
2. Friday, August 4th, 2023: More than 50 Syracuse Academy of Science and Syracuse City School District students are now officially digital ambassadors. The AT&T 'Cuse Youth Digital Ambassador Program, powered by Tech4Kidz and Syracuse University, graduated its first class of local digital ambassadors in grades 5 through 7. These students live in areas impacted by the digital divide, meaning the households can't access or afford internet or computers. Students spent a week of their summer vacation learning skills like artificial intelligence, cybersecurity, coding, and media literacy. On the program's final day, participating scholars were surprised with new laptops presented by Syracuse Mayor Ben Walsh, State Senator

Rachel May, and State Assemblywoman Pamela Hunter. Students also received an AT&T Digital Ambassadors certificate for their hard work and dedication.

3. Wednesday, August 2nd, 2023: During July, Syracuse Academy of Science Elementary School combined learning with fun at the Summer Enrichment program. During the three-week session, students worked on various projects and science activities. Some highlights include a Rube Goldberg Machine, where scholars created a chain reaction using marbles, cardboard tubes, and dominoes based on Rube Goldberg Machines; paper making, where students made paper using paper pulp and confetti pieces and were able to draw on it and create with it again! There was also a paper airplane contest, skittles rainbows, borax crystals, and daily building challenges! Students also made kaleidoscopes and penny spinners! We can't wait to continue the enrichment program next year.
4. Thursday, July 27th, 2023: It's time for a #SeniorSpotlight. Meet Class of 2023 graduate Naomi Garcia. What is one major accomplishment you had in your senior year of high school? Graduating with almost a year's worth of college credits. What are your goals for after high school? Go to college and study law. Name one person that inspires you. My mom, despite all the hardships she went through, pushed through everything and continued to preserve. What advice would you give to the next senior class? Don't give up, and be your biggest supporter. Nothing comes easy. Reaching your goals will take work, but you must keep pushing yourself to improve. Where do you see yourself in five years? In law school. If you could have dinner with anyone living or dead, who would they be and why? I would have dinner with Adam Sandler because he's funny. Name three traits that describe you. Considerate, determined, and funny. What is your favorite hobby? Listening to music. What is a hidden talent that no one or only a few people know about you? I know how to play the trombone. What is your favorite memory of SAS? The last day of my junior year when there was a big water fight outside.
5. Tuesday, July 18th, 2023: Get ready for another Senior Spotlight. This time it's Natyah Johnson's turn! What is one major accomplishment you had in your senior year of high school? Getting accepted into 8/10 colleges. What are your goals for after high school? Attend Bowie State University with a major in child and adolescent studies. Name one person that inspires you. My mom. What advice would you give to the next senior class? Have Fun and create as many memories as possible. Where do you see yourself in five years? Transferring into Law School somewhere. If you could have dinner with any person living or dead, who would they be and why? Probably Snoop Dogg, so he can tell me stories about the music industry and what really happened to Tupac and Biggie. Name three traits that describe you. Funny, persistent, and hardworking. What is your favorite hobby? Sleeping. What is a hidden talent that no one or only a few people know about you? I can play 2 1/2 instruments. What is your favorite memory of SAS? Junior prom and the last week of my junior year.
6. June 25- 30th, 2023: Syracuse Academy of Science High School students attended a summer cyber security camp at Le Moyne College. Throughout this enriching program, they delved into the fascinating world of cybersecurity, exploring different concepts, practices, and hands-on activities. With their passion and dedication, they

presented outstanding projects to round out the week. As a token of recognition for their hard work, each participant was awarded a well-deserved certificate and a Raspberry Pi device, empowering them to continue their journey in technology and innovation. Congratulations to all the bright minds who participated in this camp – you are the future guardians of cyberspace! Keep shining and exploring the endless possibilities of cybersecurity!

7. Thursday, June 8th, 2023: Syracuse Academy of Science Elementary School hosted its annual Art Night. Over 850 pieces of artwork from our talented toms were displayed, featuring two or more pieces from each student! The art show featured paintings, drawings, collages, mixed media pieces, sculptures made of toilet paper, and art that glows under black lights. Various stations also allowed students and families to create new art that night. Ms. A-B put on a fantastic night, and everyone had a great time! We can't wait to do it again next year!
8. Thursday, June 8th, 2023: Syracuse Academy of Science Middle School students enjoyed the fanciest lunch. These students worked hard throughout May, showing respect, responsibility, and safety in their classrooms and throughout the school building. It was amazing to celebrate their hard work and dedication to making the Middle School the best place to be!
9. Friday, May 26th, 2023: The Syracuse Academy of Science Random Acts of Kindness Club organizes fundraisers and drives to benefit community organizations. One of those was a coin drive to benefit the Friends Forever Animal Rescue in Pennelville, New York! Classes had a friendly competition to bring in the most change. The winning class even got to name the new kittens! SAS Elementary School raised just over \$2,000 for the animal shelter! The Random Acts of Kindness Club also decorated ping pong balls to donate to the animals.
10. Wednesday, May 17th, 2023: Syracuse Academy of Science High School athletes competed in the Onondaga High School League Track Meet. Under the direction of Coach Terry, Coach Harrison, Coach Walker, and Coach Rouse, the boys' Track & Field team finished in 3rd place, and the girls finished in 13th place! Several of our athletes also placed individually. Congratulations, Atoms!

Amir Taylor-1st place 110 hurdles, 1st place Triple Jump 41-4.50, 3rd place 200 Meter

Kenyon King- 3rd place in 100 meter, 6th place in the 200 meter, 3rd place in High Jump

Darius Mitchell- 5th Place in High Jump

Canaree Green- 4th Place in 200 meter, 4x100 Boys Relay 2nd place, 4x400 Boys Relay 5th place, 4x800 Boys Relay 6th Place

Grace O'Neill- 6th Place High Jump

Zion Rivera- 5th Place Shot Put

11. Wednesday, May 10th, 2023: Before the summer break, 10th-grade Atoms took a morning hike through Green Lakes State Park. Students explored three miles of nature trails taking in the sights and sounds of upstate NY. Students were

- encouraged to capture nature images as part of a photography unit surrounding the flora and fauna of New York State.
12. Saturday, May 6th, 2023: Syracuse Academy of Science congressional award students visited Boston over the weekend. It was a very successful trip exploring the capital of Massachusetts and making great memories along the way! The group walked at the Boston inner harbor, grabbed food at the Quincy Market, visited the Old State House of Massachusetts, and enjoyed the walk at the Boston Common.
  13. Monday, May 15th, 2023: Students and families gathered to celebrate the arts at Syracuse Academy of Science High School with our Spring Music Concert and Art Show. Students in choir and band performed a show-stopping concert with music in several different styles, featuring solos from students and small ensembles in addition to the full band. 9th through 12th graders showcased their artwork in 2D and 3D. Art students have created projects such as Art Nouveau, Realism, color theory, and many more. Students even created sculptures using the "Trompe-l'oeil," which means style to deceive or trick the eye. Everyone enjoyed a reception sponsored by Wegmans following the concert. What a tremendous year the arts had at SAS! We can't wait to see what the 2023-24 school year will bring!
  14. Friday, April 21st, 2023: Congratulations to Syracuse Academy of Science High School student Andre McClain for being selected to attend the 19th Annual Symposium on Energy in the 21st Century for his project titled "Using dark dyes to create solar cells." The symposium features speakers that cover the most up-to-date and relevant topics on renewable energy. This year's theme was on preparing for climate change with renewable energy.
  15. Monday, April 17th, 2023: Did you know Syracuse Academy of Science Elementary School has several clubs and after-school activities? One of them is Lego Club! In Lego Club, students work in small groups to create and build various contraptions/simple machines with Legos based on the building plans they make. Through reading, working together, and building, students work on #STEAM projects to become engineers in a team setting.
  16. Thursday, April 13th, 2023: Syracuse Academy of Science Elementary School combined art and science for a vibrantly brilliant project. How? Kindergartens became color scientists for the day by using a pipet for water to see colors come alive.
  17. Wednesday, March 29th, 2023: Syracuse Academy of Science Middle School had a surprise student teacher! 7th-grade student Mahir Yavuz quickly jumped in to help continue the ELA lesson when Mrs. Nickless's phone kept ringing. Mahir did a great job, and the students were so engaged that he was allowed to complete that part of the lesson on "theme." Look at all those hands in the air! Way to go, Mahir!
  18. Monday, March 27th, 2023: We love celebrating our student's accomplishments at Syracuse Academy of Science Elementary School. We especially enjoy it when a student runs to us excitedly to tell us about their latest achievement. So, Mrs. Miller created this wall outside her office: the "Mrs. Miller's Marvelous Minds" wall.

- Whenever students do something particularly outstanding in their classroom, they are sent to Mrs. Miller to sign their name on the wall for the whole school to see. Each week the number of names on the wall grows! We can't wait to watch it fill up this year.
19. Friday, March 24th, 2023: Syracuse Academy of Science believes real-life experience is just as important as lessons in the classroom. Therefore, students are taken on several field trips every year. Kindergarteners stepped out of the school and into some fun at Little Ray's Nature Center. Little Ray's is right inside Destiny Mall, and although their name may be "little," they are packing some big fun! Atoms saw and touched animals, from turtles, snakes, and other reptiles down to a tarantula! Some kindergarteners were even willing to hold the tarantula! Scholars had a great time learning about these animals.
  20. Thursday, March 23rd, 2023: Take a PIZZA this! 1st grade served up a slice of fun in art class! These young Atoms practiced their cutting and gluing skills while making a pizza collage with toppings of their choosing.
  21. Monday, March 20th, 2023: The Syracuse Academy of Science High School annual chess tournament champion was Halis Mutlu. There were also solid performances by Ather Shew (2nd place) and Meron Hailu (3rd place). Thank you to Ms. Coe, Ms. Mills, and everyone who attended and supported the chess club. Congratulations to the winners! Hopefully, you've been practicing this summer for next year.
  22. Thursday, March 16th, 2023: Families joined Syracuse Academy of Science for an evening of pirate-themed math fun! Students and their families began by figuring out their Pirate names. The night's object was to complete four math tasks in 4 classrooms. Upon completion of each lesson, Atoms received a piece of a map. When families finished all four, the completed map led to a secret treasure in the gym! Also, in the gym were more math games and visits with Bett's Branch Library and Empower Credit Union, who bought games and treats!
  23. Monday, March 6th, 2023: Syracuse Academy of Science Middle School Student Council members gave back to their school community with a library project! Council members began re-organizing the school library by genre so their peers could easily find books by their favorite themes and authors. We love to see our Atoms helping out their peers!

## CSA Syracuse

1. Wednesday, August 9th, 2023: Dr. Basic, SANY District Safety Coordinator, provided a presentation to SANY parents, families, students, staff, and stakeholders for the annual public hearing for the District-Wide School Safety plan. Citizenship & Science Academy of Syracuse places huge importance on school safety and works with all stakeholders to ensure we are constantly improving our policies and emergency plan. The 2023-24 SANY Safety Plan can



be found here. Thank you for working together to make our school safer for all Atoms.

2. Friday, April 28th, 2023: Spring has sprung in class 1A at Citizenship Academy! Our 1st graders learned the importance of good soil, water, and sunlight to help little seeds grow. Students decorated their own growing cups to add some love to the process. We cannot wait to see what blooms!

## **UAS**

1. Wednesday, August 9th, 2023: Dr. Basic, SANY District Safety Coordinator, provided a presentation to SANY parents, families, students, staff, and stakeholders for the annual public hearing for the District-Wide School Safety plan. Citizenship & Science Academy of Syracuse places huge importance on school safety and works with all stakeholders to ensure we are constantly improving our policies and emergency plan. The 2023-24 SANY Safety Plan can be found here. Thank you for working together to make our school safer for all Atoms.

## **CSA Rochester**

1. Wednesday, August 9th, 2023: Dr. Basic, SANY District Safety Coordinator, provided a presentation to SANY parents, families, students, staff, and stakeholders for the annual public hearing for the District-Wide School Safety plan. Citizenship & Science Academy of Syracuse places huge importance on school safety and works with all stakeholders to ensure we are constantly improving our policies and emergency plan. The 2023-24 SANY Safety Plan can be found here. Thank you for working together to make our school safer for all Atoms.

### **I. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- II. Motion by Murat Baysal, seconded by Choose an item., to adjourn the meeting at 7.55 pm. **Roll Call:** Adopted unanimously

Science Academies of New York (SANY) Charter Schools

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 9/20/2023  
**Place :** SANY Conference Center

**Zoom Link:**

Tolga Hayali is inviting you to a scheduled Zoom meeting.

Topic: SANY BoT Meeting | September 2023

Time: Sep 20, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87674282684?pwd=Ty91OERxV0ZOdXhLWUp4THhYaCsyQT09>

Meeting ID: 876 7428 2684

Passcode: 082309

1. The regular meeting was called to order at 6.34 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Lindsay Cray	Trustee	Yes	Absent
Jodi DeAugustine	Trustee	Yes	Present
Samantha Turnquest	Trustee	Yes	Absent
Halil Zaim	Trustee	Yes	Present

**Others present at the meeting:**

**2. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

## Regular Board Meeting of 8/16/2023

Motion by Jodi DeAugustine, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

### 3. **Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

### 4. **Agenda**

1. *Approval of New Hires for SAS, UAS, CSAS, and CSAR*
2. *Approval of TCMP eligibility requirements*
3. *Approval of Congressional Award dashboard*
4. *Approval of Security Service Rate Change*
5. *Approval of Janitorial Supplies Provider Company*
6. *Approval of SMART Board Purchase*
7. *Approval of Strategic Goals*

### **Discussion**

1. 2022-2023 Teacher Survey Summary
2. Role of board Treasurer
3. Internal Audit Report

Motion by Murat Baysal, seconded by Halil Zaim, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### 5. **Executive Session**

Motion by Halil Zaim, seconded by Jodi DeAugustine to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss personnel matters, Payroll Issues, Medical, financial, credit, or Insurance Matters, Choose an item. and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### 6. **Reconvene Public Session**

Motion by Jawwaad Rasheed, seconded by Halil Zaim to exit the executive session.

**Roll Call:** Adopted unanimously

### 7. **► Motion #230920.1**

RESOLVED that the hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Jodi DeAugustine, seconded by Halil Zaim

**Roll Call:** Adopted unanimously

► **Motion #230820.2**

WHEREAS, the current requirement stipulates that teachers must serve one year at SANY prior to be eligible for the TCMP program. However, there is an acute need for certified teachers at our schools, and ensuring a majority of our teachers are certified is essential for the quality of education we aim to provide. SANY believes that flexibility in the application of rules is necessary in certain circumstances to uphold educational standards.

RESOLVED, that the SANY board hereby waives the 1-year service requirement for eligibility in the TCMP program under the following specific conditions:

- A school is nearing a critical threshold where either 15 teachers or 30% of the total teaching staff are uncertified.
- Such a waiver is granted with the written approval of the superintendent.

Motion by Jodi DeAugustine, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #230920.3**

WHEREAS, the Congressional Award is a significant recognition of students in extracurricular activity, and teachers who mentor these students are eligible for award. Similarly, the Teacher Academic dashboard, which is awarding teachers for student's academic achievements, are currently given in the fall of next year and requires teachers to be employed at the school in order to qualify. Therefore, it is in the best interest of SANY to maintain consistency and fairness in the recognition and rewarding of faculty and staff achievements based on student success and utilize these faculty and staff awards for retention purposes.

RESOLVED, that for any dashboard payments or awards, including Congressional Award dashboard and Teacher Academic dashboard, but not limited only with those, will be given out next academic year during first or second quarter and will require for employment status at the SANY schools at the time of distribution of payments or awards.

Motion by Halil Zaim, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

► **Motion #230920.4**

WHEREAS, labor market rates and minimum wages goes up, therefore the security company proposes new hourly rate; there was no increase last year.

Allied Universal Hourly Security Service Proposal: \$ 25.31

RESOLVED, that approval of new hourly rate of \$25.31 from Allied Universal, effective September, 2023 is hereby approved.

Motion by Jodi DeAugustine, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #230920.5**

WHEREAS, SANY conduct an RFP for school's janitorial supplies and invite local provider for their proposals. After several meetings and product demonstration with providers and school Operations Manager, SANY would like to move forward with the selected provider.

RESOLVED, that approval of purchasing janitorial supplies from Hill&Markes for 3 years per the bidding guidance, with 5% annual increase cap, is hereby approved.

Motion by Halil Zaim, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #230920.6**

WHEREAS, CSAS MS is expanding and will add new classes with smartboards into the new classrooms. SMART Board is the sole provider of the SMART Board brand technology.

RESOLVED, that purchasing four SMART boards and mounting equipment for \$20,696 is hereby approved.

Motion by Jodi DeAugustine, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #230920.7**

WHEREAS, the updated Strategic Goals that were revised during the August 4<sup>th</sup> board meeting addressing current challenges and opportunities for the next five years.

RESOLVED, that the SANY Strategic Goals for 2023-2028 are hereby approved.

Motion by Jodi DeAugustine, seconded by Halil Zaim

**Roll Call:** Adopted unanimously

## 8. Discussion Items

- a. 2022-2023 Teacher Survey Summary: postponed for next board meeting.
- b. Role of board Treasurer: explained, needs to elect a treasurer.
- c. Internal Audit Report: internal audit report and KPIs were presented and discussed with internal auditor.

## I. Superintendent's Report

### Enrollment

July 2023	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	1010	51	5%	79	8%	763	75.54%
Citizenship & Science Academy of Syracuse	730	55	8%	61	8%	463	63.42%
Utica Academy of Science	974	75	8%	49	5%	595	61.09%
Citizenship & Science Academy of Rochester	263	16	6%	14	5%	104	39.54%
SANY District	2977	197	7%	203	7%	1925	64.66%

### Demographics

								Black or African American					
July 2023	Target	%	Total Enrollment	Male		Female		White	Asian				
Syracuse Academy of Science	975	103.59%	1010	457	45%	553	55%	685	68%	241	24%	47	5%
Citizenship & Science Academy of Syracuse	675	108.15%	730	352	48%	483	66%	546	75%	116	16%	44	6%
Utica Academy of Science	975	99.90%	974	472	48%	502	52%	351	36%	360	37%	198	20%
Citizenship & Science Academy of Rochester	246	106.91%	263	137	52%	126	48%	212	88%	35	13%	7	3%
SANY District	2871	94.53%	2714	1281	47%	1538	57%	1582	58%	717	26%	289	11%

### SAS

1. Greetings, Syracuse Academy of Science Families and Staff, With great pleasure, I welcome you to another exciting year at the Science Academies of New York. Serving SANY Charter Schools with nearly 3,000 students in grades K-12 in Syracuse, Utica, and Rochester as the Superintendent for the 2023-24 school year is a privilege. I look forward to working with you. I hope you had a safe and enjoyable summer and are ready to tackle anything the new school year brings. I am especially looking forward to introducing Virtual Reality learning at the High School. SANY Scholars completed 2022-23, including graduating with an associate degree, completing many college-level courses for free, receiving nationwide

known micro-credentials through cybersecurity, regional championships in robotics, Gold and Silver Medals from the Congressional Award Program, science fairs, and many more. I hope that the list will grow this year. SANY celebrated the milestone of serving the community for 20 years. SANY continues to be the most extensive Charter School system in Syracuse. We pride ourselves on offering high-quality public education with a college preparatory STEM-based curriculum. Incredible things take place in our classrooms thanks to our outstanding teachers and staff, as well as the hard work and dedication of our Atoms. From music and art to sports and extracurricular activities, our scholars are well-rounded in and out of the classroom. Almost one-third of SANY High School graduating scholars completed most college-level courses needed to earn a two-year associate's degree, and a few even graduated with both a High School and Associate's Degree Diploma. Through this program, SANY Charter Schools cover the cost of classes, books, technology fees, and lunch. Last school year, SANY celebrated its first student in history to graduate high school with an associate's degree. Our philosophy is the money SANY receives from the New York State per-pupil funding belongs to each student and will be spent for whatever helps make them successful. It is a beautiful feeling building a village through partnerships with higher education institutions like OCC, MVCC, SUNY ESF, LeMoyne College, Utica University, and D'Youville University and partnering with community business leaders. The saying "it takes a village to raise a child" comes from an African proverb and conveys that it takes a large group of people to provide a safe, healthy, loving environment. I am grateful to our community for working together and looking forward to seeing caring, contributing citizens from our beautiful Syracuse, Utica, and Rochester communities. Safety remains the top priority of our school. Our teachers and staff received safety and crisis management training over the summer, and I am confident we will have a safe and healthy year with the implementation of our safety protocols. Seeing recent events in the news can be highly upsetting, but with our vigorous efforts, I know we can continue to keep violence out of our school. While we succeeded in our efforts last year, we must always be active regarding safety. Your efforts in assisting with this are highly appreciated. While looking ahead to this year, please take the time to go over our emergency and safety plan:

<https://www.sasc.org/about-us/required-notifications/emergency-and-safety-plan>. Our faculty and staff care significantly about every student who walks through the door. I admire how teachers diligently plan their lessons while catering to each student's ability. This year, I will continue my school visits and special events like Breakfast and Lunch with the Superintendent. I cherish the days that I get to spend with our bright students. They always teach me something new! Thank you for all you do, and I look forward to working with you for the 2023-24 school year. Warmest Regards, Dr. Tolga Hayali, Ed.D  
Superintendent SANY Charter Schools

2. Thursday, September 14th, 2023: Syracuse Academy of Science 4th graders used tablets in the art classroom to upload their masterpieces to their Artsonia portfolios. Students completed a pixel artwork project using circles after reading the story "The Dot" for International Dot Day on 9/15! Soon, parents can log into Artsonia to see their student's digital portfolios.
3. Thursday, September 14th, 2023: Have you heard about International Dot Day? It's celebrated every year on September 15th. The holiday is inspired by a children's book written by Peter H. Reynolds called "The Dot" in 2003 to celebrate creativity. The plot is about a girl named Vashti who discovers her artistic talent. Syracuse Academy of Science Elementary Atoms in Ms. A-B's classroom celebrated their originality by reading "The Dot"

and making all kinds of Dot Day art! This is one of our favorite days to celebrate and we hope our Atoms will always be courageous with their unique expressions of creativity.

4. Saturday, September 9th, 2023: Mr. Kovar and Mr. Zengin took Syracuse Academy of Science robotics members to the First Tech Challenge Kick-Off event at Mohawk Valley Community College. This year's mission was revealed, and the game is called "CenterStage." It challenges our students to unleash their creativity and problem-solving skills as they design, build, and program robots. The game's objective is to collect hexagon-shaped plastic pieces, known as pixels, in four different colors, lift them to the desired level, and then place them on the backdrop panel. Participants include Andre McClain, Migual Mathis, Jenel Virgilio, Yakina Sika Amoah, Mickayla Pagan, Samara Hurtado, Araceli Goodyear, Quatrice Williams, Aamiran Ridha, Lester Gonzales, Arna Boatema Amoah, and Elda Goodyear. Congratulations to all participants, and good luck!
5. Friday, September 8th, 2023: This year at Syracuse Academy of Science Elementary, we are working on developing the key character traits we celebrate each month. This month, our character trait is "Responsibility." On Friday, September 8th, Ms. Cahalan and Mr. Robinson went to each classroom to discuss the meaning of "Responsibility." Stay tuned later this month to see which Atoms will be recognized for showing Responsibility and will be named September's Students of the Month!
6. Wednesday, September 6th, 2023: Ladies and gentlemen, introducing our Syracuse Academy of Science Elementary School teachers and administrators! It's tradition for the staff to take a family photo before the start of the year. This year was no different! We are so ready for a fantastic year!
7. Tuesday, September 5th, 2023: Before there was the first day of school, there was an Open House. Families and scholars were invited into Syracuse Academy of Science Elementary on Tuesday, September 5th, to meet their teachers, see their classroom, and have a fun photoshoot! We had a fantastic turnout, and seeing everyone before the school year began was terrific. Here's to an incredible 23-24 school year!
8. Tuesday, August 23rd, 2023: Syracuse Academy of Science Elementary School is gearing up for the start of the year with some Parent/Student Orientation Sessions. Parents and students have been invited to the building to meet with our behavior team and get refreshed on the expectations of a SANY scholar. Ms. Rob and Mr. Robinson reviewed the dress code, the code of conduct, and behavior expectations. There are two more opportunities for Orientation: Thursday, August 24th at 12:00 or 4:00. It's been great to see our returning and new students before school starts, and we hope to see more!
9. Grab your headset and get ready to explore a new way of learning. Syracuse Academy of Science high school is delving into the technology of the future. During the 2023-24 school year, the school will add Virtual Reality and META software to its learning library, where teachers and students can immerse themselves in a new world of education. Software programs have been installed on the VR headsets where students can talk with people from the past, dive into plant and animal cells, and explore virtual artifacts which make learning come to life. We are so excited to be able to offer our students and educators this opportunity.



## CSA Syracuse

1. Greetings, Syracuse Academy of Science Families and Staff, With great pleasure, I welcome you to another exciting year at the Science Academies of New York. Serving SANY Charter Schools with nearly 3,000 students in grades K-12 in Syracuse, Utica, and Rochester as the Superintendent for the 2023-24 school year is a privilege. I look forward to working with you. I hope you had a safe and enjoyable summer and are ready to tackle anything the new school year brings. I am especially looking forward to introducing Virtual Reality learning at the High School. SANY Scholars completed 2022-23, including graduating with an associate degree, completing many college-level courses for free, receiving nationwide known micro-credentials through cybersecurity, regional championships in robotics, Gold and Silver Medals from the Congressional Award Program, science fairs, and many more. I hope that the list will grow this year. SANY celebrated the milestone of serving the community for 20 years. SANY continues to be the most extensive Charter School system in Syracuse. We pride ourselves on offering high-quality public education with a college preparatory STEM-based curriculum. Incredible things take place in our classrooms thanks to our outstanding teachers and staff, as well as the hard work and dedication of our Atoms. From music and art to sports and extracurricular activities, our scholars are well-rounded in and out of the classroom. Almost one-third of SANY High School graduating scholars completed most college-level courses needed to earn a two-year associate's degree, and a few even graduated with both a High School and Associate's Degree Diploma. Through this program, SANY Charter Schools cover the cost of classes, books, technology fees, and lunch. Last school year, SANY celebrated its first student in history to graduate high school with an associate's degree. Our philosophy is the money SANY receives from the New York State per-pupil funding belongs to each student and will be spent for whatever helps make them successful. It is a beautiful feeling building a village through partnerships with higher education institutions like OCC, MVCC, SUNY ESF, LeMoyne College, Utica University, and D'Youville University and partnering with community business leaders. The saying "it takes a village to raise a child" comes from an African proverb and conveys that it takes a large group of people to provide a safe, healthy, loving environment. I am grateful to our community for working together and looking forward to seeing caring, contributing citizens from our beautiful Syracuse, Utica, and Rochester communities. Safety remains the top priority of our school. Our teachers and staff received safety and crisis management training over the summer, and I am confident we will have a safe and healthy year with the implementation of our safety protocols. Seeing recent events in the news can be highly upsetting, but with our vigorous efforts, I know we can continue to keep violence out of our school. While we succeeded in our efforts last year, we must always be active regarding safety. Your efforts in assisting with this are highly appreciated. While looking ahead to this year, please take the time to go over our emergency and safety plan: <https://www.sascs.org/about-us/required-notifications/emergency-and-safety-plan>. Our faculty and staff care significantly about every student who walks through the door. I admire how teachers diligently plan their lessons while catering to each student's ability. This year, I will continue my school visits and special events like Breakfast and Lunch with the Superintendent. I cherish the days that I get to spend with our bright students. They always teach me something new! Thank you for all you do, and I look forward to working

with you for the 2023-24 school year. Warmest Regards, Dr. Tolga Hayali, Ed.D  
Superintendent SANY Charter Schools

2. Wednesday, September 6th, 2023: Citizenship & Science Academy of Syracuse Middle Schoolers have been back at school for almost a week now. Take a look at some of the precious moments captured on the first day. Welcome back, Atoms. Good luck this year!
3. Tuesday, September 5th, 2023: Citizenship & Science Academy of Syracuse Middle School held its new student orientation. New students got a walkthrough of the school and met their teachers. Welcome to the Citizenship family! Let's get ready to have some fun and make this an unforgettable experience!
4. Wednesday, August 30th, 2023: While students are away, teachers will play! Our incredible Citizenship Middle School staff emerged victorious in a friendly game of matball against Syracuse Academy of Science Middle School. Major props to our courageous staff for giving it their all and displaying team spirit that made this win possible!

## UAS

1. Greetings, Syracuse Academy of Science Families and Staff, With great pleasure, I welcome you to another exciting year at the Science Academies of New York. Serving SANY Charter Schools with nearly 3,000 students in grades K-12 in Syracuse, Utica, and Rochester as the Superintendent for the 2023-24 school year is a privilege. I look forward to working with you. I hope you had a safe and enjoyable summer and are ready to tackle anything the new school year brings. I am especially looking forward to introducing Virtual Reality learning at the High School. SANY Scholars completed 2022-23, including graduating with an associate degree, completing many college-level courses for free, receiving nationwide known micro-credentials through cybersecurity, regional championships in robotics, Gold and Silver Medals from the Congressional Award Program, science fairs, and many more. I hope that the list will grow this year. SANY celebrated the milestone of serving the community for 20 years. SANY continues to be the most extensive Charter School system in Syracuse. We pride ourselves on offering high-quality public education with a college preparatory STEM-based curriculum. Incredible things take place in our classrooms thanks to our outstanding teachers and staff, as well as the hard work and dedication of our Atoms. From music and art to sports and extracurricular activities, our scholars are well-rounded in and out of the classroom. Almost one-third of SANY High School graduating scholars completed most college-level courses needed to earn a two-year associate's degree, and a few even graduated with both a High School and Associate's Degree Diploma. Through this program, SANY Charter Schools cover the cost of classes, books, technology fees, and lunch. Last school year, SANY celebrated its first student in history to graduate high school with an associate's degree. Our philosophy is the money SANY receives from the New York State per-pupil funding belongs to each student and will be spent for whatever helps make them successful. It is a beautiful feeling building a village through partnerships with higher education institutions like OCC, MVCC, SUNY ESF, LeMoyne College, Utica University, and D'Youville University and partnering with community business leaders. The saying "it takes a village to raise a child" comes from an African proverb and conveys that it takes a large group of people to provide a safe, healthy, loving environment. I am grateful to our community for working together and looking forward to seeing caring, contributing citizens

from our beautiful Syracuse, Utica, and Rochester communities. Safety remains the top priority of our school. Our teachers and staff received safety and crisis management training over the summer, and I am confident we will have a safe and healthy year with the implementation of our safety protocols. Seeing recent events in the news can be highly upsetting, but with our vigorous efforts, I know we can continue to keep violence out of our school. While we succeeded in our efforts last year, we must always be active regarding safety. Your efforts in assisting with this are highly appreciated. While looking ahead to this year, please take the time to go over our emergency and safety plan:

<https://www.sascs.org/about-us/required-notifications/emergency-and-safety-plan>. Our faculty and staff care significantly about every student who walks through the door. I admire how teachers diligently plan their lessons while catering to each student's ability. This year, I will continue my school visits and special events like Breakfast and Lunch with the Superintendent. I cherish the days that I get to spend with our bright students. They always teach me something new! Thank you for all you do, and I look forward to working with you for the 2023-24 school year. Warmest Regards, Dr. Tolga Hayali, Ed.D  
Superintendent SANY Charter Schools

2. Friday, September 1st, 2023: Grilling, Chilling, and Getting Ready to Inspire, Which is Thrilling! Utica Academy of Science Elementary School teachers took a well-deserved break from their preparations for the start of the year by firing up the grill and having a courtyard BBQ. Burgers, veggie burgers, and hot dogs were on the menu, and the staff brought a variety of homemade dishes. After lunch, the faculty worked on a special tie-dye project that will be worn on the first day to greet students. Only two more days until our classrooms come back to life!
3. Monday, August 28th, 2023: Utica Academy of Science started the Summer Institute, providing teachers with professional development and team-building activities. One of the main goals is to introduce SANY's history, goals, achievements, importance, and future projects. This was explained in a presentation by Ms. Vickie Smith. We hope this was a beneficial time of enrichment and growth for our teachers.

## **CSA Rochester**

1. Greetings, Syracuse Academy of Science Families and Staff, With great pleasure, I welcome you to another exciting year at the Science Academies of New York. Serving SANY Charter Schools with nearly 3,000 students in grades K-12 in Syracuse, Utica, and Rochester as the Superintendent for the 2023-24 school year is a privilege. I look forward to working with you. I hope you had a safe and enjoyable summer and are ready to tackle anything the new school year brings. I am especially looking forward to introducing Virtual Reality learning at the High School. SANY Scholars completed 2022-23, including graduating with an associate degree, completing many college-level courses for free, receiving nationwide known micro-credentials through cybersecurity, regional championships in robotics, Gold and Silver Medals from the Congressional Award Program, science fairs, and many more. I hope that the list will grow this year. SANY celebrated the milestone of serving the community for 20 years. SANY continues to be the most extensive Charter School system in Syracuse. We pride ourselves on offering high-quality public education with a college preparatory STEM-based curriculum. Incredible things take place in our classrooms thanks to our outstanding

teachers and staff, as well as the hard work and dedication of our Atoms. From music and art to sports and extracurricular activities, our scholars are well-rounded in and out of the classroom. Almost one-third of SANY High School graduating scholars completed most college-level courses needed to earn a two-year associate's degree, and a few even graduated with both a High School and Associate's Degree Diploma. Through this program, SANY Charter Schools cover the cost of classes, books, technology fees, and lunch. Last school year, SANY celebrated its first student in history to graduate high school with an associate's degree. Our philosophy is the money SANY receives from the New York State per-pupil funding belongs to each student and will be spent for whatever helps make them successful. It is a beautiful feeling building a village through partnerships with higher education institutions like OCC, MVCC, SUNY ESF, LeMoyne College, Utica University, and D'Youville University and partnering with community business leaders. The saying "it takes a village to raise a child" comes from an African proverb and conveys that it takes a large group of people to provide a safe, healthy, loving environment. I am grateful to our community for working together and looking forward to seeing caring, contributing citizens from our beautiful Syracuse, Utica, and Rochester communities. Safety remains the top priority of our school. Our teachers and staff received safety and crisis management training over the summer, and I am confident we will have a safe and healthy year with the implementation of our safety protocols. Seeing recent events in the news can be highly upsetting, but with our vigorous efforts, I know we can continue to keep violence out of our school. While we succeeded in our efforts last year, we must always be active regarding safety. Your efforts in assisting with this are highly appreciated. While looking ahead to this year, please take the time to go over our emergency and safety plan: <https://www.sascs.org/about-us/required-notifications/emergency-and-safety-plan>. Our faculty and staff care significantly about every student who walks through the door. I admire how teachers diligently plan their lessons while catering to each student's ability. This year, I will continue my school visits and special events like Breakfast and Lunch with the Superintendent. I cherish the days that I get to spend with our bright students. They always teach me something new! Thank you for all you do, and I look forward to working with you for the 2023-24 school year. Warmest Regards, Dr. Tolga Hayali, Ed.D Superintendent SANY Charter Schools

2. Friday, August 25th, 2023: While Citizenship & Science Academy of Rochester Atoms are enjoying the remainder of their summer break, teachers are receiving training as they are gearing up to welcome students back! The first day of school is Wednesday, September 6. The school is hosting an Open House for new and returning families on Friday, September 1, at 5 p.m., followed by a Meet the Teacher Night the day before classes begin, on Tuesday, September 5. We can't wait to see our student's smiling faces.

## **I. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

- II. Motion by Jodi DeAugustine, seconded by Murat Baysal, to adjourn the meeting at 7.59 pm. **Roll Call:** Adopted unanimously

Science Academies of New York (SANY) Charter Schools

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 10/18/2023  
**Place :** UAS High School

**Zoom Link:**

Tolga Hayali is inviting you to a scheduled Zoom meeting.

Topic: SANY BoT Meeting | October 2023

Time: Oct 18, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85707367922?pwd=ZktlbXpYNVpobm9nUmYzMmlyMXVZz09>

Meeting ID: 857 0736 7922

Passcode: 705851

1. The regular meeting was called to order at 6.40 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Absent
Lindsay Cray	Trustee	Yes	Present
Jodi DeAugustine	Trustee	Yes	Present
Samantha Turnquest	Trustee	Yes	Present
Halil Zaim	Trustee	Yes	Present

**Others present at the meeting:**

**2. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 9/20/2023

Motion by Jodi DeAugustine, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

**3. Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

**4. Agenda**

1. *Approval of New Hires for SAS, UAS, CSAS, and CSAR*
2. *Approval of Increasing Saving Account Fund*
3. *Approval of Computer Lab Computers for SASHS*
4. *Approval of new Gym Floor Project at SAS MS*
5. *Approval of 2022-23 SANY Financial Audits*
6. *Approval of MOU between SANY and Terra Science for Conference Center Upgrades*
7. *Approval of Utica Soccer Field Project*

**Discussion**

1. Internal Audit Report

Motion by Jodi DeAugustine, seconded by Halil Zaim, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

**5. Executive Session**

Motion by Samantha Turnquest, seconded by Jodi DeAugustine to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss personnel matters, Choose an item. , Choose an item. , Choose an item. and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**6. Reconvene Public Session**

Motion by Jodi DeAugustine, seconded by Samantha Turnquest to exit the executive session.

**Roll Call:** Adopted unanimously

**7. ► Motion #231018.1**

RESOLVED that the hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Halil Zaim, seconded by Lindsay Cray

**Roll Call:** Adopted unanimously

► **Motion #231018.2**

WHEREAS, SANY would like to benefit the higher rate of return for the fund in its checking account and management would recommend to move the available fund into the CD account.

Currently, terms are up to 13 month, and the Annual Percentage Yield is 5.5%

RESOLVED, that SANY will invest additional \$4M to the CD account with 5.5% current rate at Berkshire Bank is hereby approved.

Motion by Jodi DeAugustine, seconded by Lindsay Cray

**Roll Call:** Adopted unanimously

► **Motion #231018.3**

WHEREAS, Syracuse Academy will set up a new computers throughout the computer lab and replace some old units with a recently awarded grant allocation from Baxter International.

The units are identified by the school IT Manager and they will be purchased with NYS OGS price.

RESOLVED, that purchasing 30 Lenovo Desktop TC M70q Gen 3 Intel Q670 Tiny ES from Lenovo Inc. in the amount \$24,900 is hereby approved.

Motion by Halil Zaim, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #231018.4**

WHEREAS, Syracuse Academy MS will renew gym floor in 23-24 school year as planned since the gym floor past it's useful life and it was not maintainable anymore. The school looked for multiple proposal and consult with several vendors. The project has two components.1. Complete demolition and installation of a new maple gym floor. 2. Removing the existing bleachers and reinstall after the project completion. FES is the original supplier and installer of the bleachers. Their quote includes working with the vendor of our choice through the demolition and installation process so the bleachers never have to be completely removed from the building.

RESOLVED, that approval of working with Wayfare and FES in the amount \$115,720 and \$6,300 since Wayfare has worked with SANY in the past (Citizenship Elem) and currently maintains all of our floors when it comes to maintain the gym floor.

Motion by Jodi DeAugustine, seconded by Halil Zaim

**Roll Call:** Adopted unanimously



SCOPE OF WORK					
VENDOR	DESCRIPTION	COST	DESCRIPTION	COST	TOTAL COST
Wayfare	Complete Demolition of existing hardwood floor and installation of new maple gym floor. Includes all game lines and artwork/logo.	\$ 115,720.00	Bleacher Move and Re-Install by Facilities Equipment Service, Inc. Will work with floor installation company so the bleachers would not have to be completely dismantled and stored somewhere while possibly exposing to elements outside building.	\$ 6,300.00	\$ 122,020.00
Yale Hardwood Flooring	Complete Demolition of existing hardwood floor and installation of new maple gym floor/ Includes all game lines, but not artwork/logo (would be an additional cost).	\$ 166,250.00	Bleacher removal and reinstall provided by Yale Hardwood Flooring. Included in cost. (Line 3 @ \$7,500.00)	\$ 7,500.00	\$ 173,750.00
Monticello Wood Floors	Complete Demolition of existing hardwood floor and installation of new maple gym floor. Includes all game lines and artwork/logo.	\$ 191,000.00	Bleacher Move and Re-Install by Facilities Equipment Service, Inc	\$ 6,300.00	\$ 197,300.00
J&J Gym Floors	Complete Demolition of existing hardwood floor and installation of new maple gym floor. Includes all game lines and artwork/logo.	\$ 168,000.00	Bleacher Move and Re-Install by Facilities Equipment Service, Inc	\$ 6,300.00	\$ 174,300.00

► **Motion #231018.5**

WHEREAS, 2022-23 SANY financial audit is completed and will be presented by the auditors.

RESOLVED, that 2022-23 SANY financial audit is hereby approved as presented and following recommendations are adopted.

Motion by Lindsay Cray, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #231018.6**

WHEREAS, SANY would like to utilize the basement and the attic of Conference Center for different purposes. The basement of CC can provide additional more than 4,000 sqf to use and the attic may provide around 1,000 sqf space. Landlord will not charge rent for these spaces if they are renovated. Therefore, waterproofing around basement, insulation around attic, two bathrooms, two skylights, and complete flooring will be built. The work will be done by Landlord but Landlord will pay upto \$50K of the project and rest will be paid by SANY. The estimated total cost is around \$150K. The landlord payment will be deducted over two years from rental payments. The scope of the work includes

1. Remove Asphalt and concrete between buildings on left and rear
2. Excavate at foundation wall 6 feet
3. Install Waterproofing membrane

4. Backfill with #1 stone
5. Haul away all debris
6. Pour 4 inch Reinforced concrete slab to pitch away from buildings and onto front and side of building parking lot.
7. Install New gutters on left and rear 6 inch commercial gutters and downspouts
8. Foam insulation of the roof at the attic, including opening two sky lights and adding drainage for the roof.
9. Building two bathrooms with tiles, and framing the attic and putting flooring in the attic

RESOLVED, that MoU for the work to be completed by Landlord and paid upto \$50,000 by Landlord and the rest (including any change orders requested by school) by SANY Schools is hereby approved.

Motion by Lindsay Cray, seconded by Samantha Turnquest

**Roll Call:** All in favor but abstained by Fehmi Damkaci

► **Motion #231018.7**

WHEREAS, SANY and Lake Architectural recently finalize the soliciting a bidding for a general contractor to provide the complete scope of work for Soccer Field Project for the Utica Academy of Science School. SANY reviewed the proposals with the architect for careful vetting process to make sure the bid is complete and scope is correct.

RESOLVED, that Soccer Field project will be completed by Smajic Construction in the amount of \$473,000 is hereby approved.

Motion by Halil Zaim, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

**8. Discussion Items**

1. Audit Report: External Auditors presented their audit report and financials for the last year. The audited has no findings, and there were recommendation to increase the number of staff at business office to support the increased size of of district office.

**I. Superintendent's Report**

**Enrollment**

July 2023	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	993	49	5%	76	8%	779	78.45%
Citizenship & Science Academy of Syracuse	711	53	7%	60	8%	554	77.92%
Utica Academy of Science	960	109	11%	60	6%	671	69.90%
Citizenship & Science Academy of Rochester	262	16	6%	14	5%	103	39.31%
SANY District	2926	227	8%	210	7%	2107	72.01%

## Demographics

Demographics													
July 2023	Target	%	Total Enrollment	Male		Female		Black or African American		White		Asian	
Syracuse Academy of Science	975	101.85%	993	448	45%	545	55%	676	68%	235	24%	45	5%
Citizenship & Science Academy of Syracuse	675	105.33%	711	337	47%	374	53%	533	75%	111	16%	43	6%
Utica Academy of Science	975	98.46%	960	463	48%	497	52%	347	36%	353	37%	195	20%
Citizenship & Science Academy of Rochester	246	106.50%	262	136	52%	126	48%	211	88%	35	13%	7	3%
SANY District	2871	92.79%	2664	1248	47%	1416	53%	1556	58%	699	26%	283	11%

## SAS

1. Friday, October 6th, 2023: What happens when you put a bunch of Syracuse Academy of Science Atoms together? Just like magic, each Atom supports one another to make something bigger and better. On Friday, October 6, the Atoms got together to support our fall athletic teams and celebrate being part of Many Atoms One Family! Thanks for your team spirit, and good luck this season, athletes!
2. Friday, October 6th, 2023: October is Manufacturing Month, and what better way to celebrate than with a field trip! Several of our high school students had a chance to take a tour of Byrne Dairy Inc. Atoms experienced the process of how many of our favorite dairy products are made, and learned about the vast number of career opportunities that the dairy industry offers.
3. Friday, October 6th, 2023: 7th-grade Syracuse Academy of Science students took a trip to Big Don's Wild River Mini Golf for a competitive game of mini golf, laser tag and to find their way through the maze. Students were excited to get a break from the classroom and feel the fall air.
4. Friday, October 6th, 2023: Syracuse Academy of Science Middle School top Class Dojo earners for September were surprised with a dodgeball game! Atoms have worked hard to earn respect points, be on task, participate in class, and be positive citizens. October points, focus on the monthly character trait, Accountability!
5. Wednesday, October 4th, 2023: College visits are an important part of the curriculum at Syracuse Academy of Science High School. That includes visiting college campuses and

representatives coming to the high school to speak with students. This time, Canisius University and Elmira College representatives visited the school. Small groups interested in learning more about the colleges met with the speakers in the conference room. Both institutions are known for their small class sizes, allowing students to experience college life in an intimate learning environment.

6. Friday, September 29th, 2023: Each month, Syracuse Academy of Science Elementary celebrates a character trait that we hope to see all of our students exhibit! At the end of the month, one student from each class and special is selected to be the Student of the Month for best representing that character trait. For September, the character trait was Responsibility. At the beginning of the school year, the Social Emotional Team explained to students what it means to be Responsible. Responsibility means being dependable, making good choices, and taking accountability for your actions. A responsible citizen looks out for the well-being of others and understands we all have a part to play in making the world a better place. Last week, we announced the Students of the Month, and each one was given a certificate, a dress-down pass, and a pin to wear all day! Here are our September Students of the Month! Help us celebrate them!
7. Wednesday, September 27th, 2023: Syracuse Academy of Science High School hosted Back to School night. Over 90 families joined teachers, staff, administrators, and coaches to celebrate the beginning of our 23/24 school year. This was a great chance to meet some new parents and allow students to show off what they have been up to this year! Thank you to all who joined. Let's make it a fantastic year.
8. Tuesday, September 26th, 2023: Syracuse Academy of Science Elementary is partnering with some awesome families to bring a Home/School Organization to our school! An HSO is just like a PTO, except with the acknowledgment that not all students are being raised by "parents." On Tuesday, September 26th, we hosted our first HSO meeting of the 2023-2024 school year! We had an excellent turnout and have some big ideas to get us started. We named the HSO the "Atoms Organization" and are excited to get this initiative off the ground! Future Atoms Organization meetings will be held on the 4th Tuesday of every month at 5:00 p.m. We are always looking to hear from more families that might be interested in helping us out!
9. Monday, September 25, 2023: Check, Mate! Several Syracuse Academy of Science high school students participated in the first meeting of the Chess club. We love to see students getting involved on campus!
10. Friday, September 22nd, 2023: Fall is in the air! Syracuse Academy of Science first graders spent the morning at Tim's Pumpkin Patch. Pumpkin picking, posing for photos with the animals, and a spooky hayride made for a gourd-tastic time on this beautiful Friday.
11. Friday, September 22nd, 2023: Syracuse Academy of Science High School had another successful chess club meeting! With over 15 attendees and over ten scrimmages playing, pieces flew everywhere. Atoms practiced openings, reviewed the rules, and enjoyed the game's social aspect! Unfortunately, nobody was able to get the better of Mr. T, who remains unbeaten and has yet to buy a pizza party this year. Can you beat Mr. T? The club always seeks more members! They meet every Monday from 2:30 to 4.

12. Tuesday, September 19th, 2023: Students are participating in the Syracuse Academy of Science Middle School Reading Challenge this year. Every time Atoms read a book and submit a form, the total number of pages they read gets added to the whole school's total. When they hit certain milestones, Mr. Farnach volunteered to perform certain tasks. In this case, the goal was 1,000 pages. The students reached it, and Mr. Farnach had to dress up like a pirate for the day. The next goal is 5,000 pages, and then Mr. Farnach will get duct-taped to a wall! Keep turning those pages!
13. Monday, September 18th, 2023: Mrs. Miller's Marvelous Minds Wall is not just for academic success. This year at Syracuse Academy of Science Elementary, we are celebrating social-emotional achievements, too! When a teacher or staff member catches a student doing something incredible or kind, that student is given a shout-out on the morning announcements and gets to write their name on the Marvelous Minds wall! This year, some shout-outs have been for coming to school ready to learn with a positive attitude, comforting a new student who was nervous on the first day, and standing up for someone who was being picked on. We are so proud of these marvelous minds! Keep it up!!
14. Friday, September 15th, 2023: Syracuse Academy of Science is putting the "A" in STEAM. STEAM stands for Science, Technology, Engineering, Arts, and Mathematics. This year, the Elementary School has brought back Music as a special! Mr. Huyge is including it in every classroom so Atoms can find their rhythm and let their creativity shine. Students have been very receptive to the return of music, and we are so excited to see where this year takes them!
15. Thursday, September 14, 2023: Syracuse Academy of Science Middle School welcomed families to our annual open house. Families were able to tour the school and meet their scholar's teachers. Thank you to everyone who came! Here's to a successful year.

### CSA Syracuse

1. Wednesday, October 11th, 2023: The Citizenship & Science Academy of Syracuse Elementary Atomic Singers Club had its first meeting! Atomic Singers is an enrichment activity that allows students to learn popular music, sing in harmony, and enhance teamwork skills after school.
2. Tuesday, October 10th, 2023: Mrs. Daniel's reading groups at Citizenship & Science Academy of Syracuse Elementary worked hard on their Chromebooks. Some Atoms were completing assessments, and some were working on a lesson. We have many flexible seating options thanks to a recent donorschoose project getting funded! Our Atoms love having comfortable options to work around the room!
3. Monday, October 2nd, 2023: Harry Potter, Captain Underpants, A Wrinkle in Time, The Adventures of Huckleberry Finn, and Bridge to Terabithia. What do these book titles have in common? They are all censored or challenged books. October 1-7 is Banned

Books Week. This year's theme is Let Freedom Read. We are taking the time to recognize censorship and how it can be reversed so students like ours can still access these books and others considered "banned." It is important for scholars to have free and open access to information and to support the freedom to express ideas.

4. Thursday, September 28th, 2023: Introducing the Citizenship & Science Academy of Syracuse Elementary School Distinguished Atomic Educator for the 22-23 school year... Ms. Claire Fagan! Ms. Fagan is a fourth-grade teacher who goes above and beyond every day. Her loving demeanor and strong teaching skills resulted in Ms. Fagan having the highest reading and math STAR student growth percentile in the entire school! Way to go, Ms. Fagan!!
5. Wednesday, September 27th, 2023: Thank you to Onondaga Community College President Dr. Hilton for visiting the Citizenship & Science Academy of Syracuse Middle School and giving such an inspirational speech this morning. Dr. Hilton discussed what it means to have an "opportunity" and debated good vs. bad opportunities. Bad opportunities don't always look bad; young, impressionable minds must understand the difference. Dr. Hilton told Atoms about growing up in the inner city of Philadelphia and how he had to work hard in school to be a successful adult. He stressed the importance of taking advantage of the dual college credit program in High School. And he kept the talk fun and enlightening for students while giving away some free OCC swag!
6. Tuesday, September 26th, 2023: Check out our fantastic writing strokes and shapes! Citizenship & Science Academy of Science Kindergarteners got out the Play-Doh and practiced making squares, triangles, and circles. While doing this, students discovered they could put together writing strokes to make something new, like a shape. This will be important to remember when it comes time to write letters.
7. Monday, September 25th, 2023: Do you hear what I hear? Citizenship & Science Academy of Syracuse Elementary School Atoms came to their senses with bread explorations! Ms. Youker's class used their five senses to imitate animals' ability to explore their environment. Students made observations about the sight, taste, touch, sound, and smell of the bread! The Positivity Project helped inspire Atoms to ask questions like a scientist!
8. Thursday, September 21st, 2023: Citizenship & Science Academy of Syracuse fourth graders participated in their first team-building science investigation. We first studied the blueprints of the Eiffel Tower and talked about what we see, think, and wonder about how towers are constructed. Students then put their design skills to the test by using a shared grappling tool to make cup towers! They had to use their knowledge of the Eiffel Tower's design, teamwork, communication, and perseverance to build a tower with their group!
9. Friday, September 15th, 2023: We love reading in 2C! It's only the second full week of school, and these second graders are reading book after book! We love partner reading, reading independently, and getting comfy around the room while we read. Excited to see all the books we read this year!

## UAS

1. Friday, October 6th, 2023: Utica Academy of Science Junior-Senior High School organized a Pep Rally! Fall sports teams were introduced, and Atoms played competitive games with each other. Good luck this season to our athletes!
2. Thursday, October 5th, 2023: Utica Academy of Science 8th-grade students traveled back in time when they visited the Farmers' Museum in Cooperstown. Students experienced life during the 1800s. Atoms worked on the homestead and became blacksmiths, master printers, 19th-century pharmacists, and more!
3. Tuesday, October 3rd, 2023: Utica Academy of Science held the Student of the Month and Dojo Awards ceremony on October 3rd. Students in each class were nominated for Student of the Month for showing the excellent citizenship characteristic of caring. Awards were also given to students who earned the most dojo points. Next month, one class in each grade will be able to earn the Golden Tray Award for good behavior in the cafeteria.
4. Friday, September 22, 2023: Utica Academy of Science Junior-Senior High School hosted a session with SANY Board Member and retired NYS Court Judge Rasheed. Judge Rasheed is a leader in Syracuse PD, Community Foundation, and Juniors Frontiers and is passionate and dedicated to promoting student leadership. This leadership is based on the premise that everyone should reach their potential and grow with hard work, good character, and a passion to help the community. Judge Rasheed used this chance to promote local programs that Juniors Frontiers is working on while promoting college readiness and leadership. Thank you for the motivational speech, Jude Rasheed!
5. Friday, September 22nd, 2023: Utica Academy of Science Junior-Senior High School hosted the annual Back to School Night. This year, the event was taken to another level by not being a simple "Back2School BBQ," but it was instead a community meeting. More than 20 community organizations (including Utica Fire Department, Neighborhood Center, Mohawk Valley Community College, etc.) were invited to present their services. Our community was able to see how these organizations can help our families, students, and staff. This highly successful night brought in around 400 visitors. Old and new families enjoyed the traditional BBQ food and ambiance. We appreciate our staff organizing this event and helping make some epic memories.

## CSA Rochester

1. Tuesday, October 10th, 2023: Citizenship & Science Academy of Rochester Kindergarteners have spent the first couple weeks of school learning the different colors of the rainbow. Recognizing colors and identifying their names is an important part of a child's brain development. Early identification of colors helps improve the children's ability to communicate and express themselves.
2. Friday, September 22nd, 2023: Citizenship & Science Academy of Rochester celebrated Grandparent's Day. Grandparents were welcomed into school for a special time to share their artistic abilities with their grandchildren while enjoying delicious muffins and coffee. Our grandparents also had a wonderful time getting to know their scholars!

teachers and other staff at CSAR! Ultimately, our dean thanked our grandparents for their wisdom and insight into their grandchildren's and others' lives!

**I. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- II. Motion by Halil Zaim, seconded by Lindsay Cray, to adjourn the meeting at 7:30 pm.  
**Roll Call:** Adopted unanimously



Science Academies of New York (SANY) Charter Schools

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 11/15/2023

**Place :** SANY CC

**Zoom Link:**

Tolga Hayali is inviting you to a scheduled Zoom meeting.

Topic: SANY BoT Meeting | November 2023

Time: Nov 15, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81726043435?pwd=WEI3WmdFTVYk2SENVSTVoanZ5UmlWZz09>

Meeting ID: 817 2604 3435

Passcode: 344676

1. The regular meeting was called to order at 6.00 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Absent
Lindsay Cray	Trustee	Yes	Present
Jodi DeAugustine	Trustee	Yes	Present
Samantha Turnquest	Trustee	Yes	Present
Halil Zaim	Trustee	Yes	Present

**Others present at the meeting:**

**2. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

## Regular Board Meeting of 10/18/2023

Motion by Halil Zaim , seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

### 3. **Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

### 4. **Agenda**

1. *Approval of New Hires for SAS, UAS, CSAS, and CSAR*
2. *Approval of SANY Data Privacy and Security Policy*
3. *Approval of Vector Solution Libraries*
4. *Approval of Health Benefit Renewal*
5. *Approval of Dental Benefit Renewal*
6. *Approval of Ancillary Benefits Renewal*
7. *Approval of Technology Equipment for CSAS*
8. *Approval of Technology Classroom Furniture for CSAS*
9. *Approval of SANY Annual Tax Return (990 form)*

### **Discussion**

1. *Insurance plans*
2. *Annual Tax Return*

Motion by Murat Baysal, seconded by Samantha Turnquest, to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### 5. **Executive Session**

Motion by Halil Zaim, seconded by Jodi DeAugustine to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss personnel matters, Medical, financial, credit, or Insurance Matters , Payroll Issues , Choose an item. and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### 6. **Reconvene Public Session**

Motion by Murat Baysal, seconded by Lindsay Cray to exit the executive session.

**Roll Call:** Adopted unanimously

### 7. **► Motion #231115.1**

RESOLVED that the hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Halil Zaim, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #231115.2**

WHEREAS, in alignment with the mandates set forth in New York State Education Law §2-d, SANY schools will adopt a comprehensive data privacy and security policy. This commitment underscores our dedication to compliance with statutory requirements and reflects a proactive stance in safeguarding sensitive information within the educational sphere.

RESOLVED, that SANY Data Privacy and Security Policy is hereby approved

Motion by Jodi DeAugustine, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #231115.3**

WHEREAS, SANY has integrated the Vector Solutions online training and professional development platform into its educational framework. The following Vector Solution libraries are slated for addition to the online platform, catering to the utilization by staff members. The platform was purchased before for around \$12K and now adding the additional library which increased the total above \$20K which requires board approval. The exclusive provider for these resources is Vector Solutions. The received quotes for the respective libraries are as follows:

1. Child Sexual Abuse Prevention (CSAP) Library (K-12) Total: \$1,800.00
2. Diversity and Inclusion Total Package -Teachers and Staff Total: \$1,702.40
3. Vector Training, K-12 Student Edition, Student Safety and Wellness Library, (Grades 6-12) Total: \$853.50
4. Vector Training, Inclusive Instruction and Intervention Full Course Library Total: \$6,220.80

RESOLVED, that the Vector Solution libraries for SANY at a total of \$10,576.70 is hereby approved.

Motion by Halil Zaim, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #231115.4**

WHEREAS, the health insurance policy has to be renewed effective as of January 1, 2024. SANY looked for multiple insurance providers and compared their plans including self-insured program using the same provider and the network. The health insurance cost will increase with the lowest possible after several options considered and negotiated with while keeping the services at the same level. This option has around 5% increase, compared to 22% increase the current plan offered.

RESOLVED, that self-funded health insurance policy from BCBS as presented is hereby approved

Motion by Murat Baysal, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

► **Motion #231115.5**

WHEREAS, the dental policy is up for renewal. The new policy will be effective as of January 1, 2024. SANY looked for multiple options and plan comparison. There is no increase for the renewal.

RESOLVED, that renewal of dental insurance policy from Delta Dental as presented is hereby approved.

Motion by Halil Zaim, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #231115.6**

WHEREAS, the ancillary benefits – Life, STD, LTD - are up for renewal and has to be renewed as of January 1, 2024. The 2024 Ancillary RFP has conducted and SANY negotiated and looked for the best options within the several carriers. Also vision is renewed, increasing with 5% rate with 3 year rate guaranteed.

RESOLVED, that ancillary benefits policies from Guardian as presented and vision plan with United is hereby approved

Motion by Jodi DeAugustine, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #231115.7**

WHEREAS, The CSAS is in need of SMARTboard during the expansion of 23-24 academic year. The SMARTboard is a brand name and it will be purchased from a M/WBE company per the grant requirement from the NYS. Therefore, we have only one quote for the product.

CSAS- \$27,118.30 (including 5 SMART Board, 4 SMART Rail system and mount and 2 IRover2 Interactive Flat Panels)

RESOLVED, that purchasing SMART Board MX075-V4 interactive display with iQ, rail systems and interactive panels from Tony Baird Electronic in the amount of \$27,118.30 is hereby approved.

Motion by Lindsay Cray, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #231115.8**

WHEREAS, The CSAS will furnish its technology classrooms - computer and robotics lab - during the 23-24 academic year as part of the expansion plan at our new location. The school was introduced several design option and would like to utilize the NYS Contract prices.

RESOLVED, that purchasing technology classroom furniture with NYS Contract Price from Global Industries in the amount of \$25,249.86 is hereby approved.

Motion by Halil Zaim, seconded by Lindsay Cray

**Roll Call:** Adopted unanimously

► **Motion #221116.9**

WHEREAS, SANY's annual tax return is prepared by the independent auditors after their annual audits on financial statement.

RESOLVED, that SANY annual tax return (990 form) is hereby approved.

Motion by Lindsay Cray, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

## 8. Discussion Items

1. Insurance plans were discussed and presented.
- 2.

### I. Superintendent's Report

#### Enrollment

July 2023	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	984	53	5%	99	10%	785	79.78%
Citizenship & Science Academy of Syracuse	693	53	8%	96	14%	590	85.14%
Utica Academy of Science	951	106	11%	60	6%	752	79.07%
Citizenship & Science Academy of Rochester	259	16	6%	14	5%	224	86.49%
SANY District	2887	228	8%	269	9%	2351	81.43%

#### Demographics

July 2023	Target	%	Total		Male		Female		Black or African		White		Asian	
			Enrollment					American						
Syracuse Academy of Science	975	100.92%	984	439	45%	545	55%	670	68%	233	24%	44	4%	
Citizenship & Science Academy of Syracuse	675	102.67%	693	328	47%	365	53%	516	74%	109	16%	44	6%	
Utica Academy of Science	975	97.54%	951	459	48%	492	52%	341	36%	350	37%	195	21%	
Citizenship & Science Academy of Rochester	246	105.28%	259	135	52%	124	48%	209	88%	34	13%	7	3%	
SANY District	2871	100.56%	2887	1226	42%	1402	49%	1527	53%	692	24%	283	10%	

## SAS

1. We promised something special for the spooky season, and we are delivering. Coming to you straight from Nevermore Academy... I mean SANY... we present "The Atoms Family." Don't miss out on this highly unique take on a classic where cartoon-like gothic macabre meets a twist of contemporary humor. Plus, you'll definitely want to see Wednesday's killer dance moves. Whether you're a newcomer to the Addams Family or a seasoned veteran, there's something here for everyone to love. So do us all a favor, grab your friends and neighbors, no don't you wait 'till later.... Here's the Atoms Family! \*Snap\* \*Snap\* If you want to be part of the Atoms Family, visit [apply.sany.org](http://apply.sany.org).
2. Wednesday, November 8th, 2023: Everyday is STEM Day at Syracuse Academy of Science, but we're honoring National STEM Day today. Let's celebrate the exciting world of science, technology, engineering, and math! As most of you know, STEM is an important part of our education at Syracuse Academy of Science. From powering our technology to inspiring new ways of thinking, students who learn essential STEM skills have the potential to revolutionize our society. On National STEM Day, honors Chemistry students conducted the flame test during lab. The flame test is used to visually determine the identity of an unknown substance based on the color the flame turns on the Bunsen burner.
3. Friday, November 3rd, 2023: Students in Ms. Cueto and Ms. Teitelbaum's Kindergarten C class used their dress-down passes! Dress-down passes were given out in KC for receiving 125+ dojo points on Class Dojo! Students can earn dojo points in class by completing homework, helping others, following directions, and staying on task. Congratulations Atoms! Thanks for being so awesome!

4. Friday, November 3rd, 2023: Students in Ms. Cueto and Ms. Teitelbaum's Kindergarten C class used their dress-down passes! Dress-down passes were given out in KC for receiving 125+ dojo points on Class Dojo! Students can earn dojo points in class by completing homework, helping others, following directions, and staying on task. Congratulations Atoms! Thanks for being so awesome!
5. Wednesday, November 1st, 2023: Syracuse Academy of Science 4th grade representatives were selected to share a special breakfast with SANY Superintendent Dr. Hayali. During their breakfast, they discussed with Dr. Hayali what they think a Superintendent does (principal of all the principals, if you were wondering!), what they want to be when they grow up, what they would add to our school if they were the principal, and what they love most about Syracuse Academy. These 4th graders are most interested in being scientists (paleontologists, archeologists, geologists, and engineers!), soccer players, and joining the army! And they all agreed that they love our school community. There were even a couple of shout-outs to some favorite teachers and subjects like Mrs. Bloss and Ms. AB's art classes! These breakfasts with Dr. Hayali are a special treat for the students and Dr. Hayali, who was sure to let the students know that they are the most important part of what we do at SANY and SAS and that they are the future! Thank you for joining us, Dr. Hayali!
6. Wednesday, November 1st, 2023: Syracuse Academy of Science Elementary celebrated the October Students of the Month! October's character trait was Trustworthiness, which means you are reliable, keep your promises, and do what you say you will do. Trustworthiness is also shown when you tell the truth and are honest with words and actions, even when it's difficult. Join us in celebrating these awesome Atoms!
7. Monday, October 30th, 2023: Each month at Syracuse Academy of Science Elementary, students are encouraged to complete a Family Project that gives us a look into their origins. Where we come from is an essential part of every one of us! For October, the first family project was for students to create a magazine cover about themselves and their families, showcasing what makes them unique! Some truly amazing magazine covers were brought in!
8. Wednesday, October 25th, 2023: A week has passed since Otto the Orange surprised Syracuse Academy of Science Elementary and invited us to join his Reading Challenge! You "Otto" believe our Atoms are already doing an outstanding job! Walls are filled with footballs, indicating all the books our students and classrooms have read. We are even getting pictures sent in from students reading their books at home. It's plain to see that SAS is super pumped to dominate this reading challenge!
9. Friday, October 20th, 2023: We're continuing to pave the path to success for our Syracuse Academy of Science Atoms. A representative from Utica University visited campus to teach students about the college, the admissions process, and what majors and courses they offer. College visits are a large part of the curriculum as a college preparatory school. Stay tuned for more visits from colleges!
10. Thursday, October 19, 2023: The 6th-grade team grabbed their lunches and jackets, hopped on a bus, and headed to the Museum of Science and Technology. Students

enjoyed exploring exhibits about space, the human body, Dinosaurs, and the Earth. They even had a new area dedicated to the advanced Micron plant opening in New York soon!

11. Tuesday, October 17th, 2023: Syracuse Academy of Science Elementary Atoms received a special surprise when Otto visited! Otto came straight from the Syracuse University campus to tell our students about his fall reading kickoff. Teachers can read with their students, or students can read by themselves, with friends, or at home and keep track of how many books they've read. Each grade level has a different goal. Once that goal is met, the class will receive complimentary tickets to the Syracuse Orange V. Wake Forest football game, free bookmarks, and special recognition at the game!
12. Saturday, October 14th, 2023: The Syracuse Academy of Science High School Robotics team did it again! On Saturday, October 14th, the team attended the CNY Steamboat Challenge tournament at the Museum of Science & Technology. Nine teams and 18 students were challenged to construct a miniature working steamboat. Teams were judged based on fastest race time, boat design, knowledge of STEM principles, aesthetics/ creativity, and teamwork. Our Atoms crushed the competition, earning first, second, and third places in the high school division!! Congratulations to the Syracuse Academy of Science Robotics Team! We are so proud of your hard work and dedication!
13. Saturday, October 14th, 2023: Syracuse Academy of Science 4th graders got the chance to compete in the Steamboat Competition at the Museum of Science & Technology! Students used their creativity and recycled materials to build miniature working steamboats. Students were judged on their design process and how they worked as a team. We are very proud of their hard work!
14. Saturday, October 14th, 2023: Syracuse Academy of Science Middle School participated in the Steamboat Challenge at the Museum of Science & Technology. With hard work and commitment, the Proton Paddlers received 4th place. Congratulations to the winners, Liam, Solomon, and Jeremiah, and all the middle school participants!

## CSA Syracuse

1. We promised something special for the spooky season, and we are delivering. Coming to you straight from Nevermore Academy... I mean SANY... we present "The Atoms Family." Don't miss out on this highly unique take on a classic where cartoon-like gothic macabre meets a twist of contemporary humor. Plus, you'll definitely want to see Wednesday's killer dance moves. Whether you're a newcomer to the Addams Family or a seasoned veteran, there's something here for everyone to love. So do us all a favor, grab your friends and neighbors, no don't you wait 'till later.... Here's the Atoms Family! \*Snap\* \*Snap\* If you want to be part of the Atoms Family, visit [apply.sany.org](http://apply.sany.org).
2. Monday, November 6th, 2023: Citizenship & Science Academy of Syracuse 5th grade Atoms got to meet Sindu Mulukuri and Matt Bellinger, engineers in Air Traffic Management Safety and Efficiency from SAAB. They demonstrated the Aeroban Global Flight Manager software used at airports in the US and around the world. The students learned the difference between a software engineer and a systems engineer and they



really enjoyed asking questions about the speakers' jobs, education and how much money engineers earn. Watch out! We may have a few future SAAB interns in our 5th grade class!

3. Friday, November 3rd, 2023: In Social Studies, Citizenship & Science Academy of Syracuse 5th Graders have been learning about the Aztec, Inca and Mayan Civilizations. They learned how the civilizations were alike and different. Atoms learned about the different social classes within each civilization and their leaders. They learned how the sundial was used to indicate the time of day by the position of the shadow cast upon it. Students also learned that totems are a natural object or animal that is believed by a particular society to have spiritual significance and that is adopted by it as an emblem. A totem can be a spirit being, sacred object, or symbol that serves as an emblem of a group of people, such as a family, clan, lineage, or tribe. Scholars chose six animals that represented them and created a totem of their own.
4. Thursday, November 2, 2023: Our 5th-grade students were lucky to have a visit from Dr. Leanne Powers, assistant professor of chemistry at SUNY ESF. Her specialty is Oceanography, and she studies the chemistry that takes place in the ocean waters. Dr. Powers showed Atoms pictures from expeditions she calls "science parties at sea." She explained some of the work she's done in laboratories on vessels of various sizes, explained the types of equipment that are used to collect samples from the ocean, and discussed how the ocean is different at 4,000 meters than we might expect. We learned that styrofoam cups have all of the carbon crushed out of them at that depth, resulting in a new miniature version of the original cup! We ended the visit with the promise of our very own decorated cups going on the next ocean expedition with Dr. Powers. She agreed to return them for us to keep in our STEAM room!
5. Friday, October 27th, 2023: Citizenship & Science Academy of Syracuse Elementary celebrated Heritage Day! Throughout the month, we researched countries that represented the cultures at Citizenship Academy. We created crafts representing us as individuals and how we come together as a school family. On Heritage Day, we dressed in attire that celebrated, honored, and highlighted the rich cultures within our classrooms. Students wore clothing that represented their backgrounds. Students could display their clothing and attire with classmates and teachers. Thank you to students, staff, and parents for coming together to make this day great! From a student: "Hello I'm from Sudan. My name is Munasa. I love Sudan, and Allah let us all reach Jannah together. Thank you so much for reading this. I wear my hijab because it shows modesty and how strong my beliefs are." "Hi, I'm Nyaliep. I'm from South Sudan. I love my culture and the people in my culture. We have a house gown for boys and girls. Anybody can wear it. I wore it today because of Heritage Month and I'm proud of it. I want to learn it, but I'm struggling to. I hope one day I can be fluent in speaking Arabic. My full name is Nyaliep Patrice Dak. My whole name means "girl in waiting." I love love love African food. That's all about me and my cultural home."
6. Wednesday, October 18th, 2023: Citizenship & Science Academy of Syracuse Elementary Atoms got familiar with the different parts of the ukulele, strummed a few notes, and most importantly, smiled a lot! We love seeing our scholars learn new skills.

7. Saturday, October 14th, 2023: Citizenship & Science Academy of Syracuse Elementary students participated in the CNY Steamboat Challenge at the MOST. Atoms worked extremely hard on their design while testing and making changes to ensure they had the best possible outcome. Students begin by designing the boats. After designing the boats, the students used the engineering design process to design their boilers. The boiler is what creates the steam and provides power for the boat to move. Mr. Zinger is extremely proud of our Atoms' accomplishments and their hard work!

## UAS

1. We promised something special for the spooky season, and we are delivering. Coming to you straight from Nevermore Academy... I mean SANY... we present "The Atoms Family." Don't miss out on this highly unique take on a classic where cartoon-like gothic macabre meets a twist of contemporary humor. Plus, you'll definitely want to see Wednesday's killer dance moves. Whether you're a newcomer to the Addams Family or a seasoned veteran, there's something here for everyone to love. So do us all a favor, grab your friends and neighbors, no don't you wait 'till later.... Here's the Atoms Family! \*Snap\* \*Snap\* If you want to be part of the Atoms Family, visit [apply.sany.org](http://apply.sany.org).
2. Monday, November 13th, 2023: Utica Academy of Science Kindergarteners in Ms. Moziak's art class made paint dotter pumpkins over the past week to celebrate the fall season! They had a great time experimenting with different color combinations, and were very proud to show off their art in the main hallway. Check out these little artists!
3. Thursday, November 9th, 2023: Ms. Mumpton's class has grown by two! Since the class reached their goal of 2,000 Dojo points for October, on November 8th, two guinea pigs were adopted as class pets! Their names are Coco and Honey. The students will be responsible for cleaning the cage, feeding them, giving them water, and everything they need to thrive in the classroom. Studies have shown that a classroom pet may help improve children's academic performance and social skills. These Atoms are excited to welcome the new classmates to their fourth-grade classroom!
4. Thursday, November 2, 2023: Some Utica Academy of Science scholars had breakfast with our Superintendent, Dr. Hayali. They enjoyed delicious chocolate chip waffles and fruit. These breakfasts are such a special treat for our scholars and Dr. Hayali. It serves as a time for Atoms to get to know their school better and make suggestions for improvements. What a great way to start the day!
5. Wednesday, November 1st, 2023: What's the craziest day of Spirit Week at Utica Academy of Science Elementary?! It's Crazy Hair Day on a wacky kind of Wednesday! Students and staff went all out and showed us their wildest hairstyles. Check it out!
6. Tuesday, October 31st, 2023: Utica Academy of Science Elementary Atoms threw on their favorite Halloween costume and did the Monster Mash around the school! Junior-Senior High School students lined the hallway to cheer on their younger classmates. Even Clifford the Big Red Dog made a cameo! Hopefully, this was great practice for Atoms who went trick-or-treating after school!

7. Monday, October 30th, 2023: Utica Academy of Science celebrated the students' achievements and rewarded good behavior. October's Character Trait was Honesty. Atoms in each homeroom displaying Honesty characteristics were nominated for the Student of the Month Award. Students also earned awards for Dojo achievements and attendance. One class from each grade earned the Golden Tray Award for good behavior in the cafeteria. Congratulations, Atoms!
8. Friday, October 27th, 2023: Double, double, toil and trouble! 2nd-grade Atoms celebrated STEM Friday by making a magic potion in science class. They combined yeast, food coloring, water, dish soap, and hydrogen peroxide. Our scholars enjoyed the experiment in small groups and then as a big group.
9. Thursday, October 26th, 2023: Ghosts, goblins, and Clifford the Big Red Dog! It was a howlin' good time when #UASCS Elementary School held its first-ever Trunk-or-Treat night. Staff and families decorated their trunks and passed out treats for our scholars and their families. It was a wonderful evening full of laughs, play, dancing, and community. Huge thanks to the FSA and Ms. Smith for helping organize this wonderful event and to everyone who came and participated. We can't wait to do it again next year!
10. Friday, October 20th, 2023: Every Friday is Fun Friday for the 4th grade! Our STEM activity on Friday, October 20th, was a spooky experiment to see which liquid dissolves candy corn the fastest! The classroom bet on vinegar, but it turns out soda was the winner!
11. Wednesday, October 18th, 2023: Utica Academy of Science Elementary scholars and staff participated in Unity Day, the main event of National Bullying Prevention Awareness Month, to send a visible message that no child should ever experience bullying. Everyone wore orange and displayed orange artwork throughout the school that was made by scholars and staff. Each class also discussed bullying and completed a classroom pledge to stand together against bullying and unite for kindness, acceptance, and inclusion.
12. Saturday, October 14th, 2023: Utica Academy of Science Atoms in 6-9th grade competed in the "Steamboat Challenge" at the Museum of Science & Technology in Syracuse. Students were tasked with constructing and designing a mini-working steamboat. There were 11 teams from Utica Academy of Science and a total of about 70 teams in the competition. Please congratulate the following 8th graders for receiving 6th place: Amazyn Edwards, Joud Milhem, and Amineh Shehadeh.
13. Tuesday, October 10th, 2023: What's orange and faster than a speeding train? Super Pumpkin! It was a beautiful fall day when second graders visited Savicki's Farm Market in Clinton, NY. #UASAtoms enjoyed a hayride, a corn maze, and even picked pumpkins. Happy Fall!

## CSA Rochester

1. We promised something special for the spooky season, and we are delivering. Coming to you straight from Nevermore Academy... I mean SANY... we present "The Atoms Family." Don't miss out on this highly unique take on a classic where cartoon-like gothic macabre meets a twist of contemporary humor. Plus, you'll definitely want to see Wednesday's killer dance moves. Whether you're a newcomer to the Addams Family or a seasoned veteran, there's something here for everyone to love. So do us all a favor, grab your friends and neighbors, no don't you wait 'till later.... Here's the Atoms Family! \*Snap\* \*Snap\* If you want to be part of the Atoms Family, visit [apply.sany.org](http://apply.sany.org).
2. Monday, November 13th, 2023: KC Citizenship & Science Academy of Rochester Atoms are creating triangles out of straws! Students learned how to make three sides and three points to form the perfect point.
3. Thursday, November 2nd, 2023: "Today a reader, tomorrow a leader." Citizenship & Science Academy of Rochester held its first Drop Everything And Read with Distinguished Men event on Thursday, November 2. Dr. Paul Miller, CEO of Charter Champions, and Willard Brown served as the distinguished readers. They read books about sharing and school spirit and explained to #CSARAtoms what they meant. Mr. Brown also told scholars about his time in the Navy. Thank you for reading to our Atoms! Keep working on those reading skills because it's almost time for our next Drop Everything And Read event!
4. Friday, October 20th, 2023: Citizenship & Science Academy of Rochester teachers enjoyed meeting new families and catching up with current ones at our annual Open House. Families toured the school and enjoyed snow cones, cotton candy, hot dogs, and jumping in bounce houses. It's been a great start to the beginning of the school year!
5. Monday, October 16th, 2023: Curiosity, Teamwork, and open-mindedness are the character strengths that we have been working on at the Citizenship & Science Academy of Rochester. Congratulations to these Positivity Project (P2) scholars for demonstrating leadership skills through these character strengths!

### I. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- II. Motion by Choose an item., seconded by Choose an item., to adjourn the meeting at \_\_\_\_ pm. **Roll Call:** Choose an item.

## Science Academies of New York (SANY) Charter Schools

### Board of Trustees

### Regular Meeting

#### Agenda

**Date :** 12/20/2023

**Place :** SANY CC

#### **Zoom Link:**

Tolga Hayali is inviting you to a scheduled Zoom meeting.

Topic: SANY BoT Meeting | December 2023

Time: Dec 20, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82988100608?pwd=ZEo5Mmpub1JBcW1NWVU0K3hxZVRXZz09>

Meeting ID: 829 8810 0608

Passcode: 128535

1. The regular meeting was called to order at 6.41 pm. The board reserves the right to act on any and all agenda items.

#### **Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

#### **Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Lindsay Cray	Trustee	Yes	Present
Jodi DeAugustine	Trustee	Yes	Present
Samantha Turnquest	Trustee	Yes	Present
Halil Zaim	Trustee	Yes	Present

#### **Others present at the meeting:**

#### **2. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

## Regular Board Meeting of 11/15/2023

Motion by Jodi DeAugustine, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

### **Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

### **3. Agenda**

1. *Approval of New Hires for SAS, UAS, CSAS, and CSAR*
2. *Approval of SANY's school policy regarding prohibition of candies containing THC or Drug-Related materials*
3. *Approval of Walk In Cooler Project to CSAS ES*
4. *Approval of additional to leasehold improvements to CSAR*
5. *Approval of SANY Saving Account Fund Investment*
6. *Approval of Updated Curriculum, SPED and Gifted&Talented Program Coordinator Payscale*
7. *Approval of SANY Moving Stipend*
8. *Approval of SANY Financials and Presentation*
9. *Approval of Engineering Service Proposal for CSAS MS Field Project*
10. *Approval of SANY updated Dashboard 2022-2023 and 2023-2024*

### **Discussion**

1. Staff Survey Results
2. Academic data

Motion by Murat Baysal, seconded by Halil Zaim , to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### **4. Executive Session**

Motion by Jawwaad Rasheed, seconded by Jodi DeAugustine to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss personnel matters, Payroll Issues , Student Issues , Choose an item. and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### **5. Reconvene Public Session**

Motion by Samantha Turnquest, seconded by Lindsay Cray to exit the executive session.

**Roll Call:** Adopted unanimously

### **6. ► Motion #231115.1**

RESOLVED that the hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Halil Zaim, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

► **Motion #231220.2**

WHEREAS, in alignment with the commitment to maintaining a safe and conducive educational environment, SANY acknowledges the imperative to establish a School Policy addressing the prohibition of edibles containing THC or any materials related to drugs.

RESOLVED, that SANY's school policy regarding prohibition of edibles containing THC or Drug-Related materials is hereby approved, with recommended changes (combines three consequences into one, replacing school buildings with school property, change of candies with edibles, etc.)

Motion by Jodi DeAugustine, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #231220.3**

WHEREAS, \$20,000 dollar grant received for a 7.9 Ft x 11.7 Bally Walk In refrigerated box to be installed at the Citizenship Elementary School. This will give SANY the ability to offer more fresh fruits and vegetables to our student body as well as provide extra storage in case food production needs to be relocated from the Syracuse High School. Several other vendors were invited to provide proposal, they either did not submit or were submitted after the deadline. NYS approved the grant with the vendor as the sole proposal with the school's explanation.

RESOLVED, that construction of walk in cooler project at CSAS ES from Gerharz Equipment in the amount of \$28,692.50 is hereby approved.

Motion by Samantha Turnquest, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #231220.4**

WHEREAS, interior modification agreement with Al Sigl Community of Agencies for the classroom modification project was completed and there were some additional improvements, including additional classrooms and bathrooms to serve to additional students due to expansion, were made to the construction per the agreement and we shared the cost of the project with the landlord. CSAR will pay

additional \$19,116.80 as part of the leasehold improvement, which is the half of the actual cost.

RESOLVED, that additional leasehold improvement to the initial project in the amount of \$19,116.80 payable to the Al Sigl Community of Agencies is hereby approved.

Motion by Jodi DeAugustine, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #231220.5**

WHEREAS, SANY would like to benefit the higher rate of return for the fund in the saving account which is due by the end of December 2023 and management would recommend to continue to keep the fund into the CD account. Currently, terms are up to 12 month, and the Annual Percentage Yield is 5.5%

RESOLVED, that SANY will continue to invest \$6.26M to the CD account with 5.5% current rate 12 month term at Pathfinder Bank is hereby approved.

Motion by Jawwaad Rasheed, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #231220.6**

WHEREAS, SANY seeks to propose an update to the pay scales for both the Curriculum ,SPED Coordinator and Gifted&Talented Program Coordinator for the 2023-2024 academic year, with the Gifted&Talented Program coordinator payscale being adjusted to include an additional \$2,000 for every 975 students;

RESOLVED, that the updated SANY Curriculum, SPED Coordinator and the Gifted&Talented Program coordinator payscale for the 2023-2024 academic year is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #231220.7**

WHEREAS, employees relocating to Upstate New York to assume positions with SANY CHARTER SCHOOLS and employees currently work but transfer between SANY Charter Schools districts are eligible for a moving stipend; and, to qualify



for said moving stipend, recipients are required to commit to working for SANY Charter Schools for a minimum of 2 academic years subsequent to the disbursement of the stipend as described in the policy.

	Transfer	In/Out of State	Country Single/Family/Family&Children
Max	\$1,000.00	\$2,000.00	\$1500/\$3000/\$4000
Base	500	500	NA
Mileage	\$2/mile	\$2/mile	NA

RESOLVED, that adopting moving stipend policy retroactively apply for those started in 2023-24 school year, is hereby approved as presented.

Motion by Halil Zaim, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #231220.8**

WHEREAS, 2023-2024 school year budgets for SAS, UAS, CSAS, and CSAR are updated to reflect the most up-to-date budget projections.

RESOLVED that updated 2023-24 budgets for SAS, UAS, CSAS, and CSAR are hereby approved.

Motion by Jodi DeAugustine, seconded by Lindsay Cray

**Roll Call:** Adopted unanimously

► **Motion #231220.9**

WHEREAS, CSAS MS would utilize engineering service which will be focused on the planning and design services listed below for the field project.

- Testing for storm (backhoe not included)
- Storm Design/ SWPPP
- Field Plans (Demo, Layout, Grading, Drainage, ESC, Details)
- Contract Documents
- Bidding and Construction/ Contract Administration
- Above Services Included for Total Not to Exceed \$40,000.00
- Attendance at town meetings for presentation of project \$300.00/ visit
- SWPPP or construction visits \$250.00 /visit

RESOLVED, that working with RZ engineering for planning and design work per the agreement is hereby approved.

Motion by Halil Zaim, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

► **Motion #231220.10**

WHEREAS, our current Dashboard was developed based on available public data, since publicly available data is changed, the school would like to update its dashboard calculation based on the available of the state growth data and ESSA Calculations.

RESOLVED that update to the 2022-2023 and 2023-2024 dashboard are hereby approved.

Motion by Jawwaad Rasheed, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

## 7. Discussion Items

1. Staff Survey Results: Fall Staff survey results were shared, including top five strengths and top five concerns. Board asked to receive more information about the materials support concern to address to issue.
2. Academic data: State data was published and shared with board in comparison to NYS and districts. The concerns were shared for the grades we were below district level.

### I. Superintendent's Report

#### Enrollment

December 2023	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	977	54	6%	99	10%	777	79.53%
Citizenship & Science Academy of Syracuse	684	58	8%	97	14%	583	85.23%
Utica Academy of Science	942	108	11%	59	6%	747	79.30%
Citizenship & Science Academy of Rochester	257	18	7%	14	5%	223	86.77%
SANY District	2860	238	8%	269	9%	2330	81.47%

#### Demographics

December 2023													
Target	%	Total Enrollment	Male	Female	Black or African American	White	Asian						
Syracuse Academy of Science	975	100.21%	977	437	45%	540	55%	665	68%	232	24%	44	5%
Citizenship & Science Academy of Syracuse	675	101.33%	684	324	47%	360	53%	508	74%	108	16%	44	6%
Utica Academy of Science	975	96.62%	942	453	48%	489	52%	336	36%	348	37%	193	20%
Citizenship & Science Academy of Rochester	246	104.47%	257	133	52%	124	48%	206	88%	35	14%	7	3%

<b>SANY District</b>	2871	99.62%	2860	1214	42%	1389	49%	1509	53%	688	24%	281	10%
----------------------	------	--------	------	------	-----	------	-----	------	-----	-----	-----	-----	-----

## SAS

1. You're the gift that keeps on thanks-giving. While you prepare your Thanksgiving dinners, before the hustle and bustle of the holiday season sets in, we want to express our sincere gratitude to each of you. It's easy to get lost in the things we don't have. The fancy car, the clothes, the latest phone. Instead, try focusing on everything you do have. Ultimately, you will find it's a much greater list with a more significant impact. This season, focus on the things you're thankful for, and the gratitude will follow. May your blessings be many, your troubles be few, and your Thanksgiving be wonderful. Superintendent Dr. Hayali has prepared a special Thanksgiving message. Take a look.
2. Friday, December 8th, 2023: Congratulations to the 14 fourth-grade Syracuse Academy of Science Elementary students who participated in the Scripps National Spelling Bee! These students worked incredibly hard to learn fourth and fifth-grade words and even made it as far as mastering some sixth-grade words as well. Our top four spellers will move on to the regional online competition in January! Fantastic job, Atoms!
3. Thursday, December 7th, 2023: Syracuse Academy of Science Elementary School Atoms competed in the annual 3rd Grade Spelling Bee! Spellers have been practicing for weeks, and the competition was tough, with over 30 students trying to spell their way to the top. 2nd graders enjoyed watching their classmates and maybe even practicing a little for next year! Some words that stumped our competitors were Oddity, Yesterday, and Bronze. The competition was won on the word Sewing! Everyone tried their best, and we are proud of all our competitors! The top three spellers were awarded 1st, 2nd, and 3rd place ribbons! Way to go, Atoms!
4. Thursday, December 7th, 2023: For College & Career Week, CNY Central Anchor Megan Coleman paid a special visit to Syracuse Academy of Science Kindergarteners! Megan told Atoms about how her job as a journalist is to get information and tell stories. She showed students fun videos of her trying different foods and rides at the New York State Fair and the various equipment she and other journalists use, like a camera and microphone. Scholars were very excited to welcome Megan into their classroom. We have some future journalists in our school!
5. Tuesday, December 5th, 2023: For the second year, Syracuse Academy of Science Elementary School has come together for a donation drive to benefit We Rise Above the Streets Recovery Outreach. Atoms filled boxes and bags with coats, hats, gloves, toiletries, and other items to donate to the organization that provides help for homeless individuals and others in need. We are so proud of the generosity shown by our scholars and their families!
6. Tuesday, December 5th, 2023: Syracuse Academy of Science Elementary School students aren't skipping a beat, kicking off the holiday season with a generous project! For each heart Atoms build and share, LEGO's #BuildToGive project will donate a LEGO set to a

child in need this holiday season. Thank you for practicing citizenship and giving back to the community!

7. Friday, December 1st, 2023: Every Friday is a dress-down day for Syracuse Academy of Science High School teachers! Every Friday, the teachers pick a theme. Last Friday was "Dress Like Your Students Day." Teachers aced this assignment!
8. Thursday, November 30th, 2023: Syracuse Academy of Science Elementary School celebrated the character trait Citizenship for November. To be a good citizen, you must do your best to improve your school, community, and country. Citizenship helps our school and community. Teachers and administrators celebrated Atoms who have exhibited these traits throughout November.
9. Tuesday, November 21st, 2023: The Kind Kiddos Lunch Bunch group at Syracuse Academy of Science Elementary spread warmth and love this holiday season by writing letters to U.S. soldiers and patients at Upstate Hospital. Great job spreading holiday cheer, Atoms!
10. Friday, November 17th, 2023: Syracuse Academy of Science Middle School held the first quarter awards breakfast. Scholars were rewarded for their academics and citizenship for the year's first quarter. Congratulations, Atoms!
11. Thursday, November 16th, 2023: Families flooded Syracuse Academy of Science Elementary School for an Under the Sea-themed Literacy Night! Life was the bubbles as families and Atoms enjoyed games, prizes, scavenger hunts, books to buy, books to read, photo booths, and more! Families and students had a "whale-y" good time at our first evening event of the year!
12. Thursday, November 16, 2023: Syracuse Academy of Science Middle School students enjoyed lunch with Superintendent Dr. Hayali. Students, both new to our district and some who have been here since Kindergarten, spoke with Dr. Hayali about everyday life in Middle School and gave suggestions on some things they would like to see in the future at our school. They also talked about their future aspirations. We have actors, entrepreneurs, and teachers in the making!
13. Tuesday, November 14th, 2023: Is that a fly on the wall? Nope! That's Mr. Farnach. Since the students at Syracuse Academy of Science Middle School read 5,000 pages for the reading challenge, Mr. Farnach volunteered to be duct-taped to the wall. More than 20 students helped to duct tape him to the wall. We even heard a 7th grader say, "This was worth doing the reading challenge!" Stay tuned, Mr. Farnach has more in the works because the students have recently surpassed 10,000 pages!
14. Monday, November 13th, 2023: The Syracuse Academy of Science High School Atoms continue challenging each other to a game of Chess. As their skills get stronger, the game gets harder for Mr. Tabbara. Keep challenging each other, Atoms!
15. Saturday, November 11th, 2023: The Syracuse Academy of Science Robotics team swept all awards away again. SAS High School attended the CNY Bridges Challenge at the MOST with 12 teams and 21 students. The Atoms dominated the competition, bringing

home first, second, third, and fourth place in the senior division and second place in the junior division. Congratulations to all!!

16. Saturday, November 11th, 2023: Thrilled to announce our middle school triumph at the CNY Bridges Challenge held at the Museum of Science & Technology! Our 6th grade team won 1st and 3rd place in this fierce competition, showcasing their engineering skills. The challenge tasked Atoms with building a light and robust bridge using Balsa Wood, meeting specific specifications. Congratulations to our young innovators!
17. Thursday, November 9th, 2023: Syracuse Academy of Science Middle School celebrated October Dojo winners as the top three high-achieving students in each class, showcasing outstanding academic performance, participation, and accountability. These exceptional students were rewarded with a Fancy Lunch, celebrating their dedication to excellence.

### CSA Syracuse

1. You're the gift that keeps on thanks-giving. While you prepare your Thanksgiving dinners, before the hustle and bustle of the holiday season sets in, we want to express our sincere gratitude to each of you. It's easy to get lost in the things we don't have. The fancy car, the clothes, the latest phone. Instead, try focusing on everything you do have. Ultimately, you will find it's a much greater list with a more significant impact. This season, focus on the things you're thankful for, and the gratitude will follow. May your blessings be many, your troubles be few, and your Thanksgiving be wonderful. Superintendent Dr. Hayali has prepared a special Thanksgiving message. Take a look.
2. Thursday, November 30th, 2023: Citizenship & Science Academy of Syracuse Elementary School girls had the chance to do an activity with Tiffany Weiskotten from Girl Scouts. She asked the girls what they thought it meant to be a Girl Scout. Of course, they all said selling cookies, which gave Tiffany a chance to talk about entrepreneurship and the skills that can be learned by being part of the largest female-run business in the world. Atoms loved hearing about the Girl Scout camps and some of the famous women who were also Girl Scouts.
3. Thursday, November 16th, 2023: Citizenship & Science Academy of Syracuse Elementary Atoms collected 595 items to be donated to the United Way of CNY Care Package Project! Katie Hanlon, the Community Engagement Manager for The United Way of Central New York, came to collect our donations and she brought two guest speakers. The President of The United Way of Central New York, Nancy Kern Eaton, spoke with Atoms about ways everyone can help the community and inducted students into the philanthropist family. Atoms love their new title: Philanthropist! Elizabeth Osei-Kwame, a Volunteer Administrator for The United Way of Central New York, spoke to the scholars about all of the services The United Way offers to neighbors in Syracuse. Thank you to everyone that brought in donations! We are looking forward to working with them again on another volunteer project soon!
4. Thursday, November 16th, 2023: The music room enjoyed interviewing David P., a remarkable individual with a rich musical history. David spent 20 years in Nigeria, cultivating his passion for music, becoming a DJ, music producer, and a

Doctoral Candidate for the Department of Pharmacology at SUNY Upstate Medical University. Atoms had the opportunity to explore David's unique musical background, delving into his Afrobeat creations and drumming expertise. Through this cultural exchange, students shared songs, learned from David's experiences, and emphasized the transformative power of music. A huge thank you to David P. for contributing to positive change through the universal language of music!

## **UAS**

1. You're the gift that keeps on thanks-giving. While you prepare your Thanksgiving dinners, before the hustle and bustle of the holiday season sets in, we want to express our sincere gratitude to each of you. It's easy to get lost in the things we don't have. The fancy car, the clothes, the latest phone. Instead, try focusing on everything you do have. Ultimately, you will find it's a much greater list with a more significant impact. This season, focus on the things you're thankful for, and the gratitude will follow. May your blessings be many, your troubles be few, and your Thanksgiving be wonderful. Superintendent Dr. Hayali has prepared a special Thanksgiving message. Take a look.
2. Monday, December 4th, 2023: Members of the Utica City Football Club visited Utica Academy of Science second grade classrooms. They read to Atoms and answered questions about what it's like to play on the team. Scholars were excited to have these special guests in their classroom!
3. Saturday, November 11th, 2023: Utica Academy of Science junior-senior high school celebrated Veterans Day with a special tribute. Relatives, loved ones, and friends of teachers and staff who have served were proudly displayed in our hallway for all to see and celebrate. Thank you to those who risked their lives to make our country safe.
4. On Saturday, November 11th, 2023: Several Utica Academy of Science junior-senior high school students participated in the CNY Bridges Challenge at the MOST Museum in Syracuse. There were 13 teams from Utica Academy of Science and a total of about 81 teams in the competition. One of our 8th-grade teams got 9th place! Please join us in congratulating Ajout Ajang and John Linen Jr for placing.

## **CSA Rochester**

1. You're the gift that keeps on thanks-giving. While you prepare your Thanksgiving dinners, before the hustle and bustle of the holiday season sets in, we want to express our sincere gratitude to each of you. It's easy to get lost in the things we don't have. The fancy car, the clothes, the latest phone. Instead, try focusing on everything you do have. Ultimately, you will find it's a much greater list with a more significant impact. This season, focus on the things you're thankful for, and the gratitude will follow. May your blessings be many, your troubles be few, and your Thanksgiving be wonderful. Superintendent Dr. Hayali has prepared a special Thanksgiving message. Take a look.

2. Thursday, November 30th, 2023: Citizenship & Science Academy of Rochester held November's final "DEAR With Distinguished Men" event. Atoms were thrilled to welcome three exceptional guests into our school. Rochester Mayor Malik Evans read fan favorite "If You Give A Mouse A Cookie" to the third graders. Regent Adrian Hale from the New York State Department of Education read two books to second graders. Finally, City of Rochester Fire Department Fire Chief Stephano Napolitano read our first and second-graders a story about fire and emergency safety. Rochester Atoms enjoyed being read to and asked some very intellectual questions! Thank you to everyone who participated in our first-ever "DEAR With Distinguished Men." You helped make reading fun for our scholars!
3. Friday, November 17th, 2023: Citizenship & Science Academy of Rochester Atoms are learning about the Ancient Roman Civilization and the gods and goddesses of the Roman Empire. Scholars worked together to find important information like their Greek name compared to their Roman name and what they were god/goddess of.

#### **I. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

- II. Motion by Choose an item., seconded by Choose an item., to adjourn the meeting at \_\_\_\_ pm. **Roll Call:** Choose an item.

Science Academies of New York (SANY) Charter Schools

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 1/17/2024

**Place :** SANY CC

**Zoom Link:**

Tolga Hayali is inviting you to a scheduled Zoom meeting.

Topic: SANY BoT Meeting | January 2024

Time: Jan 17, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84513124808?pwd=ZHpUdURXUzJKaTdY3FBNEZOeDdmQT09>

Meeting ID: 845 1312 4808

Passcode: 636620

1. The regular meeting was called to order at 6.35 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Absent
Lindsay Cray	Trustee	Yes	Present
Jodi DeAugustine	Trustee	Yes	Present
Samantha Turnquest	Trustee	Yes	Present
Halil Zaim	Trustee	Yes	Present

**Others present at the meeting:**

**2. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)



## Regular Board Meeting of 12/20/2023

Motion by Murat Baysal, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

### **Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

### **3. Agenda**

1. *Approval of New Hires for SAS, UAS, CSAS, and CSAR*
2. *Approval of SANY Travel Allocation Policy Update*
3. *Approval of SANY Amendment to Purchasing and Inventory Policy*
4. *Approval of CSAS MS Presentation and Sound System Project*

### **Discussion**

1. College Counselor Presentation
2. Survey Results on Materials, Equipment, and Assistive Technology

Motion by Jodi DeAugustine , seconded by Lindsay Cray , to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### **4. Executive Session**

Motion by Murat Baysal, seconded by Lindsay Cray to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss personnel matters, Payroll Issues , Student Issues , Choose an item. and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### **5. Reconvene Public Session**

Motion by Murat Baysal, seconded by Jodi DeAugustine to exit the executive session.

**Roll Call:** Adopted unanimously

### **6. ► Motion #240117.1**

RESOLVED that the hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Lindsay Cray, seconded by Halil Zaim

**Roll Call:** Adopted unanimously

► **Motion #240117.2**

WHEREAS, SANY would update staff travel rates and reimbursements for professional development events and activities.

Staff can use additional \$30/day, in addition to per diem on the OGS rate for professional developments and programs.

Basic Economic to up to or similar to Main Cabin or Standard Economy will be allowed to be used with pre-approval not later than 1-month prior to the event or registration deadline.

Conference Hotel Room Rate or Similar Rate, instead of OGS rate for hotels will be allowed to use with pre-approval not later than 1-month prior to the event or registration deadline.

RESOLVED, that approval of the updated travel rates and reimbursement policies are approved as presented.

Motion by Halil Zaim, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

► **Motion #240117.3**

WHEREAS, SANY would update the purchasing policy for federally funded programs. Amendment to Purchasing Policy "With respect to contracts, purchase orders, acquisition, or other agreement for the procurement, purchase, rental, acquisition, or use of services, products, goods, or materials procured with federal awards including CRRSA ESSER II and GEER II, ARP-ESSER, and ARP-ESSER State Reserves, the LEA will give preference, to the greatest extent practicable, to services, products, goods, or materials produced in the U.S.A."

Amendment to Inventory Policy

Additionally, the school will implement new procedures so these items will be tagged as "Federal Funded Property of School", "high-risk of loss" if purchased with any federal education program.

RESOLVED, that approval of the amendment to the purchasing and inventory policies are approved are presented.

Motion by Halil Zaim, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #240117.4**

WHEREAS, the CSAS Middle School Cafeteria needs state-of-the-art audio-visual systems. This project includes a high-tech projector with a motorized screen, recessed audio speakers, and handheld and lapel wireless microphones.

Also, wired microphone outlets on both sides of the stage area. Both wired and wireless presentation capabilities with a Bluetooth audio connection feature.

Vendors Invited to Submit a Proposal	Vendor's Response to the Proposal Request	Proposal Amount
Visual Technologies	Responded w/Proposal	\$34,823.06
Presentation Concepts	Responded w/Proposal	\$37,566.00
Tony Baird Electronics	Did not Respond	—
Francis Audio Visual	Did not Respond	—
Critical Path Integrators	Did not Respond	—

RESOLVED, that installation of audio-visual systems for CSAS Middle School Cafeteria from Visual Technologies is hereby approved.

Motion by Lindsay Cray, seconded by Halil Zaim

**Roll Call:** Adopted unanimously

**7. Discussion Items**

1. Guidance Counselor Guidance presentation: SAS has 67 and UAS has 61 seniors, SAS 19 students taking full time college courses, and UAS 11 students taking full time college courses: UAS graduation rate 100, 98, 97% SAS 100, 98, 94% (2021,2022, 2023), immediate college enrollment vs national average, persistence rates vs NYS vs National, SAT Scores.
2. Survey Results on Materials, Equipment, and Assistive Technology: School run a follow up survey on one question from the prior survey to get more feedback to correct the issue: Teachers are asked to provide more details in regards to lack of materials so the school can look into more and provide those items. Each of the second survey results with listed items were shared and discussed.

**I. Superintendent's Report**

**Enrollment**

January 2024	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	977	55	6%	107	11%	776	79.43%

<b>Citizenship &amp; Science Academy of Syracuse</b>	677	58	9%	95	14%	574	84.79%
<b>Utica Academy of Science</b>	939	109	12%	58	6%	741	78.91%
<b>Citizenship &amp; Science Academy of Rochester</b>	253	17	7%	25	10%	220	86.96%
<b>SANY District</b>	2846	239	8%	285	10%	2311	81.20%

## Demographics

8.1													
January 2024	Target	%	Total Enrollment	Male		Female		Black or African American	White		Asian		
Syracuse Academy of Science	975	100.21%	977	437	45%	540	55%	665	68%	232	24%	44	5%
Citizenship & Science Academy of Syracuse	675	100.30%	677	323	48%	354	52%	501	74%	108	16%	45	7%
Utica Academy of Science	975	96.31%	939	450	48%	489	52%	337	36%	345	37%	192	20%
Citizenship & Science Academy of Rochester	246	102.85%	253	129	51%	124	49%	202	88%	35	14%	7	3%
SANY District	2871	99.13%	2846	1210	43%	1383	49%	1503	53%	685	24%	281	10%

## SAS

1. Dear Syracuse Academy of Science Charter School families, teachers, staff, atoms, and community, Believe it or not, it's finally that time of the year, a season of joy, giving, and well-deserved relaxation. You've all been extraordinary examples of leaders and strong community members. Let's take a moment to commend ourselves on the impeccable progress we've made during the first semester, regardless of the obstacles we've encountered.► The Science Academies of New York celebrated the 20-year milestone of providing high-quality public school education to children in the Syracuse community.► The SAS High School Robotics Team attended the First Tech Challenge Kick-Off event at Mohawk Valley Community College.► SAS Middle School students reached 1,000 then 5,000 pages in the fall reading challenge.► Three SAS ES Elementary students are featured in the prestigious NYSSBA Art Exhibit.► SAS Elementary partnered with families to create a Home/School Organization (HSO).► SAS High School welcomed new and returning families during Back to School Night in September.► SAS High School was visited by representatives from several colleges and

Universities, including Syracuse University, Utica College, Canisius University, Elmira College, St. John's University, and Damen University.► SAS Elementary celebrated September, October, and November as Students of the Month.► SAS High School Robotics team members won first place in the CNY Steamboat Challenge.► SAS Middle School students won 4th place in the CNY Steamboat Challenge.► Otto the Orange from Syracuse University visited SAS Elementary to kick off Otto's Reading Challenge.► SAS Elementary partnered with We Rise Above the Streets Recovery Outreach for a donation drive in November.► SAS High School Robotics team won first place in the CNY Bridges Challenge at the Museum of Science & Technology.► SAS Middle School won 1st and 3rd place in the CNY Bridges Challenge.► SAS Elementary School hosted the annual Literacy Night.► SAS Middle Schools held the first Quarter Awards breakfast, rewarding scholars for their academics and citizenship for the first quarter of the year.► The girls' basketball team celebrated their first win against Syracuse West and coach Nicholson's first win as the girls' basketball coach.► CNY Central anchor Megan Coleman was a guest speaker at SAS Elementary during College & Career Week.► SAS Kindergarteners are featured on the 5 pm news after Megan Coleman's visit.► For the second year, SAS Elementary partnered with We Rise Above the Streets Recovery Outreach for the "Share the Warmth" donation drive► SAS held the annual 3rd & 4th-grade spelling bee. Now it's time to deck the halls and share precious memories with loved ones. Remember, we are not just a district but a family. I look forward to building success one Atom at a time in the New Year. Happy holidays! Sincerely, Dr. Tolga Hayali  
SANY Superintendent

2. Wednesday, January 3rd, 2023: Local artist Jaleel Campbell visited Mrs. Merrithew's Senior Craft class. Jaleel was kind enough to offer help with the students' crocheted pieces they have been working on in class. Plus, he talked about the therapeutic benefits of crocheting. Jaleel also told Atoms about his crochet club in Syracuse called "Off the Hook." Guest speakers always add to our student's educational experience. Thank you for your time, Jaleel!
3. Thursday, December 21st, 2023: Throughout the month of December, Syracuse Academy of Science Elementary Atoms learned about the character traits, Caring and Compassion. Caring is showing kindness and concern for others. Compassion is showing/having that concern for the misfortunes or sufferings of others. On December 21st, we celebrated the Atoms that best exemplified those traits. Congratulations to our December Students of the Month!
4. Wednesday, December 20th, 2023: Before the winter break, the Syracuse Academy of Science High School Atomic Achievers Club collaborated with Congressional Award students and set up a festive afternoon of cookie decorating!

### CSA Syracuse

1. Dear Citizenship & Science Academy of Syracuse Charter School families, teachers, staff, atoms, and community, Believe it or not, it's finally that time of the year, a season of joy, giving, and well-deserved relaxation. You've all been extraordinary examples of leaders and strong community members. Let's take a moment to commend ourselves on the impeccable progress we've made during the first semester, regardless of the obstacles we've encountered. Onondaga Community College President, Dr. Hilton, held an assembly at CSAS Middle

School. CSAS Elementary School teacher MS. Fagan was awarded the Distinguished Atomic Educator for the 22-23 school year. CSAS Elementary celebrated Heritage Month in October, ending with a cultural day celebration. CSAS Elementary held Positivity Project (P2) ceremonies celebrating Atom's accomplishments in September, October, November, and December. CSAS Elementary hosted the annual Back to School Night for new and returning families. CSAS Elementary Atoms participated in the CNY Steamboat Challenge held at the Museum of Science & Technology in Syracuse. CSAS Elementary music teachers formed the Atomic Singers and the Ukulele and Guitar Clubs. CSAS Elementary music teachers brought five guest speakers from the community to class. CSAS Elementary participated in a collection drive to benefit the CNY Care Package Project. CSAS Elementary hosted P2 Night, celebrating students who have won Positivity Project awards throughout the semester. CSAS Middle School students participated in the CNY Bridges Challenge at the MOST. CSAS Middle School held the Quarter 1 academic awards celebrating scholars for achieving Merit Roll, Honor Roll, and High Honor Roll. CSAS faced SAS in a historic boys-modified basketball game coached by two SANY alumni. CSAS Elementary hosted the annual Winter Wonderland drive-thru holiday event for families. The CSAS Elementary Atomic Singers Club performed their first-ever showcase. Now it's time to deck the halls and share precious memories with loved ones. Remember, we are not just a district but a family. I look forward to building success one Atom at a time in the New Year. Happy holidays! Sincerely, Dr. Tolga Hayali SANY Superintendent

2. Tuesday, January 2nd, 2023: 'Tis the season of giving! Citizenship & Science Academy of Syracuse Atoms, staff, and families collected various non-perishable items to help support the Food Bank of Central New York. They donated 365 pounds of food! Thank you to all our Atoms and their families for such generosity!
3. Wednesday, December 20th, 2023: The talented 3rd-5th grade Citizenship & Science Academy of Syracuse Atoms have worked extremely hard in the Atomic Singers club over the past ten meetings! They've been practicing "We Are the World," "My Shot" from Hamilton, and "Don't Worry Be Happy." In addition to practicing these songs, scholars also focused on learning how to work on a team. The Atomic Singers put on a showcase where these young stars performed the songs they had been practicing. Join us in celebrating our scholars' talents and creativity!
4. Wednesday, December 20th, 2023: Ms. Farah's Citizenship & Science Academy of Syracuse ENL class visited the MOST. Atoms had a blast exploring the different areas of the museum and learning about energy, fossils, machines, human anatomy, and much more!
5. Tuesday, December 19th, 2023: Fourth-grade Citizenship & Science Academy of Syracuse scholars had the incredible opportunity to connect with the multi-talented Natasia White. Natasia, a passionate musician, actor, playwright, and educator in Syracuse, shared their musical journey with Ms. Camire's class. We learned a lot about Natasia's background, enjoyed some of their original tunes,

and had insightful conversations about the power of music within our community. Natasia has not only written two fantastic plays, *Credence* (in-person) and *High Tides* (virtual), but also showcased their musical prowess by playing violin, viola, and ukulele in a few Syracuse bands.

6. Wednesday, December 13th, 2023: Ms. Pittsley returned to Citizenship & Science Academy of Syracuse Elementary School to continue the Nutrition Education sessions. This time, Ms. Pittsley made baked apples with 1st-grade Atoms. She showed them how adding spices to fresh foods changes how the food tastes once cooked. The baked apples looked and smelled delicious, and students had fun learning how to bake fresh apples as a healthy and yummy treat!

## UAS

1. Dear Utica Academy of Science Charter School families, teachers, staff, atoms, and community, Believe it or not, it's finally that time of the year, a season of joy, giving, and well-deserved relaxation. You've all been extraordinary examples of leaders and strong community members. Let's take a moment to commend ourselves on the impeccable progress we've made during the first semester, regardless of the obstacles we've encountered. UAS celebrated the 10-year milestone of providing high-quality public school education to children in the Utica community. UAS JSHS held the annual Back to School Night for new and returning families. Retired NYS Judge and SANY board member Jawwaad Rasheed hosted a lesson with UAS JSHS students. UAS Elementary held student of the month and dojo awards for September, October, and November. On Monday, October 2nd, The UAS Boys Varsity Soccer Team achieved their 6th win of the season with a 3-2 victory against the Waterville Eagles. UAS HS came in 6th place at the CNY Steamboat Challenge at the Museum of Science & Technology in Syracuse. The UAS Girls Varsity Soccer team had their Senior Night on October 13th. UAS Elementary School celebrated Unity Day, the main event of National Bullying Prevention Awareness Month, by wearing orange. Boys Varsity Soccer achieved a Sectional game win against South Lewis on October 18th. UAS Elementary held the first annual Trunk-Or-Treat event at the school. UAS staff become certified in the Red Cross First Aid/CPR/AED training. UAS JSHS Atoms participated in the CNY Bridges Challenge & an 8th-grade team received 9th place. UAS World Cultures Club traveled to Rochester for a day to experience Turkish culture and cuisine. Girls Varsity Basketball defeated Morrisville and achieved their second win in a row. UAS Elementary School holds a special breakfast for November Student of the Month recipients. Now it's time to deck the halls and share precious memories with loved ones. Remember, we are not just a district but a family. I look forward to building success one Atom at a time in the New Year. Sincerely, Dr. Tolga Hayali SANY Superintendent
2. Monday, December 18th, 2023: Utica Academy of Science fifth graders visited the MOST Museum in Syracuse! Scholars enjoyed watching a film about the ice age and interacting with the educational exhibits throughout the museum. They learned about energy, fossils, machines, human anatomy, and more!
3. Monday, December 18th, 2023: Utica Academy of Science Elementary School celebrated Spirit Week before break. Monday, December 18th was Flannel Day. Atoms stayed warm and cozy on the chilly December day.

4. Friday, December 15th, 2023: Utica Academy of Science Junior-Senior High School organized a talent show. This was an opportunity for Atoms to show their skills in various visual and audio performances. Special thanks to Ms. Myler, Ms. Strong, Mr. Bullis, and all other staff and students involved in this fantastic event!
5. Friday, December 15th, 2023: Ms. DeSarro's class was rewarded with a pizza party for donating the most items during the Thanksgiving Food Drive on November 6th-17th. Ms. DeSarro's classes brought in 110 items! The Elementary School collected 538 items in total. All items were donated to the Neighborhood Center in Utica. Thank you to the FSA for holding this event. It's never too early to learn about Citizenship and giving back to your community!

### CSA Rochester

1. Dear Citizenship & Science Academy of Rochester Charter School families, teachers, staff, atoms, and community, Believe it or not, it's finally that time of the year, a season of joy, giving, and well-deserved relaxation. You've all been extraordinary examples of leaders and strong community members. Let's take a moment to commend ourselves on the impeccable progress we've made during the first semester, regardless of the obstacles we've encountered. CSAR adds 3rd grade, making the Elementary school Kindergarten through third grade. New and returning families, teachers and staff, and cherished community members can meet Dean Jasmine Mathis during Dinner with the Dean. CSAR celebrated Grandparents Day. CSAR celebrated old and new families during the annual open house celebration to start the school year. CSAR introduced Drop Everything And Read with Distinguished Men (DEAR), where members of the community came to school and read to students every Thursday during the month of November. CSAR hosted a 'Classroom or Treat' event in October. CSAR hosted a Positivity Project (P2) night, celebrating Atoms who displayed kindness, perseverance, and actions. CSAR staff took a class and became CPR/AED certified. Rochester Mayor Malik Evans and Regent Adrian Hale visited CSAR for the last day of 'Drop Everything And Read.' Now it's time to deck the halls and share precious memories with loved ones. Remember, we are not just a district but a family. I look forward to building success one Atom at a time in the New Year. Happy holidays! Sincerely, Dr. Tolga Hayali SANY Superintendent
2. Thursday, December 21st, 2023: Citizenship & Science Academy of Rochester Atoms were jingle bell rockin' to Holiday tunes! Each class performed a song for the community, including family and friends. After the concert, students and guests enjoyed a tasty treat while scholars received community service certificates for participating in the Winter Donation Drive.
3. Tuesday, December 19th, 2023: The Citizenship & Science Academy of Rochester family enjoyed a delicious spaghetti dinner with the school dean, Jasmine Mathis, while learning about the importance of reinforcing mathematics at home. Atoms were sent home with math flashcards to help them on their journey as STEM scholars.



**I. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item.

Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

- II. Motion by Jodi DeAugustine, seconded by Murat Baysal, to adjourn the meeting at 7.38 pm. **Roll Call:** Adopted unanimously

Science Academies of New York (SANY) Charter Schools

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 2/21/2024

**Place :** SANY CC

**Zoom Link:**

Tolga Hayali is inviting you to a scheduled Zoom meeting.

Topic: SANY BoT Meeting | February 2024

Time: Feb 21, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81698740778?pwd=eHF1Zm55b2VYTj9YMGErUjBnMXM5UT09>

Meeting ID: 816 9874 0778

Passcode: 421025

1. The regular meeting was called to order at 6.36 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Absent
Lindsay Cray	Trustee	Yes	Present
Jodi DeAugustine	Trustee	Yes	Present
Samantha Turnquest	Trustee	Yes	Present
Halil Zaim	Trustee	Yes	Absent

**Others present at the meeting:**

**2. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 1/17/2024

Motion by Jodi DeAugustine, seconded by Lindsay Cray

**Roll Call:** Adopted unanimously

**Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

**3. Agenda**

1. *Approval of New Hires for SAS, UAS, CSAS, and CSAR*
2. *Approval of Appointment of the SANY District Special Education Coordinator as the District Section 504 Compliance Officer*

**Discussion**

1. Internal Audit Report
2. Fraud on our account

Motion by Lindsay Cray , seconded by Jodi DeAugustine , to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

**4. Executive Session**

Motion by Jodi DeAugustine, seconded by Samantha Turnquest to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss personnel matters, Payroll Issues , Choose an item. , Choose an item. and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**5. Reconvene Public Session**

Motion by Lindsay Cray, seconded by Murat Baysal to exit the executive session.

**Roll Call:** Adopted unanimously

**6. ► Motion #240117.1**

RESOLVED that the hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Samantha Turnquest, seconded by Jodi DeAugustine

**Roll Call:** All in favor but abstained by Fehmi Damkaci

**► Motion #240117.2**

WHEREAS, the appointment of the SANY District Special Education Coordinator as the District Section 504 Compliance Officer.

RESOLVED, the appointment of the SANY District Special Education Coordinator as the District Section 504 Compliance Officer to have the authority to approve Section 504 plans and address grievances concerning all Section 504 issues is hereby approved.

Motion by Jodi DeAugustine, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

## 7. Discussion Items

1. Internal Audit Report: Internal Auditor report was reviewed.
2. Fraud on our account: External Check fraud with fake checks was detected, and laws authorities were informed. There were total of three checks used in the fraud. Since these were caught early on, there is no impact on school's finances. Moving forward, the bank will receive our check numbers with amount to check against checks cashed against our accounts.
3. Transportation issues and chronic absenteeism issues were discussed.

### I. Superintendent's Report

#### Enrollment

February 2024	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	970	55	6%	107	11%	769	79.28%
Citizenship & Science Academy of Syracuse	666	58	9%	95	14%	566	84.98%
Utica Academy of Science	933	107	11%	59	6%	737	78.99%
Citizenship & Science Academy of Rochester	251	17	7%	28	11%	220	87.65%
SANY District	2820	237	8%	289	10%	2292	81.28%

#### Demographics

SANY District													
February 2024	Target	%	Total Enrollment	Male		Female		Black or African American	White		Asian		
Syracuse Academy of Science	975	99.49%	970	431	44%	539	56%	661	68%	229	24%	44	5%
Citizenship & Science Academy of Syracuse	675	98.67%	666	317	48%	349	52%	492	74%	107	16%	44	7%
Utica Academy of Science	975	95.69%	933	447	48%	486	52%	335	36%	340	36%	192	21%
Citizenship & Science Academy of Rochester	246	102.03%	251	128	51%	123	49%	200	88%	35	14%	7	3%
SANY District	2871	98.22%	2820	1195	42%	1374	49%	1488	53%	676	24%	280	10%

## SAS

1. On the third week of our #WhySANY student testimonials, we introduce you to SANY Senior, Migual. Migual is stepping into the National spotlight fueled by determination and a passion for STEM! He has become a National STEM Challenge Champion for his biomedical research with the help of his teachers and medical professionals whom Migual has met through SANY science fairs and networking programs. Hard work, passion, and a dash of innovation are Migual's recipe for success. What's yours? Find out at <http://apply.sany.org> What's yours? Find out at <http://apply.csarochester.org>
2. Tuesday, February 6th, 2024: Several of our Syracuse Academy of Science high school Atoms and our Dean of School traveled to the Capitol to participate in Charter School Advocacy Day. Our scholars were there with students from several other charter schools across the state to meet with New York State legislators and advocate for fair funding and support for Charter schools.
3. Saturday, February 3rd, 2024: Both Syracuse Academy of Science Robotics teams competed at Clarkson University and had an outstanding showing! FTC team SAS ATOMS achieved remarkable success by securing the THINK award and finishing the tournament as the captain of the fourth alliance team. Their dedication and critical thinking were further recognized with a second-place finish in the Innovate Award! FTC team NEW WAVE demonstrated outstanding robotics skills by winning four out of five matches during the qualifying rounds. Their exceptional teamwork and game strategy earned them a spot in the semi-finals. New Wave and its alliance members won all semi-finals and final matches and achieved the First-winning Alliance Captain award at the tournament!! New Wave Robotics members also received second place in the Motivate Award, highlighting their commitment to inspiring others. With this award, the New Wave robotics team has also advanced to the FTC Regional Championship tournament! Please join us in congratulating the SAS ATOMS and NEW WAVE on their outstanding performances at the FTC Clarkson Qualifying tournament!
4. Thursday, January 25th, 2024: "I wish I were an Oscar Mayer Weiner..." Maybe not, but a Binghamton University Bearcat would be pretty cool! On January 25th, several Syracuse Academy of Science High School scholars visited Binghamton University and got a bonus sighting of the iconic Weinermobile! College campus visits are just one piece of the puzzle to our college-prep curriculum.
5. Tuesday, January 23rd, 2024: Spring came early at Syracuse Academy of Science Elementary School! In Ms. Heilig's ELL (English Language Learners) group, students cut out and made paper daffodils and then labeled the parts to practice spelling words.
6. Sunday, January 21st, 2024: The Syracuse Academy of Science Robotics team has done it again! The scholars attended the FTC MVCC Qualifier tournament with two teams, New Wave and SAS ATOMS. We are delighted to announce New Wave was honored with the Best Design award and second place in the Connect award, while SAS ATOMS secured the Inspire award, the highest honor at the tournament. This is the first time the robotics club has achieved the Inspire Award in 10 years! This incredible achievement has earned the SAS ATOMS a well-deserved spot in the upcoming regional

championship. Also, two outstanding robotics members, Samara and Mickayla, have been nominated for the Dean's List Award at the FTC tournament. Please join us in congratulating the robotics club for this remarkable accomplishment. What a dedicated and talented team!!

7. Thursday, January 18th, 2024: Syracuse Academy of Science third grade Atoms struck a pose at Green Lakes Lanes in Fayetteville. Bowling is full of math problems, from calculating your total score to figuring out the correct angles to throw the ball at to knock down the most pins. 3rd graders also worked on Social Emotional skills like good sportsmanship. We hope Green Lakes Lanes enjoyed having us as much as we enjoyed being there.
8. Wednesday, January 17th, 2024: NYSATA asked for student help in designing the flag for the 2024 Youth Art Month! Winners were chosen from schools all over New York. Ms. AB at Syracuse Academy of Science Elementary submitted student designs and one of our 4th graders received an Honorable Mention! Way to go!!
9. Friday, January 12th, 2024: Syracuse Academy of Science second graders visited the Children's Museum of Oswego. This field trip had everything from a giant water table, to a huge climber, and all the science and play stations you could imagine in between. Atoms had a blast getting out of the classroom for hands-on STEM fun!
10. Friday, January 12th, 2024: Mrs. Tracy's third-grade class and Ms. Negrón's Kindergarten class got together for some reading fun! The third graders were each given a Kindergarten buddy to read to. This is a great way to help our scholars practice their reading fluency and a way to build a sense of community in our building!

### CSA Syracuse

1. On the third week of our #WhySANY student testimonials, we introduce you to SANY Senior, Migual. Migual is stepping into the National spotlight fueled by determination and a passion for STEM! He has become a National STEM Challenge Champion for his biomedical research with the help of his teachers and medical professionals whom Migual has met through SANY science fairs and networking programs. Hard work, passion, and a dash of innovation are Migual's recipe for success. What's yours? Find out at <http://apply.sany.org>
2. Monday, February 12th, 2024: As part of Black History Month, we're continuing our 28 Speakers in 28 Days event at Citizenship & Science Academy of Syracuse Elementary. Councilwoman Dr. Rhoda visited Mrs. Kipp & Ms. Coward's first-grade classroom. Dr. Rhoda is the first Black city councilor in Auburn's history! She read two books to the class, "I'm Enough" and "One Love." She gave the students words of affirmation and shared with them that they can be anything they want to be when they grow up! Atoms were so excited to learn about Dr. Rhoda and gave her lots of hugs! Thank you, Dr. Rhoda, for spending time with our first-grade friends and showing them they can do great things!

3. Thursday, February 1st, 2024: Citizenship Academy of Science Elementary School kicked off the 28 Speakers in 28 Days event. Jimmy Oliver, head of the PALS program at Syracuse police department, spoke to students in Mr. Thayer's classroom. Mr. Oliver also collaborated with our students by creating a story using the wordless book "Field Trip to the Ocean Deep" by John Hare. Mr. Oliver and our students had a wonderful time using their imaginations. Thank you, Mr. Oliver, for coming to speak to our students!
4. Tuesday, January 23rd, 2024: During lesson 14 of "Summer of The Mariposas" novel unit, in Mrs. Krah!l's ELA class, Atoms created Loteria cards of a character of their choice. They worked in pairs and groups to recreate these life-like playing cards from the novel. Scholars' playing cards needed research from online sources and their books. They also needed to make their card realistic, including two facts and what each character symbolizes. This was an excellent hands-on activity for students to practice their research skills. Great job, 6th graders!
5. Monday, January 22nd, 2024: What better way to start a National celebration than with a theme day? Citizenship & Science Academy of Syracuse Elementary scholars proudly wore their uniforms and celebrated National School Choice Week! What is school choice? School choice allows every family to choose the K-12 educational options that best fit their children. Each child is unique, and their education should be too. Educational options include traditional public schools to public charter schools, public magnet schools, private schools, online academies, and homeschooling. We love seeing the scholars' smiling faces and watching them form special bonds with their friends.
6. Thursday, January 18th, 2024: Citizenship & Science Academy of Syracuse Elementary School showed how reading can be fun during Literacy Night! Families visited various classrooms to learn literacy strategies to work with their children at home. Rooms varied from sight words to context clues to theme. Ms. Edgar also hosted an information session with resources families could take home. Thank you to everyone who participated in Literacy Night!
7. Saturday, January 6th, 2023: Citizenship & Science Academy of Syracuse Elementary scholars performed dances for the Karen New Year Celebration. Students practiced these dances for hours and gave some beautiful performances. Scholars invited several staff members to this special holiday celebration of their culture.
8. Wednesday, December 20th, 2023: Citizenship & Science Academy of Syracuse 3rd through 5th graders gathered in the gymnasium for a Positivity Project celebration! Atoms and staff displaying the character strengths Kindness and OPM: Supporting Through Struggle, and Self Control were awarded. Congratulations to December's P2 winners!

1. On the third week of our #WhySANY student testimonials, we introduce you to SANY Senior, Migual. Migual is stepping into the National spotlight fueled by determination and a passion for STEM! He has become a National STEM Challenge Champion for his biomedical research with the help of his teachers and medical professionals whom Migual has met through SANY science fairs and networking programs. Hard work, passion, and a dash of innovation are Migual's recipe for success. What's yours? Find out at <http://apply.sany.org>
2. Tuesday, February 6th, 2024: A heartfelt thank you to all the fabulous Utica Academy of Science Advocacy Team members, including our Parent Outreach and Involvement representatives, who participated in Charter School Advocacy Day 2024 at the NYS Capitol on February 6th! Your dedication and passion for supporting the public charter school community in New York State are truly commendable. Atoms and parents attending this event had the pleasure of meeting with New York State Senator Griffo to advocate for fair funding and support for Charter schools. We hope you found the experience rewarding and empowering as you lent your voices to this important cause. Let's continue to advocate for positive change and opportunities in education together!
3. Tuesday, January 23rd, 2024: In a thrilling showdown, the Utica Academy of Science Boys Varsity Basketball secured a fantastic victory against Bishop Grimes! With a final score of 66 to 54, the team showed incredible skills and determination on the court. Congratulations on the well-deserved win!
4. Sunday, January 21st, 2024: Grade 8 Utica Academy of Science scholars showcased their brilliance at the "First Robotic Tech Challenge Competition (FTC)" held at MVCC. Team 2474, aka "Utica Atomic Robots," represented Utica Academy proudly as the rookie of 23 teams, marking our school's debut in this thrilling competition! The experience was invaluable as Atoms showcased their skills and had the chance to connect with teams from various school districts, fostering knowledge and camaraderie.
5. Thursday, January 18th, 2024: Utica Academy of Science Junior-Senior High School was honored to host Mr. Tim Fitzgerald, Vice President of Mohawk Valley EDGE, for a captivating motivational and leadership speech to our seniors. Mr. Fitzgerald, a distinguished alumnus of Utica University, shared his incredible academic journey and highlighted the importance of leadership, excellence, and passion. From his role in the National Political Science Honor Society to serving as President of the James Sherman Political Science Society, his successful track record is commendable. As a Summa Cum Laude graduate and a dynamic participant in academics and sports, Mr. Fitzgerald's story is one of dedication and achievement. Currently contributing his expertise as the Vice President of Mohawk Valley EDGE, he emphasized the value of collaboration and the impact of economic development on the Utica region.
6. January 17-18th, 2024: Several members of the Utica Academy of Science senior class visited the Elementary classrooms to read to the scholars. The seniors held a book drive for the elementary students, then spent two afternoons delivering the books to the classrooms and spending some quality time with our younger scholars while reading to them. What an amazing way to give back to the community. Thank you, seniors!



7. Wednesday, January 17th, 2024: The Utica Academy of Science Elementary December students of the month and class Dojo winners were given a special breakfast. Atoms who were named Students of the Month showed responsibility in their daily actions. Responsibility was the December character trait. Congrats to the December STOM winners!
8. Tuesday, January 16th, 2024: Utica Academy of Science Junior-Senior High School started a new way to lift each other up. "The Love Jug" is now in the staff lounge, ready for teachers & staff to drop positive notes spreading warmth and encouragement on these chilly winter days.
9. Friday, January 12th, 2024: Ms. DeSarro's second-grade class earned a popcorn party! They earned 15 smiley faces for 15 moments of exceptional behavior. Way to go, Atoms!
10. Friday, January 5th, 2023: The Atoms Soccer Club has finished its first session of the school year. The scholars participated in different activities that gave them opportunities to develop their technical abilities, cognitive decision-making skills, and social-emotional skills. They had weekly training sessions and games throughout the season. Here's a special message from Coach Merriam: "The kids are improving, and that's wonderful, but the real gain from all this is the community that is being built around the kids. We have something beautiful, and it comes full circle. The school supports the program and coaches, the coaches train the scholars, the scholars get opportunities to grow through sport, and as they get into the high school they have a chance to mentor the younger kids. So, it really goes full circle in the sense of building community. Everyone helps out."
11. Thursday, December 21st, 2023: Kindergarten and 1st grade students boarded the Polar Express. Atoms each received a ticket and sat in rows as they imagined the magical train ride. Our very own conductor, Ms. Smith, read the story. It was a magical day in the K-1 hallway of Utica Academy of Science.
12. Thursday, December 21st, 2023: Mrs. Marrotta's fourth-grade class made gingerbread houses to show their creativity and holiday spirit. They used graham crackers and frosting to build the foundation and candies for the delectable decorations. Utica Academy of Science Atoms did an excellent job making unique designs!
13. Wednesday, December 20th, 2023: Utica Academy of Science Atoms took a pivotal step in planning for their future during SUNY POLY Instant Decision Day. Utica Academy seniors dressed to impress and met face-to-face with SUNY Polytechnic Institute representatives, presented their academic achievements and had the chance to make an impressive impact before getting an instant decision about their admission. The combined efforts of the presenter and our proactive senior students made Instant Decision Day a genuinely enriching experience, promoting a spirit of collaboration and empowering our students in their educational journey. Here's to the future, filled with advanced discoveries, ground-breaking technologies, and extraordinary leaders!
14. Wednesday, December 20th, 2023: Utica Academy of Science facilitated meetings between senior students and a representative from Mohawk Valley Community College. For the second semester, staff have strategically planned dual credit courses

for our students in accordance with our agreement with MVCC. Atoms are actively engaged in planning their university courses with the guidance of the college department, making the most of the opportunities offered by our school.

15. Wednesday, December 20th, 2023: Utica Academy of Science Elementary School was one big happy family! Scholars and parents came in for a cozy movie night. Most scholars attended in PJs and brought blankets to enjoy the movie Ice Age. Thanks to the FSA for providing popcorn, snacks, and drinks to give a real movie theater experience!
16. Wednesday, December 20th, 2023: Utica Academy of Science Elementary School celebrated Cultural Day as part of Spirit Week. Students and staff were encouraged to wear something that celebrates their heritage and diversity. There were so many beautiful ensembles from around the world showcased on this special day.
17. Wednesday, December 20th, 2023: Ms. Tayler's kindergarten class had an unexpected visitor straight from the North Pole! Santa Claus was coming to town and he came right into class with a bag full of gifts! Santa's visit was sponsored by the Meadows Senior Living Apartments based in New Hartford, as part of their community give back challenge. They also kindly donated snacks for the class holiday party and activities for the classroom such puzzles, coloring books, and stickers!
18. Tuesday, December 19th, 2023: Utica Academy of Science Elementary Atoms were ready to sleigh for the second day of Spirit Week. Students and staff sported their "ugliest" sweater to spread some festive cheer around the school.
19. Tuesday, December 19th, 2023: December was Spice It Up Month, a celebration of international recipes that are proven to raise the bar of the spice rack. Utica Academy of Science 4th grade scholars learned about the origin and health benefits of herbs and spices, including cinnamon, clove, allspice, and dill. Atoms smelled the herbs and spices after learning where they came from. Students then watched a cooking demo of warm baked apple slices that included spices in the recipe. Afterward, students were able to taste-test the apple slices. Students received recipe cards, activity sheets, and an apple for a snack!

## **CSA Rochester**

1. On the third week of our #WhySANY student testimonials, we introduce you to SANY Senior, Migual. Migual is stepping into the National spotlight fueled by determination and a passion for STEM! He has become a National STEM Challenge Champion for his biomedical research with the help of his teachers and medical professionals whom Migual has met through SANY science fairs and networking programs. Hard work, passion, and a dash of innovation are Migual's recipe for success. What's yours? Find out at <http://apply.csarochester.org>

### **I. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

4<sup>th</sup> grade parent from SAS ES addressed to board regarding a disciplinary issue.

- II. Motion by Jodi DeAugustine, seconded by Samantha Turnquest, to adjourn the meeting at 7.22 pm. **Roll Call:** Adopted unanimously

Science Academies of New York (SANY) Charter Schools

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 3/20/2024

**Place :** SANY CC

**Zoom Link:**

Tolga Hayali is inviting you to a scheduled Zoom meeting.

Topic: SANY BoT Meeting | March 2024

Time: Mar 20, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88196903059?pwd=RVpjdTQxQWxOTStOOTltMGlzbXFBUT09>

Meeting ID: 881 9690 3059

Passcode: 263027

1. The regular meeting was called to order at 6.30 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Lindsay Cray	Trustee	Yes	Absent
Jodi DeAugustine	Trustee	Yes	Absent
Samantha Turnquest	Trustee	Yes	Absent
Halil Zaim	Trustee	Yes	Present

**Others present at the meeting:**

**2. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

## Regular Board Meeting of 2/21/2024

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

### **Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

### **3. Agenda**

1. *Approval of New Hires for SAS, UAS, CSAS, and CSAR*
2. *Approval of Great Minds Professional Development for all SANY Schools*
3. *Approval of SANY Workplace Violence Prevention Policy*
4. *Approval of Change Order for CSAS MS Bathroom Project*
5. *Approval of purchases for allocations from CSDs*
6. *Approval of CSAR New Site Cat 1 and Cat 2 Services*
7. *Approval of New HR and Payroll Solution*
8. *Approval of Instructional Materials for the 2024-2025 School Year*
9. *Approval of SPED World Language Exemption Policy*
10. *Approval of New Chemistry, Biology Lab and, classroom furnitures for CSAS MS*

### **Discussion**

- 1- Applications for 24-25 school year
- 2- Internal Audit Report

Motion by Halil Zaim , seconded by Murat Baysal , to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### **4. Executive Session**

Motion by Murat Baysal, seconded by Jawwaad Rasheed to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss personnel matters, Payroll Issues , Choose an item. , Choose an item. and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### **5. Reconvene Public Session**

Motion by Jawwaad Rasheed, seconded by Halil Zaim to exit the executive session.

**Roll Call:** Adopted unanimously

### **6. ► Motion #240320.1**

RESOLVED that the hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Halil Zaim, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #240320.2**

WHEREAS, SANY is introducing a new math curriculum during the upcoming 2024-2025 academic year, thereby enhancing the educational experience for its students; and in conjunction with the implementation of this new curriculum, SANY has secured Great Minds Professional Development services, which will encompass comprehensive training sessions tailored for Deans, Coaches, Coordinators, as well as all K-8 staff members; the total cost associated with the provision of professional development services by Great Minds amounts to \$33,700.00.

RESOLVED, that providing the Great Minds Professional Development for \$33,700.00 is hereby approved for all SANY Schools.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #240320.3**

WHEREAS, On January 4, 2024, Governor Kathleen Hochul signed legislation (S1746/ A1120) amending the Workplace Violence Prevention Law (Section 27-b of Labor Law), extending coverage to elementary and secondary public education that was previously exempted. The NY State Department of Labor is responsible to oversee the new Workplace Violence Prevention Program. In response, using NYS Department of Labor guidance, SANY have developed a "Workplace Violence Prevention Policy Statement." This Policy Statement outlines the requirements set forth in the new law, and requires School Board Approval. Employers must be in full compliance with the regulations within 120 days of the law going into effect (May 3, 2024). With Board approval, and staff trainings in April, SANY will be in full compliance as required.

In an effort to foster a culture of safety where all employees prioritize safety in their actions and decisions, SANY formed a "Safety Committee" to review and implement new safety trainings for employees. Following several meetings, the Safety Committee developed a series of safety trainings. These trainings will improve safety practices with the goal of reducing workplace injuries and Worker's Compensation Claims. The Safety Committee will continue to meet with the goal of creating a hazard-free workplace environment for all employees.

RESOLVED, that presented SANY Workplace Violence Prevention Policy for all its schools is hereby approved.

Motion by Murat Baysal, seconded by Halil Zaim

**Roll Call:** Adopted unanimously

► **Motion #240320.4**

WHEREAS, original scope of work changed for the bathroom project as identified the need for certain modifications to ensure the project's success and alignment with our objectives at CSAS including new tile floors and FRP walls to the project.

RESOLVED, that change order for the CSAS bathroom project in the amount of \$41,200 is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #240320.5**

WHEREAS, SAS, CSAS and CSAR will utilize their textbook, software, hardware and library allocations for various update for instructional supplies and materials needs for it's students.

Item	Description	QTY	Unit Price	Total	Vendor	School
Computer	ThinkCentre M70q Gen 4	15	\$ 625.00	\$ 9,375.00	Lenovo	Citizenship
Monitor	ThinkVision TIO24 Gen5 touch,28in	15	\$ 261.00	\$ 3,915.00	Lenovo	Citizenship
Printer	HP LaserJet Pro 4001dn Black & White Printer	48	\$ 241.53	\$ 11,593.44	CDW-G	Citizenship
Cart	Spectrum Connect36 cart - for 36 tablets	14	\$ 1,245.50	\$ 17,437.00	CDW-G	Citizenship
Charging Cart	LUXOR 16U TABLET/CHBK CHARGING CART	2	\$ 234.30	\$ 468.60	CDW-G	Citizenship
3D Printer	3D45-01- Dremel DigiLab 3D Printer	2	\$ 1,899.00	\$ 3,798.00	BPI Solutions	Citizenship
Library Books	B&N Library Books (multiple)	1	\$ 2,758.71	\$ 2,758.71	B&N	Citizenship
				\$ 49,345.75		
Smart Board	SMART Board MX075-V4 Interactive flat panel with iQ	5	\$ 3,999.00	\$ 19,995.00	Teq	Syracuse
	Rail System and mount	5	\$ 425.00	\$ 2,125.00	Teq	Syracuse
Computer	ThinkCentre M70q Gen 4	52	\$ 625.00	\$ 32,500.00	Lenovo	Syracuse
Monitor	ThinkVision TIO24 Gen5 touch,28in	70	\$ 261.00	\$ 18,270.00	Lenovo	Syracuse
Charging Cart	LUXOR 16U TABLET/CHBK CHARGING CART	19	\$ 234.30	\$ 4,451.70	CDW-G	Syracuse
3D Printer	3D45-01- Dremel DigiLab 3D Printer	1	\$ 1,899.00	\$ 1,899.00	BPI Solutions	Syracuse
Library Books	Verious from Book Source	1	\$ 4,767.83	\$ 4,767.83	BookSource	Syracuse
				\$ 84,008.53		
Headphones	Koss ED1TC Headphone	210	\$ 11.06	\$ 2,322.60	CDW-G	Rochester
3D Pen	Teq 3Doodler Create+ Essentials 3D Printing Pen Set - Onyx	5	\$ 99.60	\$ 498.00	CDW-G	Rochester
SD	SanDisk Extreme Pro - flash memory card - 128 GB - SDXC	2	\$ 26.66	\$ 53.32	CDW-G	Rochester
	Boxlight - 10-pack - black, white, blue, red, green - PLA	3	\$ 333.91	\$ 1,001.73	CDW-G	Rochester
	DJI Mini 3 Pro Drone with Remote Controller	2	\$ 839.53	\$ 1,679.06	CDW-G	Rochester
Chromebooks	Acer Chromebook 511 11.6" N100 4GB RAM 32GB eMMC	40	\$ 383.15	\$ 15,326.00	CDW-G	Rochester
Laptop	Lenovo ThinkBook 15 G4 IAP - 15.6" - Intel Core i7 1255U -	2	\$ 907.34	\$ 1,814.68	CDW-G	Rochester
Library books	Books Sets (multiple)	1	\$ 1,309.79	\$ 1,309.79	FlyLeaf	Rochester
				\$ 24,005.18		
Curriculum	Amplify Curriculum Materials	1	\$ 31,192.52	\$ 31,192.52	Amplify	Utica
Curriculum	Curriculum Associates NYS ELA and Math Instruction	1	\$ 20,172.48	\$ 20,172.48	Curriculum Asso	Utica
Library books	Books Sets (multiple)	1	\$ 5,775.00	\$ 5,775.00	Scholastic	Utica
				\$ 57,140.00		

RESOLVED, that SAS, UAS, CSAS and CSAR will purchase additional classroom technologies, instructional supplies and materials with their city allocations that is hereby approved.

Motion by Murat Baysal, seconded by Halil Zaim

**Roll Call:** Adopted unanimously

► **Motion #240320.6**

WHEREAS, the IT Department assesses need for CSAR Elementary new site for internet (cat1) and wireless network equipment (cat2). SANY plans to use 2024 E-rate grants for new site and update the wireless network equipment by the beginning of the 2024-25 school year. Proposed updates include network switches, firewalls, and wireless access points. For Cat 2 CoreBTS was the only bidder and they will provide wireless network equipment. For Cat 1, bidders are listed.

Citizenship and Science Academy of Rochester Charter School Category-One Bid Evaluation Matrix for Internet (Cat 1)					
FACTOR	POINTS AVAILABLE	Cogent Communications	SPECTRUM	T-Mobile	Northland
Price of the eligible products and services	50	30	50	20	30
Prior experience	10	0	0	0	10
Personnel qualifications	10	10	10	10	10
Ineligible cost factors	10	5	5	5	5
Local vendor	10	10	10	10	10
Current building provider	10	0	10	0	0
<b>TOTAL</b>	<b>100</b>	<b>55</b>	<b>85</b>	<b>45</b>	<b>65</b>
One-Time Charges		\$1,075.00			
Monthly Recurring Charges		<b>\$1,801.00</b>	<b>\$825.00</b>	<b>\$2,139.00</b>	<b>\$1,800.00</b>

Cat 2 - Core BTS: 41,862.70

RESOLVED, that Spectrum Internet will be service provider for CSAR Elementary new site and CoreBTS proposal is approved for wireless network equipments.

Motion by Murat Baysal, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #240320.7**

WHEREAS, After thorough extensive research and consideration, SANY DO team has identified a new HR and payroll software system that they believe will significantly improve efficiency, accuracy, and overall effectiveness in managing our human resources and payroll processes. The new system offers advanced features and functionalities that align closely with our organizational needs and objectives.

The current HR and payroll software system has become outdated and lacks the necessary capabilities to support our evolving needs. The new system offers several benefits, including but not limited to:

- Improved data accuracy and integrity
- Enhanced reporting and analytics capabilities
- Simplified compliance with regulations
- Greater employee self-service options
- Integration with other systems for seamless data flow



	Implementation	Annual Cost
Paylocity (393 employees)	\$8,478.69	\$109,980.00
ExponentHR+ICIMS (400 employees)	\$47,200.00	\$110,868.00

RESOLVED, that purchase of new HR and Payroll System from Paylocity for all its schools is hereby approved.

Motion by Jawwaad Rasheed, seconded by Halil Zaim

**Roll Call:** Adopted unanimously

► **Motion #240320.8**

WHEREAS, we are ordering our current instructional materials from our curriculum providers for the 2024-2025 school year.

Vend:	Curriculum Associates	Amplify	Amplify	Great Minds
Curr:	Ready books	CKLA and ELA	Science	math
SAS	\$9,660.12	\$24,087.24	-	\$63,669.06
CSAS	\$10,108.12	\$15,314.40	\$3,780.60	\$64,510.06
UAS	\$20,172.48	\$31,192.52	-	\$69,436.63
CSAR	\$5,329.52	\$97,664.30		\$52,098.13

Total: \$465,256.03

RESOLVED, that the purchase of instructional materials for \$465,256.03 from vendors for the listed materials above is hereby approved.

Motion by Halil Zaim, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #240320.9**

WHEREAS, in alignment with the requirements for a New York State Regents Diploma for incoming 9th-grade students, SANY acknowledges the imperative to establish a School Policy addressing the exemption of a world language requirement if it is documented on the Individualized Education Program (IEP).

RESOLVED, that SANY's school policy regarding World Language Exemption for all its schools is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #240320.10**

WHEREAS, while the CSAS MS building is expanding the school, the school will establish new Chemistry and Biology labs, as well as new classrooms. This initiative aims to enhance the learning environment for both students and faculty members, providing better functionality and comfort. The new furniture for our labs will be specifically designed to meet the unique needs of experimental work. This includes durable lab benches, chemical-resistant work surfaces, and ergonomic seating for extended periods of experimentation. The layout will be optimized for safety, efficiency, and collaboration among students.

	Quantity	Hertz	WB Mason	School Specialty	Hummels
Student Desks & Bookcases	176 Student Desks, 25 Bookcases	\$48,315	\$42,383	\$45,009	\$53,858
	Quantity	Hertz	Uline	School Specialty	
Tables and stools	28 Tables, 60 Stools	\$43,420.80	\$25,445.05	\$57,856.68	
Items are comparable and same quality, Agreed on by Dean and OM					
	Quantity	Hertz	Aplus Warehouse	School Specialty	Flinn Science
Lab Storage Cases	8 Lab Storage Cases	\$15,172	\$20,490.16	\$13,791.52	\$28,451
	Quantity	WardScience	Flinn Science	Avantor	
Microscope & Hotplate	25 microscopes, 20 hotplates	\$43,750	44,821	\$48,732.10	
	Quantity	School Specialty	WardScience	FlinnScience	
Lab Supplies	cabinets, 220 lab coats, 15 balances,	\$17,372	\$23,500	\$39,854.13	

RESOLVED, that purchasing chemistry and biology lab furniture, supplies and additional classroom furniture from the highlighted vendors are hereby approved

Motion by Murat Baysal, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

## 7. Discussion Items

- 1- Applications for 24-25 School year: Utica numbers are very good, SAS is good, but Citizenship is catching up. Rochester is unknown due to Rochester application system. 95+ % returning rate with the existing students.
- 2- Rochester expansion: The building next to the existing school building is available to use as school after some renovations. It will come for board approval next month.

### I. Superintendent's Report

#### Enrollment

March 2024	Total Enrollment	ELL	Sped	Poverty	FRL Rate
Syracuse Academy of Science	965	56 6%	106 11%	765	79.27%
Citizenship & Science Academy of Syracuse	668	62 9%	98 15%	566	84.73%
Utica Academy of Science	927	108 12%	58 6%	733	79.07%
Citizenship & Science Academy of Rochester	247	16 6%	28 11%	218	88.26%

<b>SANY District</b>	2807	242	9%	290	10%	2282	81.30%
----------------------	------	-----	----	-----	-----	------	--------

## Demographics

								Black or African American					
March 2024	Target	%	Total Enrollment	Male		Female		White	Asian				
Syracuse Academy of Science	975	98.97%	965	428	44%	537	56%	658	68%	227	24%	44	5%
Citizenship & Science Academy of Syracuse	675	98.96%	668	318	48%	350	52%	494	74%	107	16%	44	7%
Utica Academy of Science	975	95.08%	927	443	48%	484	52%	334	36%	336	36%	192	21%
Citizenship & Science Academy of Rochester	246	100.41%	247	125	51%	122	49%	198	88%	33	13%	7	3%
SANY District	2871	97.77%	2807	1189	42%	1371	49%	1486	53%	670	24%	280	10%

## SAS

1. Saturday, March 9th, 2024: The Syracuse Academy of Science Middle School STEAM Club is building future frontiers and women in STEM. The club went to the Museum of Science and Technology for a presentation from the Future Women in STEM event. The girls learned about how they are using drones in the medical field. Unfortunately, they could not fly the drones outside due to the weather, but students saw a video of them delivering medical supplies to the hospital instead!
2. Thursday, March 7th, 2024: As part of our Read Across America Week, Syracuse Academy of Science Elementary School students brought their best-stuffed buddies into school to read with! Reading to a stuffed friend helps students practice fluency and dictation and builds confidence. Atoms had a great time showing off their stuffies, and the stuffed friends also enjoyed their time at school for the day!
3. Tuesday, March 5th, 2024: Crazy, silly, frumpy, or frilly: Day 2 of Read Across America Week at Syracuse Academy of Science Elementary was Hat Day! Atoms and staff wore their favorite hats to school to celebrate their love of reading and Dr. Seuss's birthday.
4. Sunday, March 3rd, 2024: The Syracuse Academy of Science robotics teams "SAS ATOMS" and "NEW WAVE" showcased their talent and dedication at the MVCC Regional First Tech Challenge (FTC) robotics tournament. These teams proudly represent SANY, demonstrating exceptional skills at the qualifying games and leaving a

indelible mark on the competition. Despite not advancing to the semi-finals, robotics members and coaches have dedicated countless hours to preparing their robots, committing their after-school and weekend hours to perfect them. Their participation in this tournament not only served as a testament to their hard work but also as a remarkable learning experience. We are immensely proud of our robotics teams' accomplishments and how they represent our school. Their resilience, determination, and commitment to excellence inspire us all. Congratulations, SAS ATOMS and NEW WAVE, on a job well done!

5. Monday, February 26th, 2024: Syracuse Academy of Science High School scholars were on the road again for another college visit! This time, they visited SUNY Geneseo and learned all about the programs offered and campus life. The best way to know if a school is a good fit is to go and visit, and these Atoms are taking advantage of all the opportunities to do just that.
6. Tuesday, February 13th, 2024: Syracuse Academy of Science Elementary School Math Coordinator Ms. Hershey started the second annual Math Olympics before winter break. Math Olympics is a fact-fluency competition between the 3rd and 4th graders. They will receive a bronze medal if they pass their 0, 1, 2, 3, 5, 10, and 11 facts. They will receive a silver medal if they pass their 4, 6, and 7. Then, if they pass 8, 9, and 12s, they will get a gold medal. It is an individual competition as well as a classroom competition. The classroom with the most medals will win a prize! Stay tuned as we update you on the results of this fun competition!
7. Thursday, February 8th, 2024: Congratulations to the Syracuse Academy of Science Indoor Track team for a successful season and completing sectionals! Led by Coach Terry, Coach Harrison, Coach Blatche, and Coach Walker, the track team has raced to the top in several sections. Overall Top 6th Places in the meet:  
 Andre McClain finished 1st place with a Gold Medal in Triple Jump 37-07.75 & 4th in 55h.  
 Jahmarion Clarke finished 3rd place in the 300m.  
 Kyzaiah Benton finished 5th in 55h & 4th in Long Jump 18-04.50.  
 Darius Mitchell finished 2nd in the High Jump, beating his PR, and currently holds the school record for Indoor High Jump.  
 Amari Achaempong 5th in Triple Jump 37-03.50.  
 Zion Rivera finished 2nd Shot Put 31-00.50.  
 4x2 Boys Relay finished 3rd overall 1:39.56.

## CSA Syracuse

1. Tuesday, February 27th, 2024: As part of our 28 Speakers in 28 Days event at Citizenship & Science Academy of Syracuse Elementary School, Pastor Alberta Abrams, a Board Member from Interfaith Works, read two excellent books to the fifth grade. Leaving two impactful thoughts behind: 1) Continue to dream regardless of age, and you will be able to "Soar" to unimaginable heights. 2) Silent marching can be as impactful as using words, so continue to march in the right direction in life. The 5th-grade student body loved

spending this beautiful day outside commemorating this year's Black History Month Celebration.

2. Tuesday, February 27th, 2024: Kirsten Abbott visited Mrs. Kipp and Ms. Lisa's first-grade classroom as a 28 Speakers guest. Mrs. Abbott, a Department of Chemistry Coach at the Geneva School District, taught Atoms how chemistry relates to everyday life. It was a wonderful day enriched with history and lifelong learning to add to our Black History Month Celebrations.
3. Thursday, February 15th, 2024: Deputy Sheriff James Dixon visited Ms. Camire's fourth-grade classroom at Citizenship & Science Academy of Syracuse. Deputy Dixon works with the Onondaga County Sheriff's Office. Students learned that the academy is 30 weeks long and consists of hands-on training, many tests, and various certifications. He shared that his duties are to protect and serve the citizens of Onondaga County, enforce the laws of NYS, provide first aid to those in need, and much more! Thank you, Deputy Sheriff Mr. James Dixon, for keeping our community safe and spending time in 4th grade during our 28 Speakers in 28 Days series!
4. Wednesday, February 14th, 2024: Yolanda Seegars visited the Citizenship & Science Academy of Syracuse Elementary School and spoke with 5th-grade students in Ms. Moe's and 3rd-grade students in Ms. Porta's classes. Ms. Seegars works at On Point for College and is the Director of Project RISE. On Point for College helps students enroll and prepare for college, graduate, transition to meaningful careers, and much more! Ms. Seegars shared her school experiences growing up and told stories about her family's resilience. She expressed her love for Black History and demonstrated different strategies to help students succeed. Thank you, Ms. Yolanda Seegars, for visiting our school and speaking with the 3rd and 5th grade Atoms!
5. Monday, February 12th, 2024: Ciera LeFlore visited Ms. Pavarini's 3rd-grade classroom as another 28 Speakers in 28 Days guest speaker. Ms. LeFlore is a counselor at a high school in Syracuse! She spoke with Atoms about what it's like being a school counselor, working with high school students, and why she loves her job! Ms. LeFlore also demonstrated different strategies with the class to help foster a friendly community and loving environment. Thank you for spending time with our 3rd graders! We loved learning about all the great things school counselors do to help students daily!

## UAS

1. Tuesday, March 12th, 2024: Oneida County Executive Anthony Picente Jr. provided a warm welcome as the Utica Academy of Science delegation, which included Mr. DeRochie, Mr. Bektas, and Dr. Basic, had an insightful meeting at his office. During the meeting, the delegation had the opportunity to showcase the Utica Academy of Science model and its undeniable success in providing quality education and empowering students. They emphasized how UASCS is not just a school but a beacon of hope and opportunity for students, families, and the entire community. We're looking forward to collaborating for a brighter tomorrow!

## CSA Rochester

1. Friday, March 8th, 2024: Did you know the average American reads 12 books per year, and 42% of college graduates never read another book after college? That's why we celebrate Read Across America Week at Citizenship & Science Academy of Rochester. Today's readers become tomorrow's leaders. Our educators want to ensure that scholars develop reading and critical thinking skills starting in kindergarten. Read Across America Week is celebrated around beloved author Dr. Seuss's birthday. CSAR celebrated with a spirit week filled with wacky socks, character day, crazy hat day, and pajama day! What books are you reading at home with your scholar?

### I. Public Comment on Any Agenda Item

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- II. Motion by Lindsay Cray, seconded by Jodi DeAugustine, to adjourn the meeting at 8.35 pm. **Roll Call:** Adopted unanimously

## Science Academies of New York (SANY) Charter Schools

### Board of Trustees

### Regular Meeting

#### Agenda

**Date :** 4/17/2024  
**Place :** CSAR Elementary

**Zoom Link:**

Tolga Hayali is inviting you to a scheduled Zoom meeting.

Topic: SANY BoT Meeting | April 2024

Time: Apr 17, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83363657329?pwd=T3BQblg3S1pnMFBXdEN5bWpiTnYyZz09>

Meeting ID: 833 6365 7329

Passcode: 196718

1. The regular meeting was called to order at 6.45 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

Name	Position	Voting	Attendance
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Absent
Lindsay Cray	Trustee	Yes	Present
Jodi DeAugustine	Trustee	Yes	Present
Samantha Turnquest	Trustee	Yes	Present
Halil Zaim	Trustee	Yes	Present

**Others present at the meeting:**

**2. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 3/20/2024

Motion by Jodi DeAugustine, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

**Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

**3. Agenda**

1. *Approval of New Hires for SAS, UAS, CSAS, and CSAR*
2. *Approval of New Soccer Fields CSAS MS*
3. *Approval of SANY Financials and Presentation for all schools*
4. *Approval of Filebound Contract Extension for all schools*
5. *Approval of Updated SANY Payscales for 2024-2025 School Year for all schools*
6. *Approval of Updated Benefits effective as of 2024-2025 School Year for all schools*
7. *Approval of purchasing new classroom furniture for CSAR*

**Discussion**

1. *Student Academic Data*
2. *Student Applications*
3. *Updated Budgets*

Motion by Lindsay Cray , seconded by Murat Baysal , to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

**4. Executive Session**

Motion by Lindsay Cray, seconded by Jodi DeAugustine to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss personnel matters, Payroll Issues , Choose an item. , Choose an item. and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**5. Reconvene Public Session**

Motion by Lindsay Cray, seconded by Samantha Turnquest to exit the executive session.

**Roll Call:** Adopted unanimously

**6. ► Motion #240417.1**

RESOLVED that the hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Lindsay Cray, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

**► Motion #240417.2**



WHEREAS, CSAS Liverpool School is to seek your approval for the selection of a contractor for the new soccer field project following a rigorous public bid process. RZ Engineering served as the consultant for this project and RZ Engineering disseminated the project scope to various construction companies, guiding us through the bidding process, and assisting in evaluating proposals received from construction companies. Several construction companies submitted proposals in response to the public bid. Each proposal was thoroughly reviewed and evaluated based on criteria such as experience, expertise, proposed approach, and cost.

VENDOR	SCOPE OF WORK		Lead Time	Other Details
	DESCRIPTION	COST		
Shawn Malone Excavating, Inc.	Provide All Material, Labor and Equipment	\$1,286,625.00	Not Specified	Not Included in this Estimate-Tax on Materials-Permit
Landmark Enterprises	As Described in Bidding	\$1,002,000.00	10/1/2024	Met with all expectations as a responsible bidder.
Smajic Construction Company L	As Described in Bidding	\$780,000.00	9/1/2024	Met with all expectations as a responsible bidder.
JMR Excavation, LLC	As Described in Bidding	\$1,589,034.60	3-5 Months	Met with all expectations as a responsible bidder.
Maple Ridge	As described in Biding	\$1,481,491.00		Met with all expectations as a responsible bidder
JK Tobin Construction	As described in Bidding	\$831,100.00		Met with all expectations but send the proposed bid one day later 04/26/2024 instead of 04/22/2026 like the others.

RESOLVED, that Smajic Construction Company was awarded as the contractor for the CSAS Liverpool School soccer field project for \$780,000 is hereby approved.

Motion by Jodi DeAugustine, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #240417.3**

WHEREAS, 2023-2024 school year budgets for SAS, UAS, CSAS, and CSAR are updated to reflect the most up-to-date budget projections.

RESOLVED, that updated 2023-24 budgets for SAS, UAS, CSAS, and CSAR are hereby approved.

Motion by Jodi DeAugustine, seconded by Halil Zaim

**Roll Call:** Adopted unanimously

► **Motion #240417.4**

WHEREAS, SANY would like to renew the existing contract with Filebound System as the solution of purchase approval system and document retention system for the next 3 years.

RESOLVED, that 3 year renewing of Filebound systems in the amount of \$24,956.38.

Motion by Murat, seconded by Halil Zaim

**Roll Call:** An

► **Motion #240417.5**

WHEREAS, SANY would like to propose updated pay scales for the district employees in 2024-2025 academic year. SANY consider to provide comparable salaries around the districts and along with the change on the inflation rate to stay compatible in order to retain the existing and hire new staff members.

RESOLVED, that updated SANY instructional and non-instructional payscales for 2024-2025 are hereby approved as presented.

Motion by Halil Zaim, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

► **Motion #240417.6**

WHEREAS, SANY would like to propose updated benefits for the district employees effective as of 2024-25 academic year. SANY consider providing enriched benefits around the district to better serve the need of our dedicated staff members per the feedbacks and suggestions that SANY obtained from the staff.

RESOLVED, that updated SANY benefits are hereby approved as presented effective as of 2024-25 academic year.

Motion by Jodi DeAugustine, seconded by Halil Zaim

**Roll Call:** Adopted unanimously

► **Motion #240417.7**

WHEREAS, the Rochester school building requires furniture new 5 classrooms, cafeteria tables, activity tables, chairs, shelves, and file cabinets.

Item Description	REQUESTED FROM Quantity (Each)	WB Mason		Hummels		School Specialty	
		UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST
Teacher Desk	7	\$ 1,407.60	\$ 9,853.20	\$1,773.68	\$12,415.76	\$1,418.76	\$9,931.32
Teacher Chair	10	\$ 154.77	\$ 1,547.70	\$305	\$3,050.00	\$376.13	\$3,761.30
Student Activity Table, Rectangle	7	\$ 216.13	\$ 1,512.91	\$290.84	\$2,035.88	\$358.00	\$2,506.00
Student Activity Table, Kidney	5	\$ 296.24	\$ 1,481.20	\$395.61	\$1,978.05	\$434.65	\$2,173.25
Padded Teacher Chair	14	\$ 155.15	\$ 2,172.10	\$149.99	\$2,099.86	\$115.20	\$1,612.80
Student Activity Chair	125	\$ 64.15	\$ 8,018.75	\$76.00	\$9,500.00	\$85.65	\$10,706.25
Student Desk / Open front with book	125	\$ 110.15	\$ 13,768.75	\$190.50	\$23,812.50	\$294.53	\$36,816.25
Student activity Chair 14"	40	\$ 51.26	\$ 2,050.40	\$55.49	\$2,219.60	\$73.49	\$2,939.60
Tall Book Shelf	12	\$ 480.48	\$ 5,765.76	\$564.39	\$6,772.68	\$326.80	\$3,921.60
Short Book Shelf	7	\$ 410.34	\$ 2,872.38	\$472.90	\$3,310.30	\$239.28	\$1,674.96
Storage Cubbie	7	\$ 568.72	\$ 3,981.04	\$566.40	\$3,964.80	\$480.56	\$3,363.92
Locker Cubbie	30	\$ 580.00	\$ 17,400.00	\$694.19	\$20,825.70	\$521.84	\$15,655.20
Bulletin Boards, small	7	\$ 158.71	\$ 1,110.97	\$198.24	\$1,387.68	\$342.55	\$2,397.85
Bulletin Boards, large	7	\$ 262.37	\$ 1,836.59	\$317.76	\$2,224.32	\$502.74	\$3,519.18
File Cabinet	6	\$ 265.73	\$ 1,594.38	\$339.94	\$2,039.64	\$574.46	\$3,446.76
White Board	12	\$ 302.80	\$ 3,633.60	\$239.00	\$2,868.00	\$501.01	\$6,012.12
Mobile School cafeteria table	6	\$ 2,148.29	\$ 12,889.74	\$1,628.10	\$9,768.60	\$2,692.16	\$16,152.96
			\$ 91,489.47		\$ 110,273.37		\$126,591.32
	Shipping		-		\$ 4,875.00		-
	Installation (removal of debris)		\$11,329.90		\$14,062.75		-
	TOTAL:		\$ 102,819.37		\$ 129,211.12		\$ 126,591.32

RESOLVED that purchasing classroom furniture for the Rochester school from WB Mason with in the amount \$102,819.37 is hereby approved.

Motion by Lindsay Cray, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

## 7. Discussion Items

1. *Student Academic Data: Student academic data was presented based on benchmark tests, Start testing, and last year's performances, district and state averages. Low performing grades were discussed in length. Lack of teachers has been noted as a major concern.*
2. *Student Applications: Student enrollment and applications has been discussed.*
3. *Updated budget numbers has been discussed.*

### I. Superintendent's Report

#### Enrollment

April 2024	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	963	55	6%	102	11%	763	79.23%
Citizenship & Science Academy of Syracuse	666	64	10%	96	14%	563	84.53%
Utica Academy of Science	920	107	12%	56	6%	728	79.13%
Citizenship & Science Academy of Rochester	240	16	7%	33	14%	211	87.92%
SANY District	2789	242	9%	287	10%	2265	81.21%

#### Demographics

April 2024	Target	%	Total Enrollment	Male	Female	Black or African	White	Asian
------------	--------	---	------------------	------	--------	------------------	-------	-------

American													
<b>Syracuse Academy of Science</b>	975	98.77%	963	426	44%	537	56%	657	68%	227	24%	43	4%
<b>Citizenship &amp; Science Academy of Syracuse</b>	675	98.67%	666	315	47%	351	53%	491	74%	108	16%	44	7%
<b>Utica Academy of Science</b>	975	94.36%	920	439	48%	481	52%	330	36%	333	36%	192	21%
<b>Citizenship &amp; Science Academy of Rochester</b>	246	97.56%	240	121	50%	119	50%	195	88%	29	12%	7	3%
<b>SANY District</b>	2871	97.14%	2789	1180	42%	1369	49%	1478	53%	668	24%	279	10%

## SAS

1. Sunday, April 7th, 2024: Syracuse Academy of Science Elementary School Science Fair  
Winners had the fantastic opportunity to showcase their projects in the CNY Science & Engineering Fair hosted at the Most. Scholars saw projects from students of all ages across Central New York and presented their own projects to the judges. We are very proud of how hard they worked to prepare and how well they represented our school at the fair! Congratulations to Isaiah, Ti'jadin, Daniel, and Jayce for participating! Congratulations to Angelina and Everly for receiving honors! Congratulations, Atoms! Keep up the excellent work!
2. Sunday, March 24th, 2024: Each Year, Region 3 of the New York State Art Teachers Association sponsors an exhibit at the Beaver Lake Nature Center. The exhibit is titled "Student Art-Naturally." Syracuse Academy of Science Elementary School's Art Teacher, Ms. Alonso-Bergevin, is the exhibit's coordinator! This year, artwork from eight SAS Elementary students was featured. On Sunday, March 24th, there was an Artists' Reception, and students received a certificate to honor their participation. Congratulations to these artists!
3. Saturday, March 23rd, 2024: Syracuse Academy of Science Elementary's Everly showcased her incredible spelling talents at the Regional Spelling Bee! Remember when Everly finished 3rd place at our school spelling bee? She continued to shine, progressing through the online rounds and earning her spot in the Final Regional Bee hosted by the Post-Standard/Syracuse.com! This is an outstanding achievement, considering Everly was the lone 4th grader to advance to this level! Though she faced tough competition, Everly's remarkable journey saw her through to the 2nd round, ultimately securing an impressive 17th place in the county! Congratulations, Everly! Your school family couldn't be prouder of your dedication and accomplishments! '
4. Friday, March 22nd, 2024: Syracuse Academy of Science Elementary School celebrated 4th graders for their efforts on last year's NYS ELA and Math tests. Terra Science and Education provided gift cards for students who achieved 3's and/or 4's on their tests. This year, we passed out the most awards ever, with 33 students being recognized! Four of those scholars

received a four on BOTH tests! School Dean Mrs. Miller also has an important message for all Atoms: Even if they didn't get an award this year, and even if they don't get one next year, as long as every student tries their best, we are always going to be so proud of them. Great job, students!

5. Tuesday, March 19th, 2024: Syracuse Academy of Science High School is a college prep school. Our mission is to graduate college-ready and civic-minded students, emphasizing high-quality instruction and a curriculum that has been developed to allow every student to attend college. As part of our comprehensive College Prep program, a group of eager High School juniors attended the highly anticipated National Association for College Counseling (NACAC) college fair. This invaluable opportunity allowed our ambitious scholars to engage directly with representatives from various colleges across the United States! Amidst the vibrant atmosphere of the fair, our students jumped on the chance to glean insights, ask questions, and forge connections that will shape their collegiate journey.
6. Friday, March 8th, 2024: Syracuse Academy of Science Elementary School invited two guest speakers for International Women's Day. Marlena Jackson of the Syracuse Police Department spoke with third graders about her role as a police officer in the community. Sharon Alestalo from Syracuse University's Women in Science and Engineering (WISE) Program spoke with fourth graders about the importance of STEM education and working in the field as a woman. We are so grateful to have such fantastic role models in our community.
7. Monday, February 26th, 2024: Syracuse Academy of Science High School scholars were on the road again for another college visit! This time, they visited SUNY Geneseo and learned all about the programs offered and campus life. The best way to know if a school is a good fit is to go and visit, and these Atoms are taking advantage of all the opportunities to do just that.

## CSA Syracuse

1. Wednesday, March 27th, 2024: To culminate Women's History Month, the 5th-grade students at Citizenship & Science Academy of Syracuse were treated to an enriching experience with the distinguished guest speaker, Lauren Kochian. As the esteemed President of the Museum of Science & Technology in Syracuse, Mrs. Kochian embodies female leadership and achievement. As she graciously told her "herstory," Mrs. Kochian shared her expertise and imparted invaluable insights from her personal journey. In a moment that resonated deeply with the students, Mrs. Kochian paused to address them directly, providing a glimpse into the challenges and triumphs that have shaped her career. During her engaging presentation, Mrs. Kochian stressed the critical significance of early exposure to STEM (Science, Technology, Engineering, and Mathematics) education. She emphasized how cultivating STEM skills from a young age lays the foundation for future success in careers and life. Thank you, Mrs. Kochian, for inspiring and encouraging our students to be part of history.
2. Wednesday, February 28th, 2024: Fifth-grade Citizenship & Science Academy of Syracuse students visited SUNY ESF. The State University of New York College of Environmental

Science and Forestry is a public research university that focuses on studying the environment and natural resources. They offer a variety of academic programs for students interested in science, engineering, design, policy, communication, and management of natural resources and the environment. During their visit, 5th grade classes participated in activities involving Hydrology Exploration, Urban Ecosystems, Paper Science, and Water Cycle Dice. Atoms had lunch together on campus and learned more about the college during an admissions chat with SUNY ESF staff! It was an excellent experience for all and a wonderful addition to our college visit series!

3. Thursday, February 8th, 2024: Citizenship & Science Academy of Syracuse Middle School celebrated its Quarter 2 awards ceremony, honoring students for academic excellence with merit roll, honor roll, and high honor roll and introducing the first-ever dean's list of students. Congratulations to all!

## UAS

1. Wednesday, March 27th, 2024: Utica Academy of Science 4th-grade students dedicated March to studying influential women in history, including Anne Frank and others who have made significant impacts. Through extensive research and practice, these young Atoms crafted detailed and informative slideshow presentations to share with their peers. What a fantastic way to honor Women's History Month and celebrate the achievements of inspiring women!
2. Saturday, March 23rd, 2024: We're thrilled to share some exciting news from the Utica University Regional Science Fair! Talented Utica Academy of Science Junior-Senior High School scholars showcased their brilliance once again, bringing home remarkable achievements:  
 Senior Level Math, Engineering, and Computer Science Category:  
 Sohayla Mohamed, 2nd place  
 Junior Level Math, Engineering, and Computer Science Category:  
 Zion Moo and Asma Mohamed, 3rd place  
 Junior Level Physical Science Category:  
 Chit Snow Oo and Merijema Zukanovic, 4th place  
 To all our participating students, your enthusiasm for learning and commitment to excellence are truly commendable. Congratulations on all your hard work! We also sincerely congratulate Mr. Babacan and Mr. Uzumcu for their amazing work and Mr. Sabit for guiding and supporting students throughout this journey.
3. Thursday, March 7th, 2024: Utica Academy of Science families joined us for the Mohawk Valley Junior Frontiers Program Information Night. The Mohawk Valley Junior Frontiers Club was organized to create a structured program for developing leadership, scholarship, citizenship, and community service skills in a group of selected young people. The program seeks to enhance the potential of young people by exposing them to a series of experiences designed to strengthen them as individuals, introduce them to different facets of the community, and stimulate their interest in becoming future leaders. Established in 1996, Junior Frontiers is the largest all-voluntary civic youth organization predominantly for

students of color based in Central New York. We had an inspiring evening sharing insights about how the nonprofit organization is dedicated to empowering students in the community. From academic excellence to professional development, civic responsibility, and self-esteem, Junior Frontiers is all about shaping bright futures! If your child is in 4th-12th grade and would like to become part of the Junior Frontiers club, they are encouraged to fill out an application on their website.

## **CSA Rochester**

### **I. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- II. Motion by Jodi DeAugustine, seconded by Lindsay Cray, to adjourn the meeting at 8.20 pm. **Roll Call:** Adopted unanimously

Science Academies of New York (SANY) Charter Schools

**Board of Trustees**

**Regular Meeting**

Agenda

**Date :** 5/15/2024  
**Place :** UAS High School

**Zoom Link:**

Tolga Hayali is inviting you to a scheduled Zoom meeting.

Topic: My Meeting

Time: May 15, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88258330080?pwd=OWxjQnROQ1dxYjNuZ0RkNTUwK1E2QT09>

Meeting ID: 882 5833 0080

Passcode: 138768

- I. The regular meeting was called to order at 6.35 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Absent
Jawwaad Rasheed	Trustee	Yes	Absent
Lindsay Cray	Trustee	Yes	Absent
Jodi DeAugustine	Trustee	Yes	Present
Samantha Turnquest	Trustee	Yes	Present
Halil Zaim	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)



## Regular Board Meeting of 4/17/2024

Motion by Jodi DeAugustine, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

### **Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

### **III. Agenda**

1. *Approval of New Hires for SAS, UAS, CSAS, and CSAR*
2. *Approval of board meeting dates for 2024-2025 school year*
3. *Approval of Phase 4 Gym Storage Addition to UAS*
4. *Approval of purchasing new classroom furniture for CSAS MS*
5. *Approval of purchasing new classroom technology for CSAS MS*
6. *Approval of New Lease and Maintenance Service Agreement for new CSAR Building*
7. *Approval of purchasing Chromebooks for SAS and UAS*
8. *Approval of Online Instructional Materials for the 2024-2025 School Year*
9. *Approval of TCSI training for Deans and Behavior Specialists*

### **Discussion**

1. *2024-25 School Year Budget for SANY Schools*

Motion by Halil Zaim , seconded by Jodi DeAugustine , to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

### **IV. Executive Session**

Motion by Jodi DeAugustine, seconded by Halil Zaim to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss personnel matters, Payroll Issues , Choose an item. , Choose an item. and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### **V. Reconvene Public Session**

Motion by Jodi DeAugustine, seconded by Samantha Turnquest to exit the executive session.

**Roll Call:** Adopted unanimously

### **VI. ► Motion #240515.1**

RESOLVED that the hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Jodi DeAugustine, seconded by Halil Zaim

**Roll Call:** Adopted unanimously

► **Motion #240515.2**

WHEREAS, that 2024-25 academic year SANY BoT meeting second Monday of each month starting July 8, 2024 at 7:15 pm, and the first Monday in June (September in Rochester, October and April in Utica, and all others in Syracuse), unless it is online by Governor's order, is hereby approved.

Motion by Halil Zaim, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #240515.3**

WHEREAS, Utica School is to seek your approval for a contractor to the new Gym storage project. Lake Architectural served as the consultant for this project and Lake Architectural disseminated the project scope to various construction companies, guiding us through the bidding process.

Per our Architect, it was not successful since no contractor submitted a bid other than Smajic Construction. When questioned why there were no bids submitted the common response was, they were too busy to take on new work. The individuals sharing bid information were as follows:

AMC Construction & Management  
Dodge Data & Analytics  
Mohawk Valley Builders Exchange  
Syracuse Builders Exchange  
Dodge Construction Network

Due to the current state of the construction market our recommendation would be to finish the Utica project with the Smajic Construction General Contractor who successfully completed 3 phases of Utica Academy four phase projects.

RESOLVED, that Smajic Construction Company was awarded as the contractor for the Phase 4 Gym Storage project for \$938,000 is hereby approved.

Motion by Jodi DeAugustine, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #240515.4**

WHEREAS, the CSAS MS school building requires new classroom furniture for new classrooms, such as tables, shelves, and electronic lockers. The company is NYS contractor and minority and women owned business.

Item	Syracuse Business Center	NYS Contract	Quantity Needed	Total
------	--------------------------	--------------	-----------------	-------

Combination Desk w/basket (Columbia)	\$308.70	Yes	50	\$15,435.00
Rectangle table (Columbia)	\$386.72	Yes	12	\$4,640.64
Kidney Table (Columbia)	\$665.22	Yes	4	\$2,660.88
Student Chairs (KI)	\$85	Yes	50	\$4,250
Cafeteria Table (KI)	\$1,841.28	Yes	4	\$7,365.12
Principals Office/Conference Room (Logiflex)	\$2,982.83	Partial	1	\$2,982.83
Inside Delivery/installation/freight	\$4,200.00		1	\$4,200.00
Furniture Total				<b>\$41,534.47</b>
Lockers (15 units/set) (Salsbury Lockers)	\$773.99	No	25	\$19,349.75
Imbedded Locks on lockers	\$30	No	375	\$11,250
Lockers Total				<b>\$30,599.75</b>

RESOLVED, that purchasing classroom furniture for CSAS MS school from Syracuse Business Center in the amount \$72,1344.22 is hereby approved.

Motion by Halil Zaim, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

► **Motion #240515.5**

WHEREAS, the CSAS MS school building requires new classroom technology items for new classrooms, including chromebooks, staff computer and monitor, and printer per the CSP Grant allocation and it will be purchased from a M/WBE company per the grant requirement from the NYS. Therefore, we have only one quote for these items.

Item	Model	Quantity	Item Price	Total
Chromebooks	Acer Chromebook 511 NX.AYWAA.004, C734T C734T-C6AS 11.6" Touchscreen - HD - Intel Celeron N4500 - 8 GB	200	327.02	\$65,404
Lenovo Tower	ThinkCentre M70q	25	926.53	\$23,163
Lenovo Monitor	ThinkCentre 24-inch Touch Screen Monitor with Webcam, Speaker & Mic	25	266.7	\$6,668
Printer	HP LaserJet Pro 4001 4001dn Wired	25	258.52	\$6,463

RESOLVED, that purchasing classroom technology items for CSAS MS school from CS Business in the amount \$101,698 is hereby approved.

Motion by Halil Zaim, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

► **Motion #240515.6**

WHEREAS, CSAR would like to have a new lease and service agreement contract with current landlord AI Sigl for a new site that the school will need for it's expansion plans starting from 2024-25 school year.

Rent: \$ 5.1 Per sq.ft

Facility Service Contract: \$ 9.97 Per sq.ft (includes utility, maintenance of building and ground, supplies, cleaning etc.)

RESOLVED, that signing a new lease with 5-year lease term with AI Sigl for 101 East Henrietta Road, with additional 2 term renewal for five year period for each one with the same term is hereby approved.

Motion by Halil Zaim, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

► **Motion #240515.7**

WHEREAS, per SANY's technology upgrade plans SAS and UAS will purchase new Chromebook to distribute for one to one as well as classroom usages.

				CS Business		Amazon		Chromebookparts		GovConnection		Staples	
ITEM/MFG #	DESCRIPTION	UOM	QTY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
Acer 511 (C734/C734T)	C734-C3V5 11.6" Touchscreen   8 GB LPDDR4X	EA	1,000	\$327.02	\$327,020	\$366.84	\$366,840	\$332.99	\$332,990	\$373.59	\$373,590	\$310.76	\$310,760
	<b>TOTAL:</b>				<b>\$ 327,020</b>		<b>\$ 366,840</b>		<b>\$ 332,990</b>		<b>\$ 373,590</b>		<b>\$ 310,760</b>

RESOLVED , that purchasing new Chromebooks for SAS and UAS school from Staples in the amount \$310,760 is hereby approved.

Motion by Halil Zaim, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

► **Motion #240515.8**

WHEREAS, we are ordering our current online instructional materials from our curriculum providers for the 2024-2023 school year.

Platform	Cost
Blocksi - SANY	\$ 20,215.00
CodeHS - SANY	\$ 15,920.00
Curriculum Associates (iReady) - SAS	\$ 28,697.30
Curriculum Associates (iReady) - CSAS	\$ 28,697.30
Curriculum Associates (iReady) - UAS	\$ 28,697.30
Curriculum Associates (iReady) - CSAR	\$ 25,994.64
EdPuzzle - SANY	\$ 5,313.60
Explore-Learning-Gizmos - SANY	\$ 16,456.50
Flocabulary - SANY	\$ 3,960.00
Frontline-Evaluation - SANY	\$ 8,362.40
Frontline-IEP Direct/504 - SANY	\$ 14,500.00
IXL - SANY	\$ 41,125.00
KnowBe4 - SANY	\$ 16,038.00
Learning-AZ - SANY	\$ 4,820.00
McGrawHill-Actively-Learn - SANY	\$ 11,813.20
Nearpod- SANY	\$ 4,576.00
Problem-Attic - SANY	\$ 595.00
SchoolMint - CSAR	\$ 5,116.52
Vector Solutions - SANY	\$ 23,706.00

Total: \$304,603.76

RESOLVED, that the purchase of instructional materials for \$ 304,603.76 from vendors for the listed materials above is hereby approved.

Motion by Jodi DeAugustine, seconded by Samantha Turnquest

**Roll Call:** Adopted unanimously

► **Motion #240515.9**

WHEREAS, SANY will have building leaders and behavior specialist trained in TCIS; Therapeutic Crisis Intervention System, SANY has secured TCSI trainers from Cornell University to training our staff in June 2024 and August 2024. This training service by Cornell University amounts to \$52,392.73.

RESOLVED that providing the TCSI training by Cornell University for \$52,392.73 is hereby approved.

Motion by Jodi DeAugustine, seconded by Halil Zaim

**Roll Call:** Adopted unanimously

**VII. Discussion Items**

1. 2024-25 School Year Budget for SANY Schools: Draft budgets discussed in comparison to actuals, this year's budget.

## I. Superintendent's Report

### Enrollment

May 2024	Total Enrollment	ELL		Sped		Poverty	FRL Rate
Syracuse Academy of Science	956	56	6%	97	10%	757	79.18%
Citizenship & Science Academy of Syracuse	662	63	10%	96	15%	558	84.29%
Utica Academy of Science	915	104	11%	56	6%	726	79.34%
Citizenship & Science Academy of Rochester	240	16	7%	31	13%	211	87.92%
SANY District	2773	239	9%	280	10%	2252	81.21%

### Demographics

May 2024	Target	%	Total				Black or African						
			Enrollment	Male		Female		American	White		Asian		
Syracuse Academy of Science	975	98.05%	956	424	44%	532	56%	652	68%	227	24%	42	4%
Citizenship & Science Academy of Syracuse	675	98.07%	662	313	47%	349	53%	488	74%	108	16%	44	7%
Utica Academy of Science	975	93.85%	915	436	48%	479	52%	329	36%	332	36%	190	21%
Citizenship & Science	246	97.56%	240	121	50%	119	50%	195	88%	29	12%	7	3%

<b>Academy of Rochester</b>													
<b>SANY District</b>	2871	96.59%	2773	1173	42%	1360	49%	1469	53%	667	24%	276	10%

## SAS

1. Thursday, May 9th, 2024: Regent Patrick Mannion of the NY State Board of Regents visited with Syracuse Academy of Science 3rd graders! Regent Mannion explained what the Board of Regents does and engaged with our scholars about their dreams and aspirations. He also read a story about presidents and a girl who dreams of being the first female president of the United States! Thank you to Regent Mannion for visiting us, and we hope to have another visit soon!
2. Thursday, May 2nd, 2024: Students earning the top dojo points in each Syracuse Academy of Science Middle School class were rewarded with a delicious fancy lunch as a reward. Students are rewarded with dojos each month for being on time, prepared, participating in class, and being good friends/citizens. At the end of the month, the dojos are totaled, and the students with the most are rewarded with different activities. Everyone gets a clean slate at the start of the following month Keep up the great work, Atoms!
3. Friday, April 19th, 2024: The incredible 6th-grade students at Syracuse Academy of Science embarked on a mission to positively impact our planet in honor of Earth Day! Armed with shovels, smiles, and enthusiasm, they rolled up their sleeves and got their hands dirty to plant five trees on the school campus thanks to a grant from the Central New York Community Foundation and CCE Onondaga's help. With each dig into the ground, Atoms showed that they're not just learning about environmental stewardship – they're living it. They understand that small actions can make a big difference, and they're proving it by taking tangible steps to protect our planet for future generations. As they worked together, 6th-grade scholars learned about trees' vital role in combating climate change, purifying the air we breathe, and providing habitat for countless wildlife species. Through this hands-on experience, our students are planting trees and seeds of awareness, responsibility, and compassion. They demonstrate their commitment to being active stewards of the environment and shaping a brighter, greener future. Happy Earth Day from Syracuse Academy of Science, where every day is an opportunity to nurture our planet and inspire positive change!
4. Wednesday, April 17th, 2024: Ms. Tammy from Chartwells stopped by Syracuse Academy of Science Elementary School for a Nutrition Education lesson with Kindergarten! This was extra exciting for our Atoms as it was their first experience in the cafeteria! Ms. Tammy whipped up some tasty strawberry banana smoothies, and the students each got to sample one. One Kindergartener said it tasted like "fireworks in a cup!" Thanks to Ms. Tammy and Chartwells for taking the time to treat our students and teach them about healthy living!
5. Saturday, April 13th, 2024: The Syracuse Academy of Science Middle School Steam Club happily spent another Saturday at the Museum of Science & Technology for the Future

Women in STEM event. This month, the girls built their own magazine/folder holder with the help of Merit Alliance. Excellent job, Atoms!

6. Friday, April 12th, 2024: Ninth and tenth-grade Syracuse Academy of Science Atoms busted out their snazziest attire, cranked up the tunes, and threw down for the gala on Friday, April 12th! It was a night packed with laughter, good vibes, and unforgettable memories.
7. Thursday, April 11th, 2024: Did you know National Teach Children to Save Day was on April 25th? Since Syracuse Academy of Science Elementary School was on Spring Break, the school celebrated with Dollar Dog Day on Thursday, April 11th. Julie Murad-Caruso from Empower and Dollar Dog spoke with second graders about saving, spending, and sharing money! Scholars were active participants in the discussion, stating that we save money to buy a house and that we can share money by giving to people in need! Dollar Dog stuck around for some pictures and to give a water bottle to every 2nd grader. Thanks, Empower, for stopping by!
8. Friday, March 22nd, 2024: We are thrilled to announce that our dedicated team of students clinched first place at the Syracuse Academy of Science Middle School MathCounts Competition! These young mathematicians showcased exceptional problem-solving skills, resilience, and teamwork. MathCounts Competition is not just about crunching numbers; it's about critical thinking, strategy, and mastering mathematical concepts. A big shoutout to our amazing students for their outstanding performance and for representing our school with honor and excellence.
9. Friday, March 22nd, 2024: Seventh-grade Syracuse Academy of Science Middle School students recently enjoyed some friendly competition during a field trip to The Ultimate Goal in Marcellus! Atoms were split into groups that rotated between soccer, dodgeball, kickball, European handball, and capture the flag. Students demonstrated sportsmanship and teamwork!
10. Thursday, March 21st, 2024: Syracuse Academy of Science second graders recently welcomed two women from SKS Orthodontics. SKS Orthodontics is an orthodontist office in North Syracuse. They spoke with our Atoms about caring for our teeth. They used a giant mouth display to show how to care for our teeth properly. 2nd-graders enjoyed the presentation and learned some helpful ways to care for their oral health! We were excited to be able to display another example of extraordinary women from the community.

## CSA Syracuse

1. Friday, April 26th, 2024: Citizenship & Science Academy of Syracuse 4th-grade students made chocolate hummus with a guest speaker from Chartwells, Tammy Pittsley. Atoms learned which ingredients go into traditional hummus and how that food affects people's moods when eaten. Then they made chocolate hummus and dipped it in graham crackers.



2. Monday, April 22nd, 2024: KC Citizenship & Science Academy of Syracuse Atoms partnered up to practice reading their Skills Unit 6 'Kit' book. Here, we have students practicing different reading strategies by using pointer fingers and taking turns reading to each other. The scholars have been working hard to apply the skills they've learned when working in groups or independently!
3. Thursday, April 18th, 2024: Citizenship & Science Academy of Syracuse Middle School is celebrating academic success! The school held an awards ceremony to recognize the scholar's academic achievements in Quarter 3. Teachers, parents, and students gathered to applaud the accomplishments of these young scholars, acknowledging their efforts and commitment to learning. It was a moment of pride for everyone involved, highlighting the importance of recognizing and encouraging academic success as a cornerstone of education.
4. Tuesday, April 9th, 2024: A wave of celebration swept through Citizenship & Science Academy of Syracuse as 3rd through 5th graders gathered to honor student success from the 2022/2023 NYS Test! Students who soared to level 3 or 4 on the exam were rewarded with gift cards from the Terra Science and Education Foundation, acknowledging their outstanding achievements! Huge thanks to Terra Science for their incredible generosity, and kudos to all our scholars for your dedication and hard work paying off!
5. Tuesday, April 9th, 2024: Citizenship & Science Academy of Syracuse fifth graders had a blast learning about nutrition with Tammy Pittsley! Together, they whipped up some scrumptious strawberry banana smoothies while discussing all the fruity combos you can come up with for a deliciously healthy concoction. Turns out, smoothies are the ultimate blend of yum!

## UAS

1. Monday, April 15th, 2024: Utica Academy of Science Kindergarteners aren't just learning about butterflies in books – they're witnessing the magic firsthand! Each kindergarten class has transformed into a mini butterfly sanctuary with their own habitat. From tiny caterpillars to beautiful butterflies, these scholars are on a captivating journey through the mesmerizing life cycle of these winged wonders!
2. Tuesday, April 9th, 2024: Talk about a field trip to remember! Utica Academy of Science third graders experienced the Women's World Championship hockey game at the Adirondack Bank Stadium! Surrounded by the electrifying atmosphere, Atoms witnessed top-tier women's hockey as Germany faced off against China, showcasing skill, teamwork, and sportsmanship at its finest. But it wasn't just about the game; it was a day of connection and camaraderie as our scholars bonded with peers from Utica and Syracuse schools. The students enjoyed cheering for their favorite team, taking pictures with mascots, and learning skills and techniques for scoring a goal!
3. Thursday, March 28th, 2024: Utica Academy of Science Junior-Senior High hosted jazz icon "Doctuh" Michael Woods. Scholars and families soaked in the soulful sounds of jazz

with Doc Woods and his orchestra. Special thanks to Mr. Bryant for the introduction. Smooth jazz that truly soothed our souls!

### **CSA Rochester**

1. Tuesday, April 23rd, 2024: Citizenship & Science Academy of Rochester kindergarteners had a blast learning about pushes and pulls on their field trip to Bowl-A-Roll Lanes! They're also mastering concepts of direction and strength back in the classroom.

#### **I. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item. Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.

Board President or designee closes the public comment session on any topic.

- II. Motion by Jodi DeAugustine, seconded by Halil Zaim, to adjourn the meeting at 7.33 pm. **Roll Call:** Adopted unanimously

Science Academies of New York (SANY) Charter Schools

**Board of Trustees**

**Regular Meeting**

Minutes

**Date :** 6/19/2024

**Place :** SANY CC

**Zoom Link:**

Tolga Hayali is inviting you to a scheduled Zoom meeting.

Topic: SANY BoT Meeting | June 2024

Time: Jun 19, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86060481430?pwd=ugnSDRsBQ09pLPbyU8LFlyuic4pU1o.1>

Meeting ID: 860 6048 1430

Passcode: 892046

- I. The regular meeting was called to order at 6.40 pm. The board reserves the right to act on any and all agenda items.

**Open Public Meeting Act Statement**

This meeting has been publicized in accordance with the requirements of the New York State Open Meetings Law (OML) and notification given to all appropriate parties. The notice of this meeting was posted on the school website.

**Roll Call:**

<b>Name</b>	<b>Position</b>	<b>Voting</b>	<b>Attendance</b>
Fehmi Damkaci	President	Yes	Present
Murat Baysal	Vice President Board Secretary	Yes	Present
Jawwaad Rasheed	Trustee	Yes	Present
Lindsay Cray	Trustee	Yes	Absent
Jodi DeAugustine	Trustee	Yes	Present
Samantha Turnquest	Trustee	Yes	Absent
Halil Zaim	Trustee	Yes	Present

**Others present at the meeting:**

**II. Approval of Meeting Minutes**

Motion to accept the following minutes of the Board of Trustees Meeting (Minutes forwarded to Trustees via e-mail.)

Regular Board Meeting of 5/15/2024

Motion by Jawwaad Rasheed, seconded by Halil Zaim

**Roll Call:** Adopted unanimously

**Agenda for Finance committee**

1. *Bank accounts reconciliation*
2. *Review of payments*
3. *Internal audit review*

**III. Agenda**

1. *Approval of New Hires for SAS, UAS, CSAS, and CSAR*
2. *Approval of Changes to SANY Employee Handbook for 2024-25*
3. *Approval of purchasing new classroom technology for CSAS MS*
4. *Approval of CSAR New Building Infrastructure Project*
5. *Approval of Chromebook License Purchase*
6. *Approval of 2024-2025 budget*
7. *Approval of Budget Amendment for 2023-2024*
8. *Approval of SANY policy book*
9. *Approval of SANY insurance renewal for 2024-25*
10. *Approval of BOT Salvage/Recycle Items*
11. *Approval of leasehold improvement agreement for the Rochester building*
12. *Approval of Service Agreement for HVAC Services for CSAS MS*
13. *Approval of Amendment to Utica School's Lease for the New Construction*
14. *Approval of Rediker Software Renewal*
15. *Approval of Digital Amplify Instructional Materials*

**Discussion**

1. *Graduation ceremonies*
2. *Enrollment*
3. *AC updates at Liverpool building by landlord*

Motion by Murat Baysal , seconded by Jodi DeAugustine , to adopt the agenda as presented.

**Roll Call:** Adopted unanimously

**IV. Executive Session**

Motion by Jawwaad Rasheed, seconded by Jodi DeAugustine to adjourn to Executive Session in accordance with the New York State Open Meeting Law §105, to discuss personnel matters, Choose an item. , Choose an item. , Choose an item. and other such related matters.

**Roll Call:** Adopted unanimously

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**V. Reconvene Public Session**

Motion by Halil Zaim, seconded by Jodi DeAugustine to exit the executive session.

**Roll Call:** Adopted unanimously

## VI. ► Motion #240619.1

RESOLVED that the hiring of teachers and staff listed in the attached document is hereby approved.

Motion by Murat Baysal, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

## ► Motion #240619.2

WHEREAS, The Staff handbook for the 2024-2025 school year has been adjusted to meet the current needs for the upcoming school year.

RESOLVED, the updates made within the new staff handbook have hereby been approved as presented.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

## ► Motion #240619.3

WHEREAS, the CSAS MS school building requires new classroom technology items for new classrooms, such as chromebooks, staff computer and monitor, and printer. These were approved last meeting with less number of items, and increased items provided a better quote.

Item	Model	Quantity	Item Price	Total
Chromebooks	Acer Chromebook 511 C734-C3V5 ACER C734-C3V5, Intel Celeron N4500, Chrome OS (4 MB L2 cache, 1.10 GHz, up to 2.8 GHz burst frequency)8GB (8) LPDDR4X, microSD, IPS, Intel Wi-Fi 6 AX201 802.11ax, 2x2, Bluetooth 5.0, front webcam	200	\$329	\$65,894
Lenovo Tower	ThinkCentre M70q	60	\$888	\$53,286
Lenovo Monitor	ThinkCentre 24-inch Touch Screen Monitor with Webcam, Speaker & Mic - TIO24Gen4 Part Number: 11GCPAR1US	60	\$227	\$13,648
Printer	HP LaserJet Pro 4001 4001dn Wired	25	\$259	\$6,463

RESOLVED, that purchasing classroom technology items for CSAS MS school from CS Business in the amount \$139,291 is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #240619.4**

WHEREAS, the CSAR will install and furnish technology infrastructure for the new building located in 101 E.Henrietta Rd.

RESOLVED, that approval of technology infrastructure for CSAR school from xxx in the amount \$xxx is hereby approved.

Tabled for next month

Motion by Choose an item., seconded by Choose an item.

**Roll Call:** Choose an item.

► **Motion #240619.5**

WHEREAS, the school chromebook licenses will be required for recently purchased chromebooks to be able to register them under SANY.

				BID TO:							
				CS Business		Chromebookparts		CDW		Staples	
ITEM/MFG #	DESCRIPTION	UOM	QTY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
Google License	Google License	EA	1,200	\$31.99	\$38,388	\$29.99	\$35,988	\$32.00	\$38,400	\$30.52	\$36,624
	<b>TOTAL:</b>				<b>\$ 38,388</b>		<b>\$ 35,988</b>		<b>\$ 38,400</b>		<b>\$ 36,624</b>

RESOLVED, that approval of purchasing chromebook licenses from Chromebook Parts in the amount of \$35,988 is hereby approved for all schools.

Motion by Murat Baysal, seconded by Halil Zaim

**Roll Call:** Adopted unanimously

► **Motion #240619.6**

RESOLVED, that 2024-25 budget for all SANY Schools is hereby approved.

Motion by Halil Zaim, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #240619.7**

WHEREAS, 2023-2024 school year budgets for SAS, UAS, CSAS, and CSAR are updated to reflect the most up-to-date budget projections.

RESOLVED that updated 2023-24 budgets for SAS, UAS, CSAS, and CSAR are hereby approved.

Motion by Halil Zaim, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

► **Motion #240619.8**

WHEREAS, SANY policy book is adapted for 2024-2025 school year. The web address for policy book is <https://sites.google.com/a/sasc.org/policya/> .

RESOLVED, that updated SANY policy book is hereby approved.

Motion by Jodi DeAugustine, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #240619.9**

WHEREAS, SANY obtained proposals for general liability and workers' compensation from insurance carriers for 2024-25 school year, based on new changes and updates for enrollment, payroll and locations. General Liability Insurance, and Workers' comp. Policies updates are made for enrollment numbers, business income and, property coverage; and Workers' Compensation policy with updated payroll is hereby provided.

RESOLVED, that approval of renewing existing general liability policies and workers' compensation policy through Austin&Co. for \$443,108 (around \$20K increase compared to last year) is hereby approved.

Motion by Jodi DeAugustine, seconded by Halil Zaim

**Roll Call:** Adopted unanimously

► **Motion #240619.10**

WHEREAS, the following items will no longer be part of the school's inventory, and will be recycled.

RESOLVED, that recycling the IT items is hereby approved.

Motion by Jawwaad Rasheed, seconded by Jodi DeAugustine

**Roll Call:** Adopted unanimously

► **Motion #240619.11**

WHEREAS, the second location of Citizenship and Science Academy of Rochester (CSAR) will serve 3-4 grades in 2024-25 school year. SANY has entered into a lease agreement with Al Sigl Community of Agencies and SANY request some interior modification to be able to serve our students need and this modification will be completed by the Landlord. Modifications costs will be shared by the Landlord and the Tenant; the tenant's portion will be \$102,803, payable to the Landlord (total project cost \$175,639).

RESOLVED, interior modification agreement with Al Sigl Community of Agencies for the classroom modification project in the amount of \$102,803 is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #240619.12**

WHEREAS, CSAS MS building's will be added to the SANY's full service HVAC agreement which will have full service, repair, and maintenance with full warranty coverage 100% on labor, all parts and material included for a year on heating/cooling systems.

RESOLVED, that 7053 Buckley Road location will be added to service agreement for full service, repairs, maintenance, and replacements with full warranty coverage for additional \$40,000 amending the current contract with Oneida County Boilers is hereby approved.

Motion by Jodi DeAugustine, seconded by Jawwaad Rasheed

**Roll Call:** Adopted unanimously

► **Motion #240619.13**

WHEREAS, the new fitness and storage room construction attached to the newly constructed school building will be added for Utica School's lease with the same original term and do not expect to pay for additional rent for the additional sqf built under this project within the terms.

RESOLVED, that the addition of the new construction of Utica School to be added to the school building lease as an amendment in terms of sqf with is hereby approved.

Motion by Jodi DeAugustine, seconded by Halil Zaim

**Roll Call:** All in favor but abstained by Fehmi Damkaci

► **Motion #240619.14**



WHEREAS, we will renewing our contract for our student database from Rediker, for the 2024-2025 school year for all our schools. The school has been using the software for four years.

RESOLVED, that the renewal purchase of our student database for \$58,985.25 is hereby approved.

Motion by Jawwaad Rasheed, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

► **Motion #240619.15**

WHEREAS, we are ordering our current Amplify digital instructional materials for all four schools for the next three years.

AMPLIFY DIGITAL FOR 3 YEARS	
<b>SAS</b>	\$ 199,200
<b>UAS</b>	\$ 119,925
<b>CSA Rochester</b>	\$ 183,600
<b>CSA Syracuse</b>	\$ 211,725
<b>TOTAL</b>	\$ 714,450

RESOLVED, that the purchase of Amplify digital instructional materials for \$ 714,450 for the listed schools above is hereby approved.

Motion by Halil Zaim, seconded by Murat Baysal

**Roll Call:** Adopted unanimously

## VII. Discussion Items

1. Graduation ceremonies plans were shared
2. Terra will replace AC units at Liverpool school property to make it more energy efficient to reduce the utilities cost for the schools.
3. Enrollment: Rochester school has a gap in kindergarten registration but the gap may close over summer. The other schools have large waiting list.

### I. Superintendent's Report

#### Enrollment

June 2024	Total Enrollment	ELL		Sped		Poverty	FRL Rate
<b>Syracuse Academy of Science</b>	949	55	6%	95	10%	751	79.14%
<b>Citizenship &amp; Science Academy of Syracuse</b>	664	66	10%	98	15%	556	83.73%
<b>Utica Academy of Science</b>	912	104	11%	55	6%	723	79.28%
<b>Citizenship &amp; Science Academy of Rochester</b>	239	16	7%	38	16%	211	88.28%

<b>SANY District</b>	2764	241	9%	286	10%	2241	81.08%
----------------------	------	-----	----	-----	-----	------	--------

### Demographics

								Black or African American					
June 2024	Target	%	Total Enrollment	Male		Female		White	Asian				
Syracuse Academy of Science	975	97.33%	949	418	44%	531	56%	646	68%	227	24%	41	4%
Citizenship & Science Academy of Syracuse	675	98.37%	664	315	47%	349	53%	490	74%	106	16%	46	7%
Utica Academy of Science	975	93.54%	912	433	47%	479	53%	327	36%	331	36%	190	21%
Citizenship & Science Academy of Rochester	246	97.15%	239	120	50%	119	50%	194	88%	29	12%	7	3%
SANY District	2871	96.27%	2764	1166	42%	1359	49%	1463	53%	664	24%	277	10%

### SAS

1. Saturday, June 1st, 2024: Our talented Syracuse Academy of Science High School Robotics teams participated in the Museum of Science & Technology's (MOST) Rocket Challenge! It was an incredible experience where our students showcased their engineering skills and creativity in constructing a model rocket. We are proud of their hard work, dedication, and team spirit. Thank you to the MOST for hosting such an inspiring event and providing our students with this fantastic opportunity.
2. Saturday, June 1st, 2024: The Syracuse Academy of Science Middle School STEAM club soared through the MOST's Rocket Challenge! SANY Experiment 626 and Team Total Eclipse navigated the inspection phase and carefully packed cotton balls around their egg astronauts. SANY Experiment 626's rocket reached an impressive apogee of 195 feet, with their egg surviving the journey! They secured 20th place overall. Although Team Total Eclipse faced a challenge when their parachute didn't deploy, resulting in no recorded data, both teams had an incredible time and are already excited to return next year. Great job, STEAM club!
3. Thursday, May 30th, 2024: Syracuse Academy of Science Middle School students enjoyed a night of games, crafts, and pizza. It was a great way to let loose after a month of testing! Great job, Atoms, for your hard work and perseverance throughout the testing period. We are so proud of you!

4. Wednesday, May 29th, 2024: Thank you to WCNY for hosting the Syracuse Academy of Science Middle School STEAM Club on their Innovate to Educate Radio Show! Atoms discussed their experience participating in MACNY's Future Women in STEM program at the Museum of Science & Technology (MOST.) During the radio show, the scholars passionately discussed the various activities and projects they engaged in as part of the program, including spending part of their Saturdays learning from and working with women in the STEM field. They highlighted how the Future Women in STEM initiative has significantly enriched their understanding of science, technology, engineering, and mathematics. The program provided hands-on learning experiences and connected them with inspiring female role models in STEM fields, further igniting their passion and ambition to pursue careers in these areas. We are incredibly proud of our students' dedication and enthusiasm. Their participation in the Innovate to Educate Radio Show is a testament to their hard work and the supportive community the SAS fostered. Stay tuned for more updates, and be sure to listen to the podcast to hear directly from our talented students about their inspiring experiences. This is just the beginning of their journey in STEM, and we can't wait to see what they achieve next!
  
5. Tuesday, May 21st, 2024: Congratulations to Syracuse Academy of Science senior Migual Mathis! Migual earned a table to present his research, "Computational Analysis of Apigenin as a Protein-Based Therapeutic Targeting MUCIN-1," at the 2024 Regeneron International Science and Engineering Fair (ISEF) in Los Angeles, California. Migual was selected from the MOST's CNY Science & Engineering Fair to share his research at the May 11 - May 17 event, the world's largest high school STEM competition. The event included university judges, engineers and scientists, private and federal research center representatives, and post-doctoral fellows. In addition, Migual had the opportunity to present his research to the public and other honorees at the science fair. ISEF hosted events for participants throughout the week, including a college fair, pin exchange, and opening and closing ceremonies. A highlight of the trip was that Migual was selected to livestream a question to aerospace engineer and NASA astronaut Dr. Janette Epps while she was at the International Space Station.
  
6. Tuesday, May 21st, 2024: Congratulations to the Syracuse Academy of Science High School track and field team on their success at the Section 3 Championships at Utica College!
  - 3:33 4x4 boys relay: Jahmarion Clarke, Johbari Clarke, Canaree Green, Josia Cooper.
  - 4X1 44:55: Jahmarion Clark, Jahbari Clarke, Canaree Green, Darius Mitchell
  - Jahmarion Clarke: 100m 2nd place (11.61), 200m 2nd place (24.05)
  - Jahbari Clarke: 200m 4th Place (24.20)
  - Yousef Rhida: 200m 6th place (25.29)
  - High Jump, 1st Place: Darius Mitchell (6'2"), 100m 6th place (11.97)
  - High Jump, 3rd Place: Amar Joe: (5'10")
  - Shot Put, 3rd place: Zion Rivera 31:11.5, 3rd place disc 93'8"
  - Long Jump 4th Place: Andre McClain: (19'5.50), 2nd place triple jump (40'2"), 4th place 110 hurdle (16.71).
  - 400m hurdle, 3rd place: Kyzaiah Benton: (1:01.72)

7. Friday, May 17th, 2024: Senator Rachel May visited Syracuse Academy of Science Elementary School to present certificates to two 4th-grade students! These talented scholars had their artwork selected for the NYSATA Legislative Exhibit, which showcases student art in the Legislative Office Building in Albany. To celebrate this achievement, Senator May was invited to present a certificate to each student. During her visit, Senator May also spoke with the 4th graders about the role and responsibilities of a Senator. We are incredibly proud of our students and grateful for Senator May's visit!
8. Wednesday, May 15th, 2024: Several Syracuse Academy of Science High School Atoms and teachers recently took a break from their busy schedules to enjoy one of America's favorite pastimes - baseball! They attended the Mets Education Day and had a blast despite the rain cutting the last two innings short. It was a home run of a day filled with learning, laughter, and team spirit!
9. Saturday, May 11th, 2024: The Syracuse Academy of Science Middle School Steam Club attended their last Future Women in STEM event at the MOST. This week, scholars went through the design process with women from TESSY Plastics. Their task was to design something to keep them dry when going to school in the rain. Local media group WCNY joined us, talking to the girls about STEM and the different speakers they have listened to at The Future Women in STEM events.
10. Saturday, May 4th, 2024: Syracuse Academy of Science Elementary School's Atoms Adventure Club recently went to Pratt's Falls! During this visit, the group hiked along a creek that led to the waterfall. While hiking, Atoms identified salamanders, bugs, fish, and a massive bullfrog! It was an authentic outdoor experience. Stay tuned for the next adventure!

### **CSA Syracuse**

1. Monday, April 22nd, 2024: KC Citizenship & Science Academy of Syracuse Atoms partnered up to practice reading their Skills Unit 6 'Kit' book. Here, we have students practicing different reading strategies by using pointer fingers and taking turns reading to each other. The scholars have been working hard to apply the skills they've learned when working in groups or independently!

### **UAS**

### **CSA Rochester**

1. Thursday, May 23rd, 2024: Citizenship & Science Academy of Rochester Atoms experienced life during the Colonial era on their recent field trip to the Genesee Country Village & Museum! Students had the incredible opportunity to visit the blacksmith shop, printer, dressmaker, potter, shoemaker, and more. They learned firsthand about the crafts and daily lives of people from that period, making history come alive uniquely and engagingly. It was an educational and memorable experience for all!

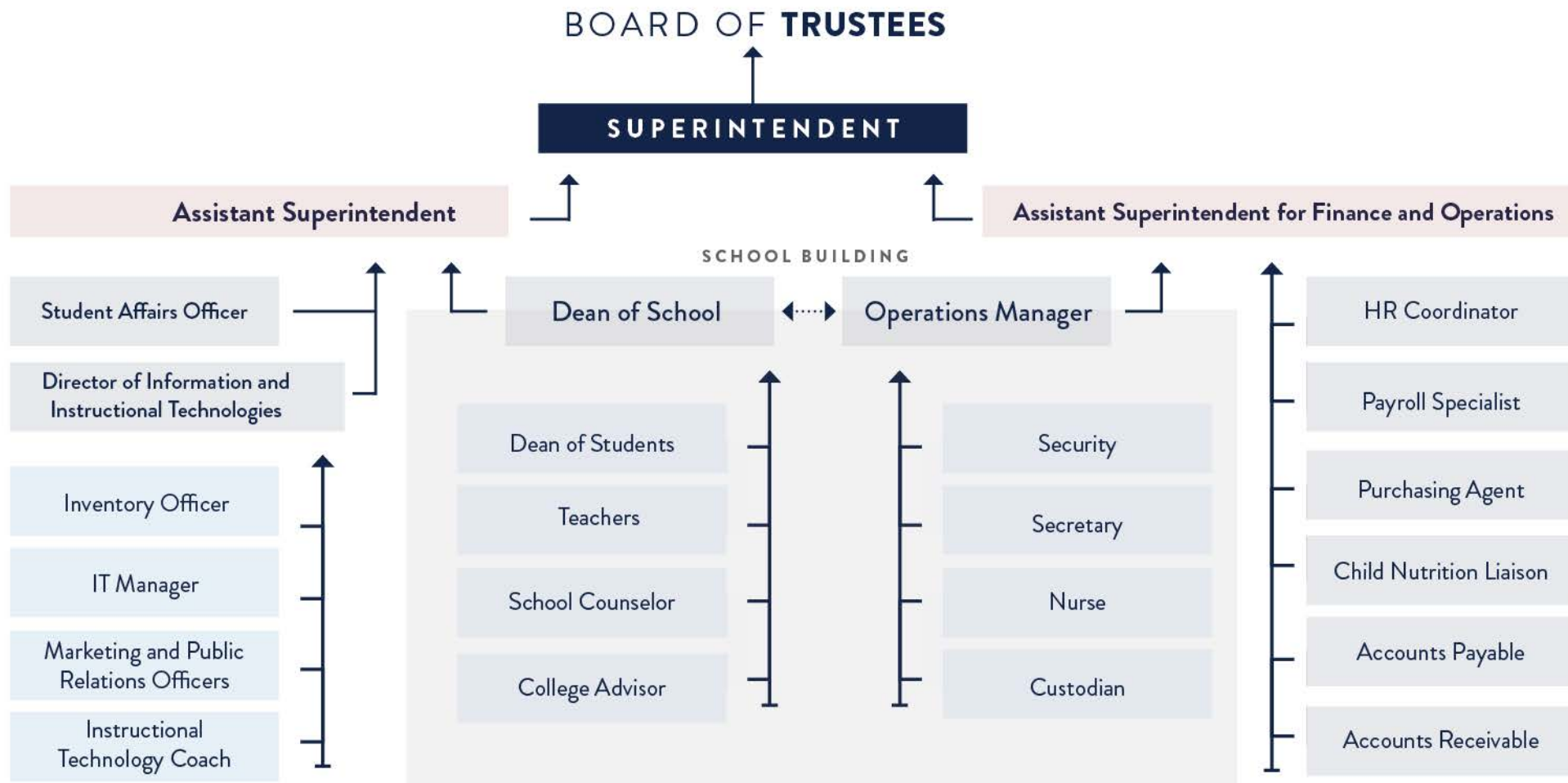
**I. Public Comment on Any Agenda Item**

Board President or designee opens the public comment session on any agenda item.  
Each person is limited to speak for a period of one (1) minute and will be asked to give their full name, spell their last name and provide their address.  
Board President or designee closes the public comment session on any topic.

- II. Motion by Murat Baysal, seconded by Halil Zaim, to adjourn the meeting at 7.40 pm.  
**Roll Call:** Adopted unanimously

# SANY ORGANIZATIONAL CHART

CITIZENSHIP & SCIENCE ACADEMY OF SYRACUSE CHARTER SCHOOL



A solid line arrow indicates the reporting relationship. The arrow points to each staff's supervisor. Supervisors will be held accountable by the person they report to for the performance of all of their direct reports. Arrows with dashed lines indicate constant communication with no supervisory responsibility.

# Citizenship & Science Academy of Syracuse Charter School

## 12 Month Calendar 2024-2025

186 Instructional Days

July

Mon	Tues	Wed	Thurs	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

January (18)

Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

August (2)

Mon	Tues	Wed	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

February (15)

Mon	Tues	Wed	Thurs	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

September (20)

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

March (20)

Mon	Tues	Wed	Thurs	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

October (22)

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

April (17)

Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

November (17)

Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May (21)

Mon	Tues	Wed	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

December (15)

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

June (19)

Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

September 4, 2024 - All Grade Levels Report

Half Day

Regents and School Level Exams

Superintendent's Conference Day (No School for Students)

Holiday/Recess (No School for Students or Staff)

June 26, 2025 - Last Day of School

**SCIENCE ACADEMIES OF  
NEW YORK CHARTER SCHOOLS**

**FINANCIAL STATEMENTS**

**June 30, 2024**





## TABLE OF CONTENTS

	<u>Page No.</u>
INDEPENDENT AUDITORS' REPORT	1
FINANCIAL STATEMENTS	
Statements of Financial Position	4
Statements of Activities	6
Statement of Functional Expenses	7
Statements of Cash Flows	9
Notes to Financial Statements	11
SUPPLEMENTARY INFORMATION	
Statement of Activities by School	25
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	27
Report on Compliance For Each Major Program and Report on Internal Control Over Compliance Required by the Uniform Guidance	29
Schedule of Findings and Questioned Costs	32
Schedule of Expenditures of Federal Awards	34
Notes to the Schedule of Expenditures of Federal Awards	36



## INDEPENDENT AUDITORS' REPORT

To the Board of Trustees  
Science Academies of New York Charter Schools  
Syracuse, New York

### Opinion

We have audited the accompanying financial statements of Science Academies of New York Charter Schools (a New York State nonprofit organization), which comprise the statement of financial position as of June 30, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Science Academies of New York Charter Schools as of June 30, 2024, and the changes in net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Science Academies of New York Charter Schools and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Science Academies of New York Charter Schools' ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not absolute assurance and therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Science Academies of New York Charter Schools' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events considered in the aggregate, that raise substantial doubt about Science Academies of New York Charter Schools' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

## **Report on Summarized Comparative Information**

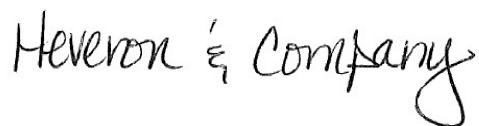
We have previously audited Science Academies of New York Charter Schools' 2023 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 30, 2023. In our opinion, the summarized comparative information presented herein, as of and for the year ended June 30, 2023 is consistent, in all material respects, with the audited financial statements from which it has been derived.

## **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2024 on our consideration of Science Academies of New York Charter Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Science Academies of New York Charter Schools' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Science Academies of New York Charter Schools's internal control over financial reporting and compliance.



Heveron & Company  
Certified Public Accountants

Rochester, New York  
October 28, 2024

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENTS OF FINANCIAL POSITION**  
**June 30, 2024 and 2023**

**ASSETS**

	<u>2024</u>	<u>2023</u>
<u>Current Assets</u>		
Cash and Cash Equivalents	\$12,075,511	\$ 5,302,419
Restricted Cash - Extra Classroom Funds	134,067	120,879
Accounts Receivable	872,147	466,648
Grants Receivable	4,569,034	6,202,970
Prepaid Expenses	194,403	615,683
Certificate of Deposit	<u>10,609,879</u>	<u>6,128,457</u>
Total Current Assets	<u>28,455,041</u>	<u>18,837,056</u>
<u>Property and Equipment</u>		
Leasehold Improvements	17,945,376	15,572,738
Furniture, Fixtures and Equipment	3,675,262	3,194,142
Computer Software and Hardware	4,119,070	3,447,140
Vehicles	888,807	681,070
Less: Accumulated Depreciation and Amortization	<u>(10,095,410)</u>	<u>(7,831,722)</u>
Net Property and Equipment	<u>16,533,105</u>	<u>15,063,368</u>
<u>Other Assets</u>		
Investments	10,773,845	9,914,288
Right-of-Use Assets - Operating Leases	9,183,782	11,295,635
Restricted Cash - Escrow Accounts	406,329	325,372
Security Deposits	<u>431,580</u>	<u>297,180</u>
Total Other Assets	<u>20,795,536</u>	<u>21,832,475</u>
 TOTAL ASSETS	 <u>\$65,783,682</u>	 <u>\$55,732,899</u>

## LIABILITIES AND NET ASSETS

	<u>2024</u>	<u>2023</u>
<u>Current Liabilities</u>		
Accounts Payable	\$ 2,389,975	\$ 461,651
Accrued Payroll and Benefits	2,765,007	2,587,902
Refundable Advances	-	5,000
Extra Classroom Funds	134,067	120,879
Current Portion of Operating Lease Liabilities	<u>2,010,896</u>	<u>1,944,695</u>
Total Current Liabilities	<u>7,299,945</u>	<u>5,120,127</u>
 <u>Long-Term Liabilities</u>		
Operating Lease Liabilities, Net of Current Portion	<u>7,368,573</u>	<u>9,315,022</u>
Total Long-Term Liabilities	<u>7,368,573</u>	<u>9,315,022</u>
 Total Liabilities	<u>14,668,518</u>	<u>14,435,149</u>
 <u>Net Assets</u>		
Without Donor Restrictions		
Undesignated	39,365,164	29,547,750
Board Designated	<u>11,750,000</u>	<u>11,750,000</u>
Total Net Assets	<u>51,115,164</u>	<u>41,297,750</u>
 TOTAL LIABILITIES AND NET ASSETS	<u>\$65,783,682</u>	<u>\$55,732,899</u>

See Accompanying Notes to Financial Statements.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENTS OF ACTIVITIES**  
**For The Years Ended June 30, 2024 and 2023**

	<u>2024</u>	<u>2023</u>
<u>Revenues and Other Support:</u>		
Public School District:		
Resident Student Enrollment	\$ 37,974,000	\$ 33,313,891
Students with Disabilities	1,609,599	1,163,281
Food Service:		
Food Service Income	2,320,435	2,087,720
In-Kind Food Service Income	122,153	108,893
Federal Grants	5,874,511	6,207,192
In-Kind State Grants	214,649	94,712
Employee Retention Credit	1,630,610	477,583
Other Income	284,137	408,836
Interest and Dividend Income	654,889	361,515
Net Investment Return	<u>692,047</u>	<u>224,124</u>
Total Revenues and Other Support	<u>51,377,030</u>	<u>44,447,747</u>
<u>Expenses:</u>		
<u>Program Services:</u>		
Regular Education	29,136,090	26,325,608
Special Education	2,860,623	2,346,554
Other Programs	<u>2,752,567</u>	<u>2,425,325</u>
Total Program Services Expense	34,749,280	31,097,487
<u>Supporting Services:</u>		
Management and General	<u>6,810,336</u>	<u>6,377,144</u>
Total Expenses	<u>41,559,616</u>	<u>37,474,631</u>
Change in Net Assets	9,817,414	6,973,116
Net Assets - Beginning of Year	<u>41,297,750</u>	<u>34,324,634</u>
Net Assets - End of Year	<u><u>\$ 51,115,164</u></u>	<u><u>\$ 41,297,750</u></u>

See Accompanying Notes to Financial Statements.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENT OF FUNCTIONAL EXPENSES**

**For The Year Ended June 30, 2024**

**(With Comparative Totals For The Year Ended June 30, 2023)**

	No. of Positions	Program Services			Management and General	Totals	
		Regular Education	Special Education	Other Programs		2024	2023
Personnel Service Costs							
Instructional Personnel	279	\$ 13,515,850	\$ 1,684,796	\$ 110,567	\$ 545,990	\$ 15,857,203	\$ 13,627,166
Non-Instructional Personnel	74	989,888	-	-	1,485,979	2,475,867	1,982,069
Administrative Personnel	<u>53</u>	<u>1,192,966</u>	<u>94,242</u>	<u>-</u>	<u>2,970,176</u>	<u>4,257,384</u>	<u>3,815,391</u>
Total Salaries and Wages	406	15,698,704	1,779,038	110,567	5,002,145	22,590,454	19,424,626
Retirement		1,469,528	88,495	-	178,888	1,736,911	1,747,283
Fringe Benefits and Payroll Taxes		<u>4,129,094</u>	<u>294,974</u>	<u>8,458</u>	<u>396,526</u>	<u>4,829,052</u>	<u>4,298,794</u>
Total Personnel Services		21,297,326	2,162,507	119,025	5,577,559	29,156,417	25,470,703
Building Rent and Taxes		2,159,703	198,463	-	243,952	2,602,118	2,573,760
Depreciation and Amortization		1,924,135	226,369	-	113,185	2,263,689	2,071,401
Food		-	-	2,117,364	-	2,117,364	1,829,628
Supplies and Materials		1,058,106	89,821	-	25,841	1,173,768	1,149,971
Repairs and Maintenance		812,306	77,795	-	83,148	973,249	899,284
Student Services		-	-	516,178	-	516,178	470,719
Other Professional Services		406,966	25,859	-	56,595	489,420	477,751
Utilities		322,583	36,990	-	41,221	400,794	470,169
Professional Development		250,196	3,315	-	132,095	385,606	377,260
Insurance		340,174	-	-	39,640	379,814	292,183
Technology		283,365	24,375	-	41,480	349,220	622,226



**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**For The Year Ended June 30, 2024**  
**(With Comparative Totals For The Year Ended June 30, 2023)**  
**(Continued)**

	<u>Program Services</u>			<u>Totals</u>	
	<u>Regular Education</u>	<u>Special Education</u>	<u>Other Programs</u>	<u>Management and General</u>	<u>2024</u> <u>2023</u>
Other Expenses	61,340	1,335	-	170,998	233,673      236,292
Equipment and Furnishings	157,279	11,273	-	35,995	204,547      230,052
Marketing and Recruitment	52,440	1,327	-	71,671	125,438      134,756
Legal Services	-	-	-	113,288	113,288      109,918
Accounting and Auditing Fees	-	-	-	31,600	31,600      32,070
Office Expense	10,171	1,194	-	17,725	29,090      24,213
Bad Debt Expense	-	-	-	14,343	14,343      2,275
Total Expenses	<u>\$29,136,090</u>	<u>\$ 2,860,623</u>	<u>\$ 2,752,567</u>	<u>\$ 6,810,336</u>	<u>\$41,559,616</u> <u>\$37,474,631</u>

See Accompanying Notes to Financial Statements.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENTS OF CASH FLOWS**  
**For The Years Ended June 30, 2024 and 2023**

	<u>2024</u>	<u>2023</u>
<u>Cash Flow From Operating Activities</u>		
Revenue from School Districts	\$ 39,348,644	\$ 34,934,216
Grant Revenues	7,413,007	3,047,808
Food Service Fees	2,315,990	2,276,321
Other Sources	2,479,636	1,247,934
Payments to Vendors for Goods and Services Rendered	(7,341,554)	(9,905,700)
Payments to Charter School Personnel for Services Rendered	<u>(28,979,316)</u>	<u>(24,864,535)</u>
Net Cash Flow Provided/(Used) By Operating Activities	<u>15,236,407</u>	<u>6,736,044</u>
<u>Cash Flow From Investing Activities</u>		
Purchase of Property and Equipment	(3,733,426)	(2,510,728)
Change in Extra Classroom Funds	13,188	6,813
Purchase of Certificate of Deposit	(4,481,422)	(6,128,457)
Proceeds from Sale of Investments	313,725	455,720
Purchase of Investments	<u>(481,235)</u>	<u>(690,695)</u>
Net Cash Flow Provided/(Used) By Investing Activities	<u>(8,369,170)</u>	<u>(8,867,347)</u>
Net Increase/(Decrease) in Cash, Cash Equivalents, and Restricted Cash	6,867,237	(2,131,303)
Cash, Cash Equivalents, and Restricted Cash - Beginning of Year	<u>5,748,670</u>	<u>7,879,973</u>
Cash, Cash Equivalents, and Restricted Cash - End of Year	<u><u>\$ 12,615,907</u></u>	<u><u>\$ 5,748,670</u></u>

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENTS OF CASH FLOWS**  
**For The Years Ended June 30, 2024 and 2023**  
**(Continued)**

	<u>2024</u>	<u>2023</u>
<u>Reconciliation of Change in Net Assets to Net Cash</u>		
<u>Provided by Operating Activities</u>		
Change in Net Assets	\$ 9,817,414	\$ 6,973,116
Adjustments to Reconcile Change in Net Assets		
to Net Cash Provided by Operating Activities:		
Net Realized/Unrealized (Gain)/Loss on Investments	(692,047)	(224,124)
Depreciation and Amortization	2,263,689	2,071,401
Bad Debt Expense	14,343	2,275
(Increase)/Decrease In:		
Accounts Receivable	(419,842)	645,645
Grants Receivable	1,633,936	(2,519,817)
Prepaid Expenses	421,280	(136,296)
Security Deposits	(134,400)	(71,401)
Right-of-Use Assets - Operating Leases	2,111,853	2,540,010
Increase/(Decrease) In:		
Accounts Payable	1,928,324	64,559
Accrued Payroll and Benefits	177,105	606,170
Operating Lease Liabilities	(1,880,248)	(2,575,927)
Refundable Advances	<u>(5,000)</u>	<u>(639,567)</u>
Net Cash Flow Provided/(Used) By Operating Activities	<u>\$ 15,236,407</u>	<u>\$ 6,736,044</u>

See Accompanying Notes to Financial Statements.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2024**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Organization

Science Academies of New York Charter Schools (the School) is a not-for-profit education corporation that operates four public charter schools. Syracuse Academy of Science Charter School maintains grades K-12 in Syracuse, NY. Utica Academy of Science Charter School maintains grades K-12 in Utica, NY. Citizenship and Science Academy of Syracuse Charter School maintains grades K-8 and plans to expand to grade 12 by 2027. Citizenship and Science Academy of Rochester Charter School maintains grades K-3 and plans to expand to grade 6 by 2027. All four charters place a special emphasis on math, science, and technology. The School seeks to empower students through high intellectual standards and prepare them for college, career, and citizenship. The School obtains its revenue mainly from charter school basic tuition from the Syracuse City School District, Utica City School District, Rochester City School District, and a few other surrounding school districts, in addition to food service, and state and federal grants.

The main programs of the School are as follows:

**REGULAR EDUCATION:** The School's curriculum is focused on mathematics, science, and technology. The School seeks to graduate students who can think critically and creatively who are committed to a lifetime of learning and civic involvement, and who are conscious of local, global, and environmental issues. All courses align with the New York State Learning Standards.

**SPECIAL EDUCATION:** The School is open to all children and does not discriminate on the basis of ethnicity, national origin, gender, disability, or any other grounds that would be unlawful or deny the civil rights of any individual. In accordance with the Individuals with Disabilities Education Act, the Rehabilitation Act, Section 504, and the Americans with Disabilities Act, the School provides a free and appropriate education, in the least restrictive environment to students with disabilities. The primary service delivery for students with special needs is inclusion. Services for students requiring supplemental services are provided by the Syracuse, Utica, and Rochester City School Districts.

**OTHER PROGRAMS:** Other programs include food services, athletics, and extra-curricular activities.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2024**

**(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (Continued)**

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. The significant accounting policies followed are described below to enhance the usefulness of the financial statements to the reader.

Net Assets

In accordance with accounting principles generally accepted in the United States of America, the School reports information regarding its financial position and activities according to the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

*Net Assets Without Donor Restrictions* – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The board did designate funds. See Note 8 for more information.

*Net Assets With Donor Restrictions* – Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Contributions restricted by donors are reported as increases in net assets without donor restrictions if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions, based on the nature of the restrictions. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

There were no net assets with donor restrictions at June 30, 2024 and 2023.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2024**

**(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (Continued)**

Accounts and Grants Receivable

Receivables are stated at the amount management expects to collect. Amounts that management believes to be uncollectible after collection efforts have been completed are written off. In addition, management evaluates the need for, and if appropriate, provides an allowance to reduce receivables to amounts management expects will be collected.

Management determines the allowance for uncollectible accounts receivable based on historical information, adjusted for current conditions, and reasonable and supportable forecasts. Management determined that no allowances were necessary at June 30, 2024 and 2023.

Revenue and Revenue Recognition

A portion of the School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the School has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statement of financial position. The School was awarded cost-reimbursable grants of \$13,088 and \$3,367,991 that have not been recognized at June 30, 2024 and 2023, respectively, because qualifying expenditures have not yet been incurred, with advance payments of \$5,000 recognized in the statement of financial position as refundable advances at June 30, 2023. There were no refundable advances at June 30, 2024.

Funding sources may, at their discretion, amend the grant and contract amounts. In addition, reimbursement for expenses or return of funds, or both, may be requested as a result of noncompliance by the School with the terms of the grants and contracts. The School records such amendments, reimbursements, and returns of funds as an adjustment to revenue in the year of the amendment.

The School recognizes revenue derived from tuition and food service. Tuition income is recognized during the school year based on enrollment. Food service revenue is recognized when earned at the time of service.

Contributions

The School recognizes contributions when cash, securities or other assets, an unconditional promise to give, or a notification of a beneficial interest is received. Contributions that are expected to be received in future years are recorded at their present value. Conditional promises to give, that is, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been met.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2024**  
**(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Property and Equipment

Property and equipment are stated at cost. The School capitalizes property and equipment with an estimated life of 2 or more years and amounts over the following thresholds:

	<u>Cost</u>
Leasehold Improvements	\$5,000
Furniture, Fixtures and Equipment	\$2,000
Computer Software and Hardware	\$2,000

Furniture, fixtures, and equipment purchased as a bundle greater than \$25,000 will also be capitalized, and all land and vehicle acquisitions are capitalized. Depreciation and amortization is computed using the straight-line method based on the estimated useful lives of the assets as follows:

	<u>Years</u>
Leasehold Improvements	3-40
Furniture, Fixtures and Equipment	5-10
Computer Software and Hardware	3-10
Vehicles	5-10

Depreciation and amortization expense amounted to \$2,263,689 and \$2,071,401 for the years ended June 30, 2024 and 2023, respectively.

Functional Expenses

The costs of providing the various program services have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among program, and management and general categories. An immaterial amount of fundraising costs for the years ended June 30, 2024 and 2023 are included in management and general expenses.

The financial statements report certain categories of expenses that are attributed to both program, and management and general functions. Therefore, allocation on a reasonable basis that is consistently applied is required. The expenses that are allocated include occupancy, repairs and maintenance, insurance and depreciation, which are allocated on a square footage basis, as well as salaries and wages, benefits, payroll taxes, other purchased services, student services, supplies, office expenses, and other expenses, which are allocated on the basis of estimates of time and effort for each category.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2024**

**(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (Continued)**

Advertising

Advertising costs are expensed as incurred.

Determining Fair Value of Financial Assets and Liabilities

Accounting principles generally accepted in the United States of America established a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described below:

Level 1: Inputs to the valuation method are unadjusted quoted market prices in active markets for identical assets or liabilities.

Level 2: Inputs to the valuation method include:

- quoted prices for similar assets or liabilities in active markets;
- quoted prices for identical or similar assets or liabilities in inactive markets;
- inputs other than quoted prices that are observable for the asset or liability;
- inputs that are derived principally from or corroborated by observable market data by correlation or by other means.

Level 3: Inputs to the valuation method are unobservable and significant to the fair value measurement.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used, need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2023 from which the summarized information was derived.



**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2024**

**(Continued)**

**NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES (Continued)**

Income Taxes

The Internal Revenue Service has determined that the School is qualified as a charity exempt under Section 501(c)(3) of the Internal Revenue Code. As a result, no provision for federal or state income taxes has been made.

Use of Estimates in the Preparation of Financial Statements

Accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the amounts of assets and liabilities, revenues and expenses, and the disclosure of contingent assets and liabilities. Actual results could vary from those estimates.

Recent Accounting Pronouncements

In February 2016, FASB issued ASU 2016-02, *Leases (Topic 842)*. ASU 2016-02 requires the recognition of lease assets and lease liabilities by lessees for those leases currently classified as operating leases and makes certain changes to the accounting for lease expenses. The main difference between the guidance in ASU 2016-02 and current GAAP is the recognition of lease assets and lease liabilities by lessees for those leases classified as operating leases under current GAAP. During the year ended June 30, 2023 the School adopted ASU 2016-02 for its leasing arrangements, along with the practical expedient, which allows modifications of contracts to be applied at the time of adoption. As a result of implementing ASU No. 2016-02, the School recognized right-of-use assets and lease liabilities totaling \$13,835,372 in its statements of financial position as of July 1, 2022.

On July 1, 2023, the School adopted ASU 2016-13 *Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments (ASC 326)*. This standard replaced the incurred loss methodology with an expected loss methodology that is referred to as the current expected credit loss (CECL) methodology. CECL requires an estimate of credit losses for the remaining estimated life of the financial asset using historical experience, current conditions, and reasonable and supportable forecasts and generally applies to financial assets measured at amortized cost, including loan receivables. Financial assets measured at amortized cost will be presented at the net amount expected to be collected by using an allowance for credit losses. The School adopted ASC 326 and all related subsequent amendments thereto effective July 1, 2023 using the modified retrospective transition approach for all financial assets. Accordingly, financial information for periods prior to the date of initial application has not been adjusted. This required recognition had no current impact to the School's financial statements.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2024**

**(Continued)**

**NOTE 2 - LIQUIDITY AND AVAILABILITY**

The School regularly monitors the availability of resources required to meet its operating needs and other contractual commitments. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the School considers all expenditures related to its ongoing activities, as well as the conduct of services undertaken to support those activities to be general expenditures.

At June 30, the following financial assets could readily be made available within one year of the statement of financial position date to meet general expenditures:

	<u>2024</u>	<u>2023</u>
Cash and cash equivalents	\$ 12,075,511	\$ 5,302,419
Accounts receivable	872,147	466,648
Grants receivable	4,569,034	6,202,970
Certificate of Deposit	10,609,879	6,128,457
Investments	10,773,845	9,914,288
Less board-designated net assets	<u>(11,750,000)</u>	<u>(11,750,000)</u>
	<u>\$ 27,150,416</u>	<u>\$ 16,264,782</u>

The School also receives basic charter school tuition and grants throughout the year to provide additional funds for general expenditures.

**NOTE 3 - CASH, CASH EQUIVALENTS, AND RESTRICTED CASH**

For purposes of the statements of cash flows, cash, cash equivalents, and restricted cash include all cash on hand and in banks, which at times, may exceed federally insured limits. The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Certain of these accounts are not federally insured, however, the School does have a collateral agreement with their bank that provides a possible avenue of recovery in the unlikely event of a bank failure. The School has not experienced any losses in these accounts and does not believe it is exposed to any significant credit risk with respect to cash, cash equivalents, and restricted cash.

The School maintains cash in an escrow account in accordance with the terms of their charter agreement. The escrow is restricted to fund legal and other costs related to the dissolution of the School. The School also maintains funds on behalf of the students. The amounts collected are reported as a liability on the statement of financial position.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2024**

**(Continued)**

**NOTE 3 - CASH, CASH EQUIVALENTS, AND RESTRICTED CASH (Continued)**

Cash, cash equivalents, and restricted cash consisted of the following at June 30:

	<u>2024</u>	<u>2023</u>
Cash and Cash Equivalents - Checking	\$ 12,075,511	\$ 5,302,419
Restricted Cash - Escrow Accounts	406,329	325,372
Restricted Cash - Extra Classroom Funds	<u>134,067</u>	<u>120,879</u>
Total Cash, Cash Equivalents, and Restricted Cash	<u>\$ 12,615,907</u>	<u>\$ 5,748,670</u>

**NOTE 4 - INVESTMENTS**

Investments in equity securities with readily determinable fair values and all investments in debt securities are measured at fair market value. Unrealized gains or losses on securities result from differences between the cost and fair market value of securities on a specified valuation date.

Investment securities are exposed to various risks, such as interest rate, market, economic conditions, world affairs and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the accompanying financial statements.

Investments are held in investment funds managed by professional investment advisors. A summary of investments at market value at June 30 are as follows:

	<u>2024</u>	<u>2023</u>
Cash and Bank Swaps	\$ 14,822	\$ 59,468
Fixed Income	4,257,031	3,774,954
Equity Funds	3,845,686	3,579,974
Exchange Trade Funds	<u>2,656,306</u>	<u>2,499,892</u>
Total Investments	<u>\$ 10,773,845</u>	<u>\$ 9,914,288</u>

All of the investments are based on level 1 inputs in the hierarchy as described in Note 1.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2024**

**(Continued)**

**NOTE 5 - RELATED PARTY TRANSACTIONS**

The School leases schools and office space from Terra Science and Education, Inc. ("Terra"). Terra and the School share one common board member. This board member abstains from voting matters affecting both the School and Terra and is not paid a salary from the School. Total rent expense paid to Terra for the years ended June 30, 2024 and 2023 was \$2,445,143 and \$2,394,901, respectively. Terra also holds \$288,522 of security deposits due to the School at the termination of the building leases as of June 30, 2024 and 2023.

During the year ended June 30, 2020, the School entered into a memorandum of understanding with Terra to provide funding for leasehold improvements totaling \$200,000. This amount is considered prepaid rent for 60 months. During the years ended June 30, 2023 and 2022, the School entered into additional memorandums of understanding with Terra to provide funding for leasehold improvements totaling \$80,000 and \$130,000, respectively. These amounts are considered prepaid rent for 36 months. The School has reduced the operating lease liability by the prepaid amounts and is recognizing monthly rent expense over these time periods. For the years ended June 30, 2024 and 2023, the balance of prepaid rent left to recognize was \$176,667 and \$286,667, respectively.

**NOTE 6 - PENSION EXPENSE**

The School participates in the New York State Teachers' Retirement System (System), a cost-sharing, multiple-employer, defined benefit pension plan administered by the New York State Teachers' Retirement Board. The System provides retirement, disability, withdrawal, and death benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York.

Plan members who joined the System before July 27, 1976 are not required to make contributions. Those joining after that date and before January 1, 2010, who have less than ten years of service or membership are required to contribute 3% of their annual salary. Those joining on or after January 1, 2010 and before April 1, 2012 are required to contribute 3.5% of their annual salary for their entire working career. Those joining on or after April 1, 2012 are required to contribute between 3% and 6%, dependent upon their salary, for their entire working career.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2024**  
**(Continued)**

**NOTE 6 - PENSION EXPENSE (Continued)**

Employers are required to contribute at an actuarially determined rate. The rate applicable to the fiscal years ended June 30, 2024 and 2023 was 9.76% and 10.29%, respectively. The total retirement contribution expense for the System was \$1,648,301 and \$1,686,534 for the years ended June 30, 2024 and 2023, respectively.

The School also has a 403(b) annuity retirement plan for its employees. Employees that are not eligible for the New York State Teachers' Retirement System, and who work more than 20 hours per week, are made eligible immediately upon employment and may contribute a portion of their taxable salary not to exceed the statutory limits each year. Eligible employees may also receive discretionary amounts the School contributes. The School matches contributions up to \$200 per month and \$2,000 per year. The total 403(b) contribution expense was \$88,610 and \$60,749 for the years ended June 30, 2024 and 2023, respectively.

**NOTE 7 - LEASES**

The School determines if an arrangement is or contains a lease at inception. Leases are included in right-of-use (ROU) assets and lease liabilities in the statements of financial position. ROU assets and lease liabilities reflect the present value of the future minimum lease payments over the lease term, and ROU assets also include prepaid or accrued rent. Operating lease expense is recognized on a straight-line basis over the lease term. The School does not report ROU assets and lease liabilities for its immaterial or short-term leases (leases with a term of 12 months or less). Instead, the lease payments of those leases are reported as lease expense on a straight-line basis over the lease term.

The School evaluated current contracts to determine which met the criteria of a lease. The ROU assets represent the School's right to use underlying assets for the lease term, and the lease liabilities represent the School's obligation to make lease payments arising from these leases. The ROU assets and lease liabilities, all of which arise from operating leases, were calculated based on the present value of future lease payments over the lease terms. The School has made an accounting policy election to use a risk-free rate in lieu of its incremental borrowing rate to discount future lease payments.

The School is obligated under operating leases for eight buildings. The leases can be terminated with a ten month notice. For each lease, the School is responsible for payment of utilities, maintenance, and real property taxes.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2024**  
**(Continued)**

**NOTE 7 - LEASES (Continued)**

The first lease term ends June 30, 2026. Rent is payable in monthly installments of \$44,423 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

The second lease term ends June 30, 2026. Rent is payable in monthly installments of \$30,109 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States beginning in fiscal year June 30, 2024.

The third lease term ends June 30, 2029. Rent is payable in monthly installments of \$23,918 with an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

The fourth lease term ends June 30, 2032. Rent is payable in monthly installments of \$28,187 with an escalation clause to an amount equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States.

The fifth lease term ends January 30, 2060. Rent is payable in monthly installments of \$29,338. The lease has an escalation clause equal to the greater of 4% or the Consumer Price Index percentage figure relating to the Northeast region of the United States. The lease has an option to renew for six additional ten year terms which it is not reasonably certain to exercise. Additionally, there is a level of uncertainty that they will remain in the building beyond ten years and may exercise their right to cancel with ten months notice. Therefore, the payments beyond the first ten years of the lease and those associated with the extensions are not included in the ROU asset and the lease liability recognized as of June 30, 2024 and 2023.

The sixth lease term ends July 31, 2027. Rent is payable in monthly installments of \$30,563. The lease has an escalation clause equal to the greater of 2.5% or the Consumer Price Index percentage figure relating to the Northeast region of the United States. The lease has an option to renew two additional five year terms which it is not reasonably certain to exercise. Therefore, the payments associated with these extensions are not included in the ROU asset and the lease liability recognized as of June 30, 2024 and 2023.

The seventh lease term ends June 30, 2027. Rent is payable in monthly installments of \$8,373. The lease has an escalation clause equal to the greater of 2.5% or the Consumer Price Index percentage figure relating to the Northeast region of the United States. The lease has an option to renew two additional five year terms which it is not reasonably certain to exercise. Therefore, the payments associated with these extensions are not included in the ROU asset and the lease liability recognized as of June 30, 2024 and 2023.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2024**

**(Continued)**

**NOTE 7 - LEASES (Continued)**

The eighth lease term ended June 30, 2024. Rent was payable in monthly installments of \$7,156. This lease was renewed after year end beginning July 1, 2024 through June 30, 2029. The lease has an escalation clause equal to the greater of 2%. Rent is payable in monthly installments of \$7,300. Due to the lease not being in effect until July 1, 2024, the payments associated with this extension are not included in the ROU asset and the lease liability recognized as of June 30, 2024.

The School is also obligated under operating leases for seven copiers. Three copier leases are through June 30, 2028, and four leases are through June 30, 2027.

The following summarizes the weighted average remaining lease term and discount rate as of June 30:

	<u>2024</u>	<u>2023</u>
<u>Weighted Average Remaining Lease Term</u>		
Operating leases	5.2 years	5.9 years
<u>Weighted Average Discount Rate</u>		
Operating leases	3.15%	3.15%

Future maturities of lease liabilities are presented in the following table, for the years ending June 30:

	<u>Operating</u>
2025	\$ 2,323,396
2026	2,451,737
2027	1,634,363
2028	1,150,217
2029	807,557
Thereafter	<u>1,712,960</u>
Total Lease Payments	10,080,230
Less Present Value Discount	<u>(700,761)</u>
Total Lease Obligations	<u><u>\$ 9,379,469</u></u>

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2024**  
**(Continued)**

**NOTE 7 - LEASES (Continued)**

The following summarizes the line items in the statements of activities which include the components of lease expense for the year ended June 30:

	<u>2024</u>	<u>2023</u>
Operating lease expense included in program services expenses	\$ 2,316,445	\$ 2,313,094
Operating lease expense included in management and general expenses	<u>228,564</u>	<u>226,917</u>
Total operating lease costs	<u><u>\$ 2,545,009</u></u>	<u><u>\$ 2,540,011</u></u>

Supplemental Disclosures of Non-Cash Investing and Financing Activities

The following summarizes cash flow information related to leases for the year ended June 30:

	<u>2024</u>	<u>2023</u>
Cash paid for amounts included in the measurement of lease liabilities:		
Operating cash flows from operating leases	\$ 2,282,380	\$ 2,149,186
Lease assets obtained in exchange for lease obligations:		
Operating leases	\$ 81,846	13,835,372

**NOTE 8 - BOARD-DESIGNATED NET ASSETS**

The governing board has designated, from net assets without donor restrictions, net assets for the following purposes at June 30:

	<u>2024</u>	<u>2023</u>
Emergency Funds	\$ 6,500,000	\$ 6,500,000
Capital Improvements	3,000,000	3,000,000
Technology	1,000,000	1,000,000
Professional Development	800,000	800,000
Vehicles	<u>450,000</u>	<u>450,000</u>
	<u><u>\$ 11,750,000</u></u>	<u><u>\$ 11,750,000</u></u>



**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO FINANCIAL STATEMENTS**

**June 30, 2024**

**(Continued)**

**NOTE 9 - DONATED SERVICES AND GOODS**

The School receives donated services that, although substantial, do not meet the criteria for recording as revenue and expense under accounting principles generally accepted in the United States of America. During the years ended June 30, 2024 and 2023, 11 and 7 active volunteers provided approximately 815 and 730 hours of service, respectively.

The School receives food commodities from the U.S. Department of Agriculture for use in the Food Services Program. During the years ended June 30, 2024 and 2023, the School received in-kind food donations of \$122,153 and \$108,893, respectively. The value of this donation is based on original cost provided by the U.S. Food and Drug Administration.

The School's policy related to gifts-in-kind is to utilize the assets given to carry out the mission of the School. If an asset is provided that does not allow the School to utilize it in its normal course of business, the asset will be sold at its fair market value as determined by an appraisal or by a specialist depending on the type of asset.

**NOTE 10 - SPECIAL EDUCATION AND OTHER SUPPORT**

Some of the special education services required by students of the School are provided by the Syracuse, Utica, and Rochester City School Districts. The Syracuse, Utica, and Rochester City School Districts also provided transportation and nursing services. The School was unable to determine a value for these services, thus, these financial statements do not reflect revenue or expenses associated with those services.

The School receives State Aid in the form of textbooks, computer hardware, computer software, and library materials through the Syracuse, Utica, and Rochester City School Districts. The total aid received for the years ended June 30, 2024 and 2023 was \$214,649 and \$94,712, respectively. The value of this aid is provided by the City School Districts and is based on original cost.

**NOTE 11 - SUBSEQUENT EVENTS**

Subsequent events have been evaluated through October 28, 2024, which is the date the statements were available for issuance.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**

**SUPPLEMENTARY INFORMATION**

**For the Year Ended June 30, 2024**

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENT OF ACTIVITIES BY SCHOOL**

**For The Year Ended June 30, 2024**

	Syracuse Academy of Science	Utica Academy of Science	Citizenship and Science Academy of Syracuse	Citizenship and Science Academy of Rochester	Total
<u>Revenues and Other Support:</u>					
Public School District:					
Revenue - Resident Student Enrollment	\$ 13,761,666	\$ 1,106,476	\$ 9,556,398	\$ 3,549,460	\$ 37,974,000
Revenue - Students with Disabilities	458,790	366,782	540,408	243,619	1,609,599
Food Services:					
Food Service Income	853,212	794,462	672,761	-	2,320,435
In-Kind Food Service Income	122,153	-	-	-	122,153
Federal Grants	2,107,989	1,754,140	1,855,975	156,407	5,874,511
In-Kind State Grants	84,059	57,139	49,446	24,005	214,649
Employee Retention Credit	803,891	536,797	289,922	-	1,630,610
Interest and Dividend Income	483,000	452	171,060	377	654,889
Net Investment Return	484,433	-	207,614	-	692,047
Other Income	<u>97,934</u>	<u>94,369</u>	<u>85,993</u>	<u>5,841</u>	<u>284,137</u>
Total Revenues and Other Support	<u>19,257,127</u>	<u>14,710,617</u>	<u>13,429,577</u>	<u>3,979,709</u>	<u>51,377,030</u>

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**STATEMENT OF ACTIVITIES BY SCHOOL**  
**For The Year Ended June 30, 2024**  
**(Continued)**

	Syracuse Academy of Science	Utica Academy of Science	Citizenship and Science Academy of Syracuse	Citizenship and Science Academy of Rochester	Total
<u>Expenses:</u>					
<u>Program Services:</u>					
Regular Education	11,689,981	8,198,068	6,902,396	2,345,645	29,136,090
Special Education	1,222,288	571,652	769,410	297,273	2,860,623
Other Programs	<u>1,100,811</u>	<u>949,993</u>	<u>684,751</u>	<u>17,012</u>	<u>2,752,567</u>
Total Program Services Expense	16,673,010	9,719,713	8,356,557	2,659,930	34,749,280
<u>Supporting Services:</u>					
Management and General	<u>1,398,773</u>	<u>2,321,665</u>	<u>2,262,998</u>	<u>826,900</u>	<u>6,810,336</u>
Total Expenses	<u>15,411,853</u>	<u>12,041,378</u>	<u>10,619,555</u>	<u>3,486,830</u>	<u>41,559,616</u>
Change in Net Assets	3,845,274	2,669,239	2,810,022	492,879	9,817,414
Net Assets - Beginning of Year	<u>24,790,458</u>	<u>8,082,097</u>	<u>7,453,068</u>	<u>972,127</u>	<u>41,297,750</u>
Net Assets - End of Year	<u>\$28,635,732</u>	<u>\$10,751,336</u>	<u>\$10,263,090</u>	<u>1,465,006</u>	<u>\$51,115,164</u>



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

**Independent Auditors' Report**

To the Board of Trustees  
Science Academies of New York Charter Schools  
Syracuse, NY

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Science Academies of New York Charter Schools (a New York State nonprofit organization) which comprise the statement of financial position as of June 30, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 28, 2024.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Science Academies of New York Charter Schools' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Science Academies of New York Charter Schools' internal control. Accordingly, we do not express an opinion on the effectiveness of Science Academies of New York Charter Schools' internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

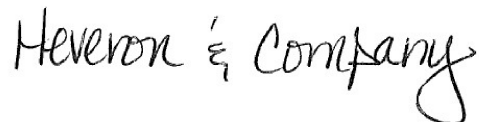
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Science Academies of New York Charter Schools' financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Heveron & Company". The script is cursive and fluid, with the ampersand being particularly stylized.

Heveron & Company  
Certified Public Accountants

Rochester, New York  
October 28, 2024



**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM  
AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

**Independent Auditors' Report**

To the Board of Trustees  
Science Academies of New York Charter Schools  
Syracuse, NY

**Report on Compliance for Each Major Federal Program  
*Opinion on Each Major Federal Program***

We have audited Science Academies of New York Charter Schools' compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Science Academies of New York Charter Schools' major federal programs for the year ended June 30, 2024. Science Academies of New York Charter Schools' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Science Academies of New York Charter Schools complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

**Basis for Opinion on Each Major Federal Program**

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Science Academies of New York Charter Schools and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Science Academies of New York Charter Schools' compliance with the compliance requirements referred to above.

## **Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to Science Academies of New York Charter Schools' federal programs.

## **Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Science Academies of New York Charter Schools' compliance based on our audit. Reasonable assurance is a high level of assurance, but is not absolute assurance and therefore, is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Science Academies of New York Charter Schools' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Science Academies of New York Charter Schools' compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Science Academies of New York Charter Schools' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Science Academies of New York Charter Schools' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.



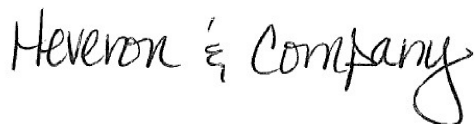
## Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency or a combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency or a combination of deficiencies in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



Heveron & Company  
Certified Public Accountants

Rochester, New York  
October 28, 2024

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
For The Year Ended June 30, 2024**

Section I - Summary of Auditors' Results

Financial Statements

The auditors' report expresses an unmodified opinion on the general-purpose financial statements of Science Academies of New York Charter Schools.

No material weaknesses were identified in the internal controls over financial reporting.

No significant deficiencies were identified in the internal controls over financial reporting.

No instances of noncompliance material to the financial statements of Science Academies of New York Charter Schools were disclosed during the audit.

Federal Awards

The auditors' report on compliance for major programs expresses an unmodified opinion.

No material weaknesses were identified in the internal control over major programs.

No significant deficiencies were identified in the internal controls over major programs.

There are no audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a).

Identification of Major Programs:

<u>AL Number</u>	<u>Name of Federal Program or Cluster</u>
84.425U	American Rescue Plan - Elementary and Secondary School Emergency Relief

Dollar Threshold used to distinguish between type A and type B programs:	\$ 750,000
---	------------

The auditee qualified as a low-risk auditee.

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**For The Year Ended June 30, 2024**  
**(Continued)**

Section II - Financial Statement Findings

None

Section III - Federal Award Findings and Questioned Costs

None

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**For The Year Ended June 30, 2024**

Federal Grantor/Program Title Pass-Through Grantor	Federal AL Number	Agency or Pass Through Number	Passed Through to Subrecipients	Federal Expenditures
<u>United States Department of Agriculture</u>				
<u>Child Nutrition Cluster:</u>				
School Breakfast Program Passed Through New York State Education Department	10.553	421800860854	\$ -	\$ 727,103
National School Lunch Program - (USDA Food)	10.555	Not Applicable	-	122,153
National School Lunch Program Passed Through New York State Education Department	10.555	421800860854	<u>-</u>	<u>1,503,810</u>
Total Child Nutrition Cluster			<u>-</u>	<u>2,353,066</u>
Total United States Department of Agriculture			<u>-</u>	<u>2,353,066</u>
<u>United States Department of Education</u>				
Title I Grants to Local Educational Agencies Passed Through New York State Education Department	84.010	421800860854	-	1,226,165
Charter Schools Program Passed Through New York State Education Department	84.282	421800860854	-	675,673
Small, Rural School Achievement (SRSA) Program Passed Through New York State Education Department	84.358A	421800860854	-	22,946

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**For The Year Ended June 30, 2024**  
**(Continued)**

Federal Grantor/Program Title Pass-Through Grantor	Federal AL Number	Agency or Pass Through Number	Passed Through to Subrecipients	Federal Expenditures
<u>United States Department of Education (Continued)</u>				
Supporting Effective Instruction State Grant Passed Through New York State Education Department	84.367	421800860854	-	143,672
Student Support and Academic Enrichment Program Passed Through New York State Education Department	84.424	421800860854	-	102,243
COVID-19 American Rescue Plan Elementary and Secondary School Emergency Relief Passed Through New York State Education Department	84.425U	421800860854	-	<u>3,354,903</u>
Total United States Department of Education			-	<u>5,525,602</u>
Total Federal Expenditures			\$ -	<u>\$ 7,878,668</u>

**SCIENCE ACADEMIES OF NEW YORK CHARTER SCHOOLS**  
**NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**For The Year Ended June 30, 2024**

Note 1 - Basis of Presentation:

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of Science Academies of New York Charter Schools under programs of the federal government for the year ended June 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of Science Academies of New York Charter Schools, it is not intended to and does not present the financial position, change in net assets or cash flows of Science Academies of New York Charter Schools.

Note 2 - Summary of Significant Accounting Policies:

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Science Academies of New York Charter Schools has not yet elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.



October 18, 2024

To The Finance Committee  
of the Board of Trustees  
Science Academies of New York Charter Schools  
1409 West Genesee St.  
Syracuse, New York 13204

Dear Committee Members:

In addition to the required communications that we included in a separate letter, we have some observations about financial trends and recommendations for improvements.

### **Trends**

Comparative financial information and trends for the current and prior three years are also enclosed. This information should assist you in analyzing your financial results, and may be useful for budgeting and planning. Significant trends that we noted include:

- The School had net income of \$9.8 million this year, up from \$6.9 million in 2023. A portion of the income was used to purchase new certificates of deposit totaling almost \$4.5 million. The balance is in the cash accounts. Cash increased by almost \$6.8 million this year.
- Accounts receivable increased approximately \$400,000 from the prior year. While accounts receivable can vary based on the timing of payments, there were large receivables from the Syracuse City School District for IDEA funds and from the North Syracuse Central School District for tuition payments that were higher at the end of the year than in the past. Alternately, grants receivable decreased \$1.6 million from the prior year due to the Cares Act grants winding down.
- Tuition and special education revenue increased due to adding grade levels to Citizenship and Science Academy of Syracuse and Citizenship and Science Academy of Rochester as well as the number of students served being expanded at Utica and Citizenship in Syracuse. There was an increase of over \$5.1 million this year. There was a related increase in total personnel services expense of \$3,685,000.
- There was an Employee Retention Credit received this year of \$1.6 million up from the one that was received in the prior year of \$477,000. This helped increase the excess this year.

260 Plymouth Ave. South,  
Rochester, New York 14608-2239

P 585.232.2956 • F 585.423.0599

[heveroncpa.com](http://heveroncpa.com)

**Care, Competence & Common Sense™**

*Certified Women Owned Business*

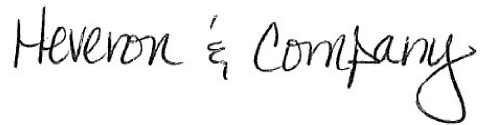
## **Control Deficiency**

The following is not considered a material weakness.

- We are aware that you have a code of conduct policy. You should review and amend your policy to specifically prohibit management overrides of internal control procedures.

Please contact us if you have any questions about this letter or if we can help in any other way.

Sincerely,

A handwritten signature in black ink that reads "Heveron & Company". The script is cursive and fluid, with the ampersand being a simple loop.

Heveron & Company CPAs





## Auditors' Communications

October 18, 2024

To The Board of Trustees  
Science Academies of New York Charter Schools  
1409 West Genesee St.  
Syracuse, New York 13204

Dear Board Members:

We have audited the financial statements of Science Academies of New York Charter Schools for the year ended June 30, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the *Uniform Guidance*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our Audit Plan provided to you prior to the engagement. Professional standards also require that we communicate to you the following information related to our audit.

### **General Observations and Significant Audit Matters**

- Management is responsible for the selection and use of appropriate *accounting policies*. The significant accounting policies used by Science Academies of New York Charter Schools are described in Note 1 to the financial statements. As described in Note 1, the School changed accounting policies related to credit losses by adopting FASB Accounting Standards Update 2016-13, *Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments (ASC 326)* during the year. We noted no transactions entered into by the School during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.
- *Accounting estimates* are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements include areas such as functional allocation of expenses and inkind valuation.

- The *financial statement disclosures* are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements include the disclosures of Investments in Note 4, Related Party Transactions in Note 5, and Leases in Note 7 to the financial statements.
- *Management may disagree with auditors* about areas needed to be accessed for audits or about conclusions that are reached with respect to amounts or disclosures. Management may explain their position and may also reach out to other CPAs or experts. We did not have any such disagreements or difficulties with management.
- Whenever we become aware of *adjustments or corrections* that are not clearly trivial, we will discuss them with management. Management approved all accounting adjustments that were proposed and recorded to make your financial statements materially correct.
- We have requested certain *representations from management* that are included in the management representation letter.
- In some cases, *management may decide to consult with other accountants about auditing and accounting matters*, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the School’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.
- Your financial statements also include *supplementary information*. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. That information has been prepared consistently with the prior year, and is appropriate and complete.

In planning and performing our audit of the financial statements of Science Academies of New York Charter Schools as of and for the year ended June 30, 2024, in accordance with auditing standards generally accepted in the United States of America, we considered Science Academies of New York Charter Schools’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School’s internal control. Accordingly, we do not express an opinion on the effectiveness of the School’s internal control.

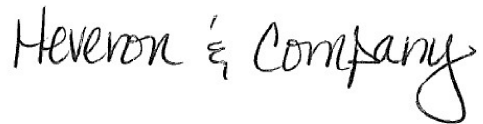
A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the School’s financial statements will not be prevented or detected and corrected on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A *significant deficiency* is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

The purpose of this communication is solely to describe the scope of our testing of internal control over financial reporting and the results of that testing. This communication is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting. Accordingly, this communication is not suitable for any other purpose.

Sincerely,

A handwritten signature in black ink that reads "Heveron & Company". The script is cursive and fluid, with the ampersand being a simple loop.

Heveron & Company CPAs

**Finding:**

No finding reported.

**Recommendation:**

No recommendation.

Federal Single Audit is attached to the Financial Statements.



Deposit Accounts Balances Summary

Report Created:11/01/2024 12:27:27 PM (ET)

Account:ROCHESTER ACADEMY ESCROW - Savings - -  
\* - Available \$100,545.13  
Savings\*\* --Syracuse ESCROW - Savings - -  
\* - Available \$100,724.39  
Savings\*\* --Utica ESCROW - Savings - -  
\* - Available \$100,781.38  
Savings\*\* --Citizenship ESCROW - Savings -  
- \* - Available \$100,723.67

Date Range:10/31/2024

Account Sort:Account number

As of Date	Account Number/Description	Closing Ledger Balance	Accessible Balance	Total Debits	Current Balance	Current Available Balance	Available Balance
Savings Accounts							
10/31/2024	ROCHESTER ACADEMY ESCROW	\$100,545.13	\$100,545.13	\$0.00	\$100,545.13	\$100,545.13	
10/31/2024	Savings** --Syracuse ESCROW	\$100,724.39	\$100,724.39	\$0.00	\$100,724.39	\$100,724.39	
10/31/2024	Savings*** --Utica ESCROW	\$100,781.38	\$100,781.38	\$0.00	\$100,781.38	\$100,781.38	
10/31/2024	Savings*** --Citizenship ESCROW	\$100,723.67	\$100,723.67	\$0.00	\$100,723.67	\$100,723.67	

## Updated DECEMBER 2020

## Part I: General Information and Fire/Life Safety History

Inspection Date May 17, 2024

**Note : Please insert the date the actual inspection took place.**

*The Inspection Date cannot be earlier than 45 days before the Due Date.*

### 1. Please indicate the primary use of this facility:

- ☒ INSTRUCTIONAL  
☐ ADMINISTRATIVE  
☐ BUS MAINTENANCE  
☐ BUS STORAGE ONLY  
☐ LEASED FACILITY OFF SCHOOL GROUNDS  
☐ MAINTENANCE  
☐ OTHER

Please Specify:

- ☐ PUBLIC LIBRARY  
☐ STORAGE  
☐ VACANT

2. Is there a fire sprinkler system in this facility? ☐ YES ☒ NO

If 'yes', is the sprinkler alarm connected with the building alarm? ☐ YES ☐ NO

3. Is there a fire hydrant system for facility protection? ☒ YES ☐ NO

If 'yes', indicate ownership of system (select one):

- ☒ Public owned  
☐ School owned  
☐ Other

Please Specify:



4. Indicate the ownership of this facility

- ☒ Leased  
☐ Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name \*

Terra Science + Education

Address \*

835 W. Genesee St.

Syracuse, NY 13204

Telephone # \*

315-422-2902

5. Does the District lease the building or spaces within the building to others? ☐ YES ☒ NO

a. If yes, indicate the tenant(s):

Name \*

Address \*

Telephone # \*

6. What is the current gross square footage of this facility?

7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

## 8. FIRE AND EMERGENCY DRILLS

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff? ☒ YES ☐ NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year: ☒ YES ☐ NO

### FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31  
Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	Attached	<input type="radio"/>	<input type="radio"/>
2		<input type="radio"/>	<input type="radio"/>
3		<input type="radio"/>	<input type="radio"/>
4		<input type="radio"/>	<input type="radio"/>
5		<input type="radio"/>	<input type="radio"/>
6		<input type="radio"/>	<input type="radio"/>
7		<input type="radio"/>	<input type="radio"/>
8		<input type="radio"/>	<input type="radio"/>
9		<input type="radio"/>	<input type="radio"/>
10		<input type="radio"/>	<input type="radio"/>
11		<input type="radio"/>	<input type="radio"/>
12		<input type="radio"/>	<input type="radio"/>

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

Handwritten notes at the top left of the page.

Handwritten notes at the top right of the page.

8d. Average time to evacuate facility was:



8e. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. ☒ YES ☐ NO

8f. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code ☒ YES ☐ NO

9. If the fire alarm system was activated, was the fire department immediately notified? ☒ YES ☐ NO

10. Have there been any fires in this facility since the last annual fire inspection report? ☐ YES ☒ NO

a. If 'yes', indicate:      Number of fires      Number of injuries      Total cost of property damage

Handwritten notes at the bottom left of the page.

Handwritten notes at the bottom right of the page.

# Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District SAN  
Facility # \_\_\_\_\_

Building Name Citizenship Science Academy  
Middle School

Part II-A (to be completed for public schools only - except "Big 4")					Part II-B					Part II-B					Part II-B				
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected	
01A-2					08A-2					13A-2					19E-1				
01B-1					08B-2					13B-2					19F-1				
01C-1					08C-2										19G-1				
01D-1					08D-2					14A-2					19H-2				
01E-1					08E-2					14B-2									
					09A-2					14C-2					20A-1				
02A-2					09B-2					14D-1					20B-1				
02B-1					09C-1					14E-1					20C-1				
02C-3					09D-1					15A-2					21A-3				
02D-1					09F-2					15B-1					22A-3				
02E-2					09G-2					15C-2					22B-3				
02F-3					10A-2					15D-2					22C-3				
02G-2					10B-2					15E-1					23A-1				
					10C-1					16A-2					23B-1				
03A-3					10D-1					16B-2					23C-1				
03B-1										16C-2					23D-2				
					11A-2					16D-2					24A-3				
04A-2					11B-1					17A-3					25A-1				
04B-2					11C-2					17B-2					25B-1				
04C-1					11D-2					17C-2					25C-1				
					11E-1					17D-2									
05A-3										17E-1					26A-3				
05B-2					12A-1					17F-3					<p><b>If any additional non-conformances are observed, check item 26A-3 and list the Code section below.</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p><b>Inspector</b></p> <p>The inspector has been provided with a copy of the previous year's school fire safety report:</p> <p>Yes _____ No _____</p>				
05C-2					12B-3					17G-1									
					12C-2					17H-2									
06A-1					12D-2					17I-2									
06B-1					12E-1					17J-1									
06C-1					12F-1					17K-1									
06D-2					12G-1					17L-1									
06E-3					12H-1					18A-2									
06F-1					12I-1					18B-2									
06G-1					12J-1					18C-2									
06H-2					12K-1					18D-2									
					12L-1					19A-3									
07A-3					12M-1					19B-2									
07B-2					12N-1					19C-1									
07C-2					12O-2					19D-1									

All schools complete Section 8 only if the building has electrically-operated folding partitions.

## Initial Inspection:

Fire Safety Inspector: Name Peter Mitchell  
Date 5/17/2024

Registry # [REDACTED] (26E-4)

## Final Inspection (if required):

Fire Safety Inspector: Name \_\_\_\_\_  
Date \_\_\_\_\_

Registry # \_\_\_\_\_ (26F-4)

## Part III: Public School Certifications

### Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: Peter Mitchell

Telephone #: [REDACTED]

Title: Code Enforcement Officer

Certification # [REDACTED]  
(as designated by the NYS Department of State)

Email: [REDACTED]

### Section III-B. Building Administrator or Designee

*Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)*

The individual identified below certifies that this building inspection was conducted on this date \_\_\_\_\_ and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: YUSEF ABYAR

Telephone #: [REDACTED]

Title: Asst. Superintendent

Email: [REDACTED]

Signature [Signature]

### Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

Name: Dr. Tolga Hayli

Telephone #: [REDACTED]

Title: Superintendent

Email: [REDACTED]

Signature [Signature]



1847-48  
1848-49

1849-50  
1850-51  
1851-52

1852-53  
1853-54  
1854-55

1855-56  
1856-57

1857-58  
1858-59

1859-60  
1860-61  
1861-62

School: CSAS Middle School

School Year: 2023-2024

## EMERGENCY DRILL LOG

MONTH	TYPE OF DRILL	DATE	TIME REQUIRED TO COMPLETE DRILL	COMMENTS
JULY	Fire Drill	7/18/2023	2:00	Summer School
	Fire Drill	7/21/2023	2:08	Summer School
AUG				
	Fire Drill	8/24/2023	2:45	All new teachers/staff
SEPT	Fire Drill	9/15/2023	3:00	
	Lockdown Drill	9/18/2023	5:00	
	Fire Drill	9/19/2023	2:00	Each classroom practiced
	Lockdown Drill	9/29/2023	6:00	
	Fire Drill	9/30/2023	2:30	
OCT	Fire Drill	10/16/2023	2:45	
	Fire Drill	10/24/2023	2:00	
NOV	Hold in Place	11/16/2023	3:00	
DEC	Lockdown Drill	12/20/2023	6:00	
JAN				
FEB				
	Lockdown Drill	2/16/2024	4:00	
MAR				
APRIL	Fire Drill	4/9/2024	1:49	
	Fire Drill	4/29/2024	2:00	
	Fire Drill	4/30/2024	2:30	
MAY	Lockdown	5/14/2024	5:00	
	Fire Drill	5/15/2024	2:00	
JUNE				

L = Lockdown (1 each marking period. \*1st drill must be announced.)

F = Firedrill (8 each school year; 6 must be completed by 12/31)

S = Shelter-In-Place

LO = Lock Out Drill





# PASSED INSPECTION



**Town of Salina**  
**Code Enforcement**  
201 School Road  
Liverpool, NY 13088  
(315) 451-0492

June 7, 2024

**Terra Science & Education Inc**  
**1001 Park Avenue**  
**Syracuse, NY 13204**

**Inspection Date: May 17, 2024**

**Re: Inspection at: Citizenship Academy of Science**

**Owner of Title: Terra Science & Education Inc**  
**Address: 7053 Buckley Rd**  
**Parcel ID: 037.-01-43.0**

**Please be advised that an Inspection was conducted at the above location on the date specified.**

**There were no Code Violations observed during this inspection.**

**As a result of the most recent inspection, I have the following comments:**

**ALL OPEN VIOLATIONS HAVE BEEN CORRECTED AT THIS TIME.**

If you have any questions, do not hesitate to contact me.

A handwritten signature in blue ink, appearing to read "Pete Mitchell", with a long horizontal stroke extending to the right.

---

Pete Mitchell, Deputy Director

The University of the State of New York  
THE STATE EDUCATION DEPARTMENT  
Office of Facilities Planning - Room 1060 Education Building Annex  
Albany, New York 12234

Updated DECEMBER 2020

**PUBLIC SCHOOL FIRE AND BUILDING SAFETY REPORT**

**(THIS REPORT IS TO BE SUBMITTED ELECTRONICALLY – DO NOT MAIL THIS REPORT)**

All buildings which are owned, operated, or leased by public school districts, Boards of Cooperative Educational Services (BOCES), and nonpublic schools must be inspected annually for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

**BEDS CODE #**

4 2 1 8 0 0 8 6 1 1 2 4

**District/School Name**

Syracuse Academy of Science

**Facility/Building Name**

Citizenship Academy

**Street Address (NO PO Box Numbers)**

301 Valley Drive

**City/Town/Village**

Syracuse

**Zip Code**

13207

**INSTRUCTIONS**

- Read the "Manual for Public School Facility - Fire and Building Safety Inspections" prior to inspecting the facility and complete a separate report for each facility.
- Part I: General Information. School officials must complete this section annually.
- Part II: This section to be completed by the inspector and non-conformances recorded on page 4, Fire Safety Non-Conformance Reporting Sheet.
- Part II-A Regulations of the Commissioner 155.7: This section must be completed for student occupied buildings only. (Questions 1-7, Nonconformance Reporting Sheet) Do not complete this section for school buildings located in the cities of Buffalo, Syracuse, Rochester, and Yonkers.
- Part II-B Regulations of the Commissioner 155.25: This part to be completed for all buildings with electrically operated partitions. (Question 8, Non-Conformance Reporting Sheet) 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State. This part to be completed for all buildings. (Questions 9-26, Non-Conformance Reporting Sheet).
- Part III Certifications. To be completed by persons as indicated.
- A copy of this form must be kept on file at the school for three years and must be available for public review.
- Posting of Certificate of Occupancy: Any temporary, qualified, or annual Certificate of Occupancy must be posted in public view in a prominent location within this facility.

## Part I: General Information and Fire/Life Safety History

Inspection Date 5/8/2024

**Note : Please insert the date the actual inspection took place.**  
*The Inspection Date cannot be earlier than 45 days before the Due Date.*

### 1. Please indicate the primary use of this facility:

- ☒ INSTRUCTIONAL  
☐ ADMINISTRATIVE  
☐ BUS MAINTENANCE  
☐ BUS STORAGE ONLY  
☐ LEASED FACILITY OFF SCHOOL GROUNDS  
☐ MAINTENANCE  
☐ OTHER

Please Specify:

- ☐ PUBLIC LIBRARY  
☐ STORAGE  
☐ VACANT

### 2. Is there a fire sprinkler system in this facility?

☐ YES

☒ NO

If 'yes', is the sprinkler alarm connected with the building alarm?

☐ YES

☐ NO

### 3. Is there a fire hydrant system for facility protection?

☒ YES

☐ NO

If 'yes', indicate ownership of system (select one):

- ☒ Public owned  
☐ School owned  
☐ Other

Please Specify:

4. Indicate the ownership of this facility

- ☒ Leased  
☐ Owned

a. If the building is not District Owned, provide the name and address of Landlord or Building Owner:

Name \*

Terra Science and Education

Address \*

835 W. Genesee Street

Syracuse, NY 13204

Telephone # \*

315-422-2902

5. Does the District lease the building or spaces within the building to others? ☐ YES

☒ NO

a. If yes, indicate the tenant(s):

Name \*

Address \*

Telephone # \*

6. What is the current gross square footage of this facility?

[REDACTED]

7. If this Facility is vacant, skip the remaining questions and go to Section #2 Non-Conformance and report any non-conformances for Items #25A-1 through #26A-3

# 8. FIRE AND EMERGENCY DRILLS

If this facility is used for instruction, complete (a) - (g); otherwise go to question 9.

a. Per Section 807, paragraph 2 of the State Education Law entitled Fire and Emergency Drills, a copy of Section 807 has been printed and distributed as guidance to teaching staff?

☐ YES

☐ NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1 and June 30 of the previous school year:

☐ YES

☐ NO

## FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31

Eight (8) drills are required to be evacuation drills Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	9/12/23	✓	<input type="radio"/>
2	9/26/23	✓	<input type="radio"/>
3	9/27/23	✓	<input type="radio"/>
4	10/3/23	✓	<input type="radio"/>
5	10/4/23	✓	<input type="radio"/>
6	10/26/23	✓	<input type="radio"/>
7	11/8/23	<input type="radio"/>	✓
8	12/8/23	<input type="radio"/>	✓
9	2/8/24	<input type="radio"/>	✓
10	4/30/24	✓	<input type="radio"/>
11	5/1/24	<input type="radio"/>	✓
12	5/2/24	✓	<input type="radio"/>

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

School: CA Elementary School

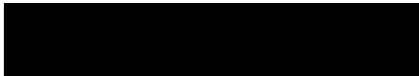
School Year: 2023-2024

## EMERGENCY DRILL LOG

MONTH	TYPE OF DRILL	DATE	TIME REQUIRED TO COMPLETE DRILL	COMMENTS
JULY	fire drill	7/7/2023	2 mins	
AUG	fire drill	8/8/2023	3 mins	
SEPT	fire drill	9/1/2023	5 mins	staff only drill-new staff evac procedures
	fire drill	9/12/2023	5 mins	1 of 8
	fire drill	9/26/2023	3 mins	2 of 8
	fire drill	9/27/2023	1.75 mins	3 of 8
OCT	fire drill	10/3/2023	2.5 mins	4 of 8
	fire drill	10/4/2023	3 mins	5 of 8
	fire drill	10/26/2023	3 mins	6 of 8
NOV	lock down	11/8/2023	10 minutes	1st lockdown drill @ 10:00
DEC	lock down	12/8/2023	12 minutes	2 of 4 lockdowns @12:40-classes in cafe worked through where to hold a large number of students
JAN	hold in place	1/30/2024	10 minutes	
FEB	lockdown	2/8/2024	7 minutes	3 of 4 lockdowns @ 10:30 lunch
MAR	hold in place	3/22/2024	5 minutes	
APRIL	hold in place	4/1/2024	4 mins	
	fire drill	4/30/2024	3 mins	7 of 8
MAY	lockdown	5/1/2024	14 mins	4 of 4 lockdowns
	fire drill	5/2/2024	3 min	8 of 8
JUNE	hold in place	6/4/2024	5 mins	

L = Lockdown (1 each marking period. \*1st drill must be announced. 4 lockdowns /yr)  
 F = Firedrill (8 each school year; 6 must be completed by 12/31)  
 S = Shelter-In-Place  
 LO = Lock Out Drill

8d. Average time to evacuate facility was:



8e. Arson and fire prevention instruction was provided in accordance with section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson, fire prevention, injury prevention, and life safety for each month school is in session. ☒ YES ☐ NO

8f. Employee fire prevention, evacuation, and fire safety training was provided, and records maintained, in accordance with Section F406 of the NYS Fire Code ☒ YES ☐ NO

9. If the fire alarm system was activated, was the fire department immediately notified? ☒ YES ☐ NO

10. Have there been any fires in this facility since the last annual fire inspection report? ☐ YES ☒ NO

a. If 'yes', indicate: Number of fires

Number of injuries

Total cost of property damage



# Part II: Public School Fire and Building Safety Non-Conformance Report Sheet

School District \_\_\_\_\_  
Facility # \_\_\_\_\_

Building Name SAS Citizenship Academy

Part II-A (to be completed for public schools only – except "Big 4")					Part II-B					Part II-B					Part II-B				
Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected		Item #	Non-Conformance	Date Corrected	Date Reinspected	
01A-2					08A-2					13A-2					19E-1				
01B-1					08B-2					13B-2					19F-1				
01C-1					08C-2										19G-1				
01D-1					08D-2					14A-2					19H-2				
01E-1					08E-2					14B-2									
					09A-2					14C-2					20A-1				
02A-2					09B-2					14D-1					20B-1				
02B-1					09C-1					14E-1					20C-1				
02C-3					09D-1					15A-2					21A-3				
02D-1					09F-2					15B-1					22A-3				
02E-2	X				09G-2					15C-2					22B-3				
02F-3					10A-2					15D-2					22C-3				
02G-2					10B-2					15E-1					23A-1				
					10C-1					16A-2					23B-1				
03A-3					10D-1					16B-2					23C-1				
03B-1										16C-2					23D-2				
					11A-2					16D-2					24A-3				
04A-2					11B-1					17A-3	X	5/13/24			25A-1				
04B-2					11C-2					17B-2					25B-1				
04C-1					11D-2					17C-2					25C-1				
					11E-1					17D-2									
05A-3										17E-1					26A-3				
05B-2					12A-1					17F-3					<p>If any additional non-conformances are observed, check item 26A-3 and list the Code section below.</p> <p><u>Inspector</u></p> <p>The inspector has been provided with a copy of the previous year's school fire safety report:</p> <p>Yes <u>X</u> No _____</p>				
05C-2					12B-3					17G-1									
					12C-2					17H-2									
06A-1					12D-2					17I-2									
06B-1					12E-1					17J-1									
06C-1					12F-1					17K-1									
06D-2					12G-1					17L-1									
06E-3					12H-1					18A-2									
06F-1					12I-1					18B-2									
06G-1					12J-1	X	5/13/24			18C-2									
06H-2					12K-1					18D-2									
					12L-1					19A-3									
07A-3					12M-1					19B-2									
07B-2					12N-1					19C-1									
07C-2					12O-2					19D-1									

All schools complete Section 8 only if the building has electrically-operated folding partitions.

## Initial Inspection:

Fire Safety Inspector: Name GARY BUTLER  
Date 5/8/24

Registry # \_\_\_\_\_ (26E-4)

## Final Inspection (if required):

Fire Safety Inspector: Name \_\_\_\_\_  
Date \_\_\_\_\_

Registry # \_\_\_\_\_ (26F-4)

### Part III: Public School Certifications

#### Section III-A. Fire Inspector

The individual noted below inspected this building and the information in this Fire Safety Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to Title 19 Part 1208

Name: GARY BUTLER

Telephone #: (                      )

Title: FIRE Inspector

Certification #                      (as                      date)

Email:                     

#### Section III-B. Building Administrator or Designee

*Please provide the name and contact information of the person responsible for monitoring this inspection (whomever accompanied the inspector; provided access to all spaces; and made available any records and/or required documentation requested by the inspector)*

The individual identified below certifies that this building inspection was conducted on this date 5/18/24 and can confirm the specific locations of any non-conformances (provide inspection date) identified within this report.

Name: Lisa Fingerman

Telephone #:                     

Title: Operations Manager

Email:                     

Signature Lisa Fingerman

#### Section III-C. School Superintendent

I hereby submit this fire inspection report on behalf of the Board of Education and certify that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Public School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which are not corrected immediately shall be corrected within a period of time approved by the Commissioner.

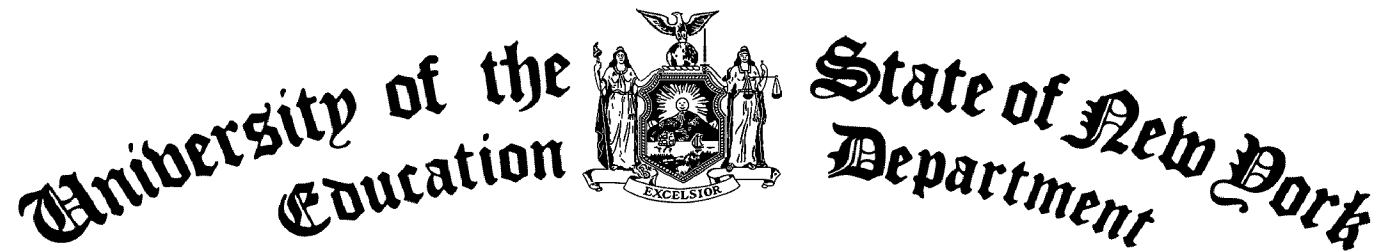
Name: Tolga Hayali

Telephone #: (                      )

Title: Superintendent

Email:                     

Signature Tolga Hayali



## CERTIFICATE OF OCCUPANCY

**VALID FOR FACILITY:**

#8-002 SYRACUSE CHARTER MS  
LEASED QUARTERS = 44,000 GSF  
LIVERPOOL, NEW YORK 13088

**Building ID:** 421800878002

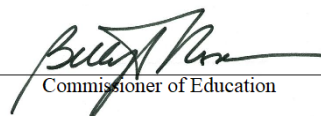
**DISTRICT:**

CITIZENSHIP-SCIENCE ACA-SYRACUSE  
TOLGA HAYALI  
301 VALLEY DR  
SYRACUSE, NEW YORK 13207

**Issuance Date:** June 03, 2024

**Effective Date:** June 01, 2024

**Expiration Date:** June 01, 2025

  
Commissioner of Education

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED

University of the  
Education



State of New York  
Department

## CERTIFICATE OF OCCUPANCY

**VALID FOR FACILITY:**

SYRACUSE ACADEMY OF SCIENCE & CITIZENSHIP CHARTER  
301 VALLEY DRIVE  
SYRACUSE, NEW YORK 13207

**Building ID:** 421800878001

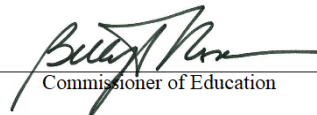
**DISTRICT:**

CITIZENSHIP-SCIENCE ACA-SYRACUSE  
TOLGA HAYALI  
301 VALLEY DR  
SYRACUSE, NEW YORK 13207

**Issuance Date:** June 03, 2024

**Effective Date:** June 01, 2024

**Expiration Date:** June 01, 2025

  
Commissioner of Education

OBTAIN FIRE SAFETY REPORT FROM DISTRICT OFFICE

THIS CERTIFICATE VOIDS ANY PREVIOUSLY ISSUED